Delivery Program 2018 - 2021

Operational Plan 2020 - 2021

Draft

Shellharbour
CITY COUNCIL

Acknowledgement

Shellharbour City Council recognises and respects the traditional custodians of this land, the Wodi Wodi and Dharawal people and acknowledge them as the First Peoples of this region. Shellharbour City Council would also like to pay respects to all Elders past and present. Council works together with our Aboriginal community to ensure our local cultural heritage is recognised, protected and celebrated.

Contents

About this document 4
Mayor's message 8
General Manager's message 9

Shellharbour City - Who we are
Our City 10
Our Community 12
Our Local Government Area (LGA) 14
Our Councillors 15
Our Organisation 17
Our Challenges 18
Our Values 19
Our Services 20

Shellharbour City - Planning for Our future
How to read this section 23
Community 24
Environment 34
Economy 47
Leadership 54

Shellharbour City - Our Financials
Capital Works Program 67
Revenue Policy 72
Fees & Charges 81

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About this document

This document comprises of the **Delivery Program 2018-2021** and **Operational Plan 2020/21.**

The Delivery Program translates our community's expectations, detailed in the Community Strategic Plan, into **Strategies**. It Council's response and commitment to the community, outlining what it intends to do during its current term of office to achieve these Objectives. It is the point of reference for all principal plans, projects, activities and funding allocations undertaken by Council.

The Operational Plan further breaks down the Strategies into more specific **Actions** for each year of the Delivery Program. It identifies individual projects and activities that will be undertaken in that year to achieve the Strategies in the Delivery Program and has a strong focus on financial sustainability and asset renewal. The Operational Plan is supported by a detailed budget and revenue policy which sets out rates, fees and charges for the year.

The Integrated Planning and Reporting (IP&R) Framework

The Delivery Program and Operational Plan are part of a suite of planning and reporting documents that make up the **Integrated Planning and Reporting framework**. The Framework provides Councils in NSW the opportunity to work with their communities to develop a long term plan for their areas. The Framework is a legislative requirement which forms part of the Local Government Act 1993. The Framework is designed so that community and Council both have a clear picture of:

- Where we want to go (Community Strategic Plan)
- How we plan to get there (Resourcing Strategy, Delivery Program, Operational Plan)
- How we will measure our progress (quarterly, annual and end of term reports)

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The Framework consists of four layers of plans – the Community Strategic Plan, Resourcing Strategy, Delivery Program, and Operational Plan. The following diagram shows the relationship between the documents.

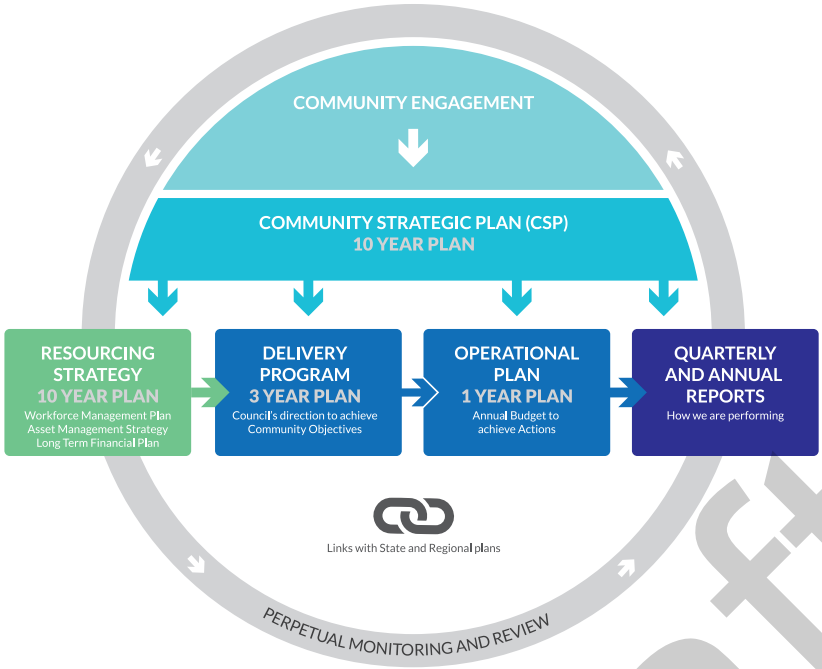

Figure 1 - Integrated Planning & Reporting Framework

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Quadruple Bottom Line

Underlying the IP&R framework is the **Quadruple Bottom Line (QBL).**

The QBL is represented by four key focus areas

- **Community**
- **Environment**
- **Economy**
- **Leadership**

which ensure that Council's planning is balanced and takes an all-inclusive view of its local government area.

Planning for the future

The Delivery Program and Operational Plan are developed in conjunction with the Community Strategic Plan and Resourcing Strategy all of which are interrelated and work together as a strategic tool to guide Council's efforts into the future. On the following page is a summary of the Integrated Planning and Reporting planning documents.

COMMUNITY STRATEGIC PLAN (CSP)

What the community wants.

The *Community Strategic Plan 2018-2028* is the highest level plan, setting Council's direction for the next 10 years and from which all other plans cascade. It is developed in consultation with the community and translates the community's priorities and aspirations into ten key **objectives** across the four focus areas. These objectives reflect our community's vision for what and how Shellharbour City should look like in 10 years.

RESOURCING STRATEGY

How to deliver what the community wants

The *Resourcing Strategy* is the supporting document to Council's IP&R plans and identifies the resources – money, assets and people - needed to deliver on the community's objectives and subsequent strategies and actions listed in the Community Strategic Plan, Delivery Program and Operational Plan. There are 3 separate plans which make up the Resourcing Strategy.

- **Long Term Financial Plan** - This ten year plan helps us to better understand our long term financial position. It focuses on the costs associated with meeting the community's expectations in terms of the key objectives identified in the Community Strategic Plan along with the continued provision of current services at appropriate levels. In adopting a 10 year view, priorities can be determined in light of Council's existing funding levels or if there is a need for additional sources of funding.
- **Asset Management Strategy** - This comprehensive aspect of the Resourcing Strategy also adopts a ten year view and includes the *Asset Management Policy*, *Asset Management Strategy* and an *Asset Management Plan* for each class of assets in Council's care. Together these different components identify the current status and long term projections of asset maintenance, renewal and replacement costs so that Council can meet the Community Strategic Plan objectives and continue to deliver services sustainably.
- **Workforce Management Plan** - This four year plan focuses on Council's workforce capacity in terms of staffing, skills and human resources needed to meet the community's objectives identified in the Community Strategic Plan including the current and future service and operational needs of Shellharbour City.

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DELIVERY PROGRAM AND OPERATIONAL PLAN

What we will deliver and tracking our progress

The focus of this document is on the **strategies** and **actions** Council will pursue to deliver on the community's ten key objectives as described within these pages.

Perpetual monitoring and review

The Community Strategic Plan, Resourcing Strategy and Delivery Program undergo a thorough review in the year following a Council election. The review of the current documents was undertaken in 2017-2018 and came into effective from 1 July 2018. The next major review will occur in 2021/22. However, as 'living' documents, they are refreshed annually.

Accountability

All the Strategies and Actions outlined in the Delivery Program and Operational Plan are integrated throughout Council's internal processes including group Business Plans. We report the effectiveness of Council's progress in achieving the Strategies and Actions, through an integrated software system that includes assignment of responsibility, timeframes, measures, performance status and consistent performance updates. We report to the Council and community quarterly, annually and at the end of each Council term on our progress.

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Mayor's Message

I am proud to present an update on Shellharbour City Council's Delivery Program 2018-2021 and Operational Plan 2020/21. Council's plans are successfully being implemented and we are delivering valuable facilities, services and opportunities for our community.

In 2019 Council was awarded NSW local government's highest honour, winning the A R Bluett Memorial Award. The prize is given to the Council judged the most progressive in the state. It takes into consideration all aspects of Council's operations including our ongoing commitment to strategic planning, financial sustainability, innovation, continuous improvement and community engagement.

Council is continuing this commitment in the delivery of valuable infrastructure and services to the community in 2020/21. We have proposed to invest $20,713,000 on renewal projects in the coming year, covering the wide range of infrastructure within our City. These include play and fitness equipment, footpaths and shared paths, roads and carparks, sportsfield amenities and stormwater management. Specific highlights are the works at Oak Flats library, Reddall Reserve promenade (design phase) and boat ramp (construction phase) renewal and the continuation of our playground renewals which have been of significant benefit to families across the city.

In terms of new projects, Council plans to invest $32,607,00 on new projects across the city in 2020/21. These include the additions and upgrades to Shellharbour Airport, which commenced in early in 2020. The improvements include the construction of a new passenger terminal building, aviation business park and upgrades to short and long-term carparks. This is to enable airport growth, foster economic development and create jobs for our community.

Another significant project now underway is the refurbishment of The Links Shell Cove, including the creation of an outdoor family area, premium mini-golf facility, expanded public indoor and outdoor seating and expanded sports bar and golfers lounge. These enhancements will further build on the venue's reputation as an exciting community hub.

Of course, construction of Council's Waterfront Shell Cove Project is progressing rapidly. The 270-berth Shellharbour Marina is taking shape and work on the waterfront dining precinct has begun. Construction of the waterfront hotel is expected to start in 2021, with the much-anticipated Tavern expected to be completed later that year. This development will also include the new Shell Cove Library and Community Centre.

I am excited about the future and the opportunities they will bring to both residents and visitors to our city. I look forward to the continued delivery of important services and facilities for our community.

Councillor Marianne Saliba
Mayor,Shellharbour City Council

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General Manager's Message

I am pleased to present an update on Shellharbour City Council's progress towards the achievement of its Delivery Program 2018-2021 and to present the recently developed Operational Plan 2020/21.

These documents show that Council is making, and will continue to make, excellent progress towards achieving those things our Community, Councillors and Customers have told the organisation it needs in order to ensure living in our city is well led, vibrant, sustainable, well-planned, economically strong and inclusive. Our progressiveness as a local government authority was recognised at the end of 2019 when Council was awarded the prestigious A R Bluett Memorial Award.

In accordance with the NSW Integrated Planning and Reporting (IP&R) framework requirements, Council must have a Delivery Program. The Delivery Program is broken into 12 month-long parts called an Operational Plan. The Operational Plan identifies actions that Council will undertake within the financial year towards addressing the strategies in the Delivery Program.

The progress of the Delivery Program and Operational Plan is monitored and reported to Council within two months of the end of each quarter of the financial year. This ensures that our community receives a timely update on the progress of actions outlined in the Operational Plan.

Over the life of the Delivery Program, Council must ensure there is an ongoing focus on asset renewal and infrastructure maintenance to ensure the City's future sustainability. It will also focus on effective and efficient service delivery, operational expenditure and expenditure on capital programs.

Major projects that are underway include the upgrades and improvements to Shellharbour Airport, continued progress on the Shell Cove Project and the revitalisation of playgrounds and sporting facilities.

Council continues its significant internal Organisational Reform program to better meet the needs of its Customers, Councillors and the broader Community while ensuring we remain sustainable and well managed into the future. Council staff are also developing ways we can better assist all of its stakeholders through its Core Values of Collaboration, Accountability, Integrity, Respect and Sustainability.

The Council is here to serve its many diverse Communities, our Councillors and our Customers and is determined to remain responsible and sustainable in the work it does, now and in the future.

Carey McIntyre
General Manager
Shellharbour City Council

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Shellharbour City - who we are

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Our City

Shellharbour City is located in the Illawarra Region of NSW and is about 100 kilometres south of Sydney. The Local Government Area borders the City of Wollongong to the north, with the boundaries of Lake Illawarra and Macquarie Rivulet, and the Municipality of Kiama to the south, with the boundary of Killalea State Park. It stretches from the South Pacific Ocean to the east through to the Illawarra Escarpment that forms a natural boundary to the west.

Our City is an expanding urban area with significant rural Shellharbour areas and some industrial and commercial land uses. It encompasses a total land area of about 147 square kilometres, including beaches, rivers, National and State parks and other significant parklands. The main urban centres are Shellharbour City Centre, Shellharbour, Albion Park, Warilla and Oak Flats. Most of the rural areas are in the south and west, with rural land used mainly for crop farming, dairy farming and grazing.

The original inhabitants of this region are the Wodi Wodi and Dharawal people with human activity in the area being traced back 17,000 years. European settlers began arriving in the early nineteenth century and the township, then known as Peterborough, was declared a municipality in 1851. The name Shellharbour (referring to the vast quantity of shells on its shores) was officially recognised in 1885.

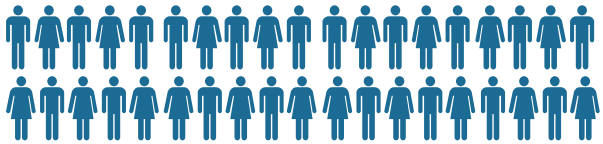
During the 1990s, growth took place particularly in the eastern areas of the City, around the suburbs of Warilla, Mount Warrigal, Barrack Point and Barrack Heights, however, within the last ten years, growth has been greatest in the new release areas of Albion Park, Flinders, Blackbutt and Shell Cove. In 1996, Shellharbour was gazetted as a City.

The 2016 Census shows an estimated population of 70,391. Population growth rates in Shellharbour have been consistently above the average for the Illawarra region because of the in-migration of young families and couples attracted to the relatively affordable housing, employment opportunities locally or in nearby areas and the coastal location. The population is forecasted to grow over 20% by 2036 with population changes influenced by two key factors. The older established suburbs such as Warilla and Oak Flats will undergo a new cycle of population growth and change as older persons leave their homes and make their way for younger households, including families. Meanwhile, ongoing urban development within Shell Cove (particularly the Marina and Waterfront precinct), rural areas of Tullimbar and Calderwood Valley and Shellharbour City Centre will attract more people to the area. Our City is growing and together with the many natural and built attractions on offer, this will strengthen Shellharbour's role as a destination regional city.

Our Community

Estimated Resident Population of Shellharbour in 2018

72,240



SEIFA Index

976

NSW 1001

16.7%

of residents were born overseas (NSW 27.6%)

90% of residents are Australian citizens (NSW 82.7%)

3.8% of residents are Indigenous Australians (NSW 2.9%)

AGE GROUPS

		Shellharbour	NSW
(0 to 11)	Babies, pre-school, Primary schoolers	**15.8%**	15.0%
(12 to 24)	Secondary schoolers, Tertiary education and independence	**17.1%**	16.1%
(25 to 59)	Young workforce Parents and homebuilders Older workers and pre-retirees	**44.5%**	47.1%
(60 to 85+)	Empty nesters and retirees Seniors Elderly aged	**22.5%**	21.9%
MEDIAN AGE		**39**	38

FAMILY STRUCTURE

	Couples with children	Couples without children	One parent families	Lone person household
Shellharbour	**34.1%**	**25.2%**	**13.9%**	**19.6%**
NSW	31.5%	24.2%	10.7%	22.4%

QUALIFICATIONS

	Vocational	Bachelor or Higher degree	Advanced Diploma or Diploma
Shellharbour	**26.9%**	**10.4%**	**8.6%**
NSW	18.1%	23.4%	8.9%

DWELLING TYPE

Shellharbour	NSW
Separate house **79%**	64.9%
Medium density **18.8%**	17.9%
High density **0.1%**	15.3%

Need for assistance with core activities

6.7%

NSW 5.4%

Persons aged 15+ who volunteer

14.7%

NSW 18.1%

Source: Australian Bureau of Statistics

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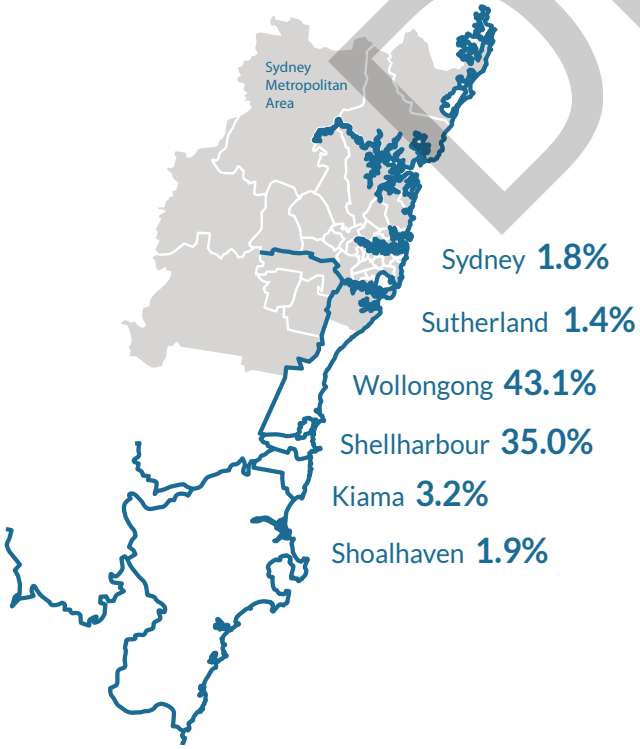
10.3% Language spoken at home - Non-English speaking (NSW 25.1%)

1.2% Largest non-English speaking country of birth in Shellharbour City was Former Yugoslav Republic of Macedonia

MAIN METHOD OF TRAVEL TO WORK

Car as driver	Car as passenger	Worked at home	Train	Walked	Bus
73.5%	**4.9%**	**2.8%**	**2.1%**	**1.3%**	**0.9%**
57.8%	4.3%	4.8%	11.2%	3.9%	4.4%

WHERE OUR RESIDENTS WORK BY LGA



TOP 5 INDUSTRY SECTORS FOR LOCAL JOBS

	Jobs	%
Retail Trade		
Shellharbour	**3,285**	17.75%
NSW	341,355	10.17%
Health Care & Social Assistance		
Shellharbour	**3,123**	16.87%
NSW	440,790	13.13%
Education & Training		
Shellharbour	**2,262**	12.22%
NSW	294,165	8.76%
Construction		
Shellharbour	**2,234**	12.07%
NSW	294,461	8.77%
Accommodation & Food Services		
Shellharbour	**1,743**	9.42%
NSW	250,605	7.46%

Source: Australian Bureau of Statistics

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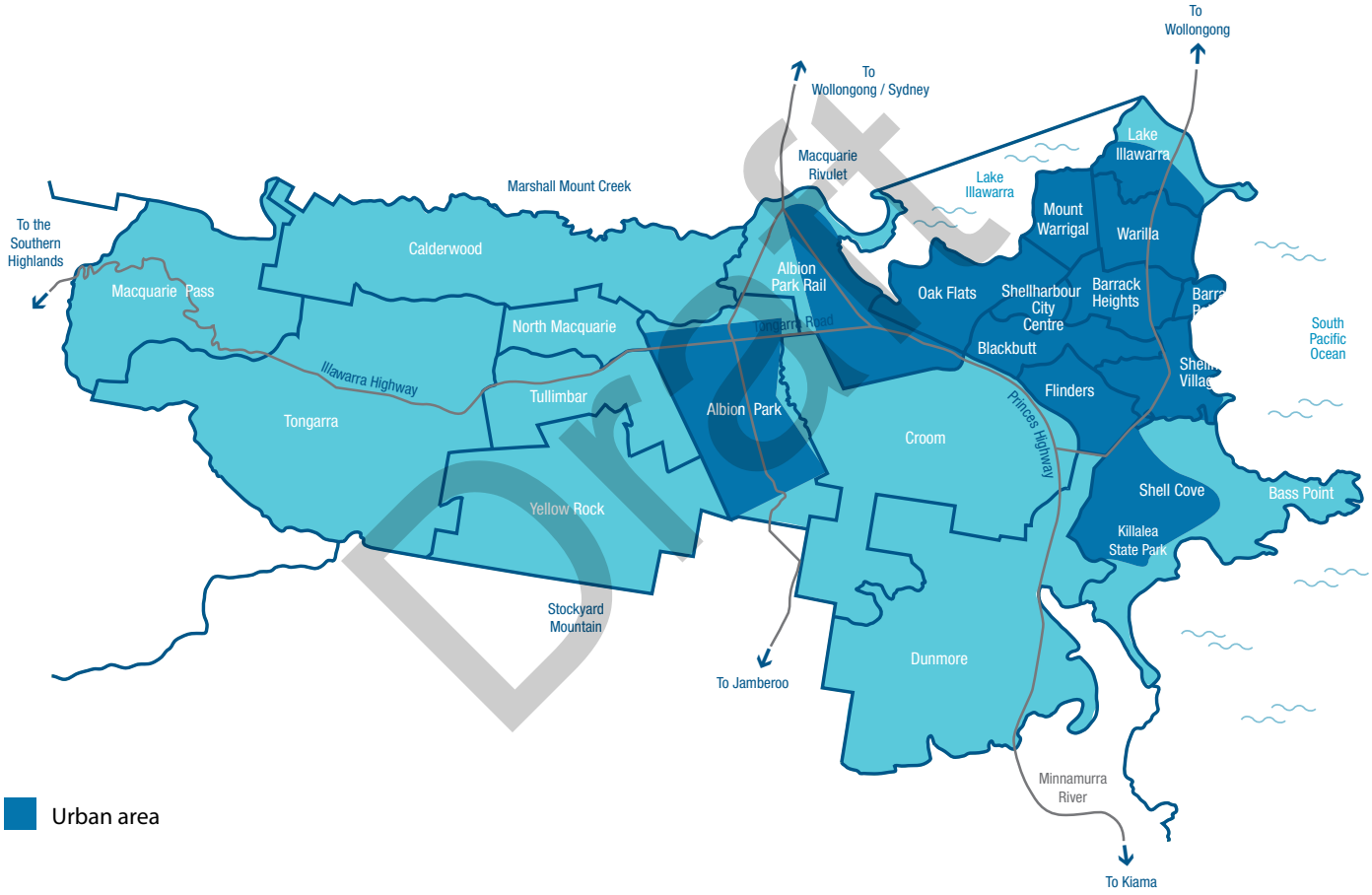
Our Local Government Area



Urban area

Our Councillors

Councillors are elected to represent the collective interests of our Community as well as future interests of our City as a whole. Shellharbour City Council comprises of seven members who were elected in September 2017 and will serve until the next local government elections in 2021.

Council elected Cr Marianne Saliba and Cr John Murray as the Mayor and Deputy Mayor of Shellharbour City respectively. Based on our Community's responses to the referendum held as part of the 2017 election, this will change at the 2021 election when the Mayor will be elected by the Community and the City will comprise of wards.

Cr Marianne Saliba
Mayor

Cr John Murray
Deputy Mayor

Cr Moira Hamilton

Cr Kellie Marsh

Cr Peter Moran

Cr Robert Petreski

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Council committees

Shellharbour City Council has established a number of consultative groups to support the delivery of the strategies and actions outlined in this document. A structure of committees and working parties, which comprise of Councillor representatives exist to provide strategic advice, make recommendations and inform decision making on specific areas of community interest. The committees also include community representatives from other government agencies, businesses and/or individual community members. This supports regular communication and consultation between Council and our community to ensure Council's activities reflect the changing environment in which we live, work and play.

Several key committees and working parties include:

Advisory Committees

- Australia Day Advisory Committee
- Disability Access and Inclusion Advisory Committee
- Illawarra Regional Airport Management Advisory Committee
- Shellharbour Aboriginal Advisory Committee

External Committees

- Flood Risk Management Committee
- Shellharbour Traffic Committee
- CivicRisk WEST and CivicRisk MUTUAL BOARDS

Working parties

- Aquatic Facilities Working Party
- Illawarra Airport Operations Working Party
- Coastal Management Working Party

For a full list and details of all Council's committees and working parties, please refer to Council's website.

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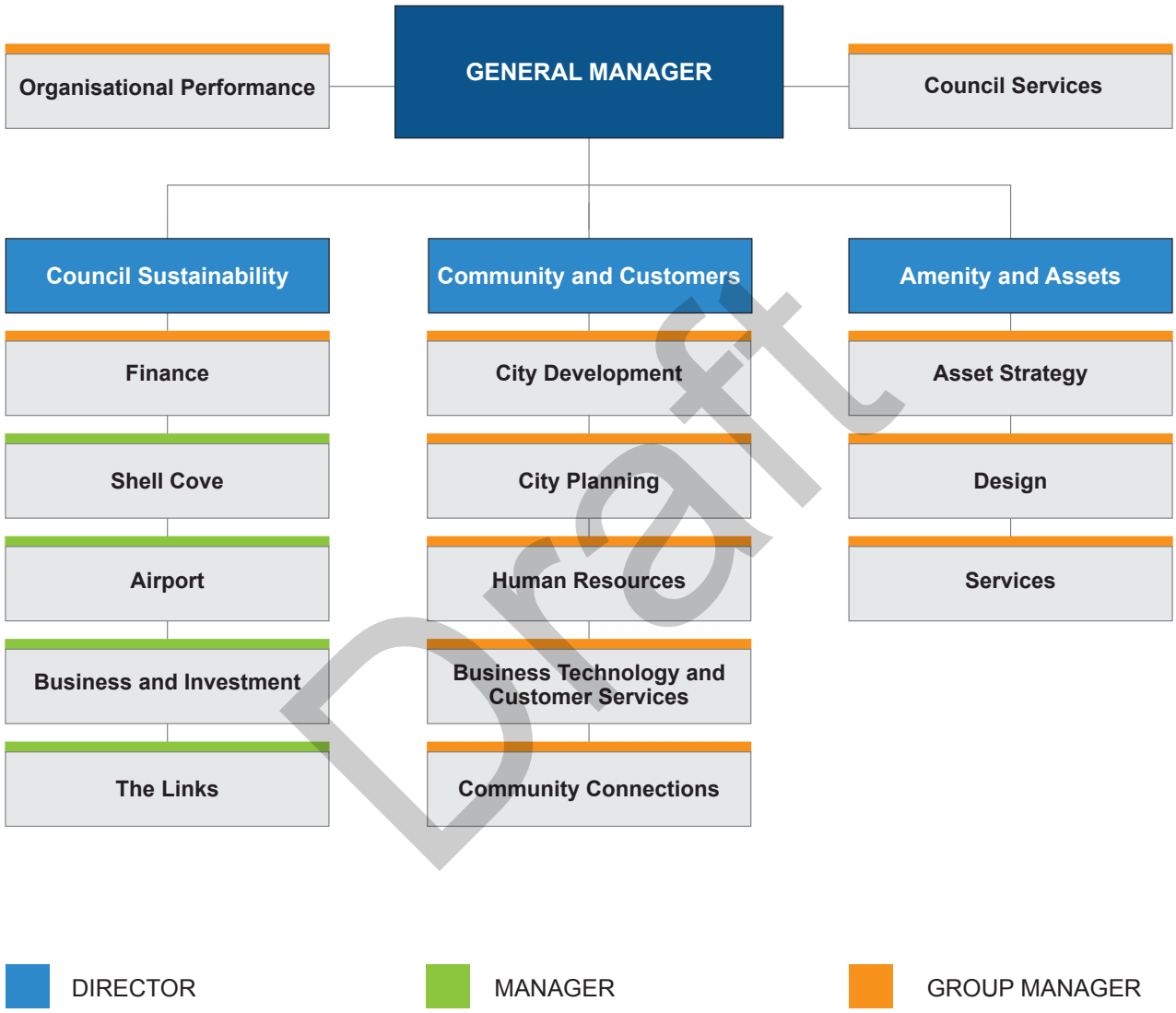
Our Organisation

Council's functions and services are grouped to support a program of organisational reforms introduced in 2017 which focus on delivering benefits to the Community, Councillors, Customers and Council (4C's).



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Our Challenges 4C's

The Community Strategic Plan (CSP) seeks to provide benefits to four key stakeholders - Community, Councillors, Customers and the Council - to ensure Council's financial sustainability. What Council does and the actions we take to achieve these benefits, in the form of services, operations, infrastructure and amenity, are detailed in this document in four key focus areas known as the Quadruple Bottom Line (QBL) - Community, Environment, Economy and Leadership.

Over the life of the Delivery Program, there will be many challenges in achieving these benefits. Meeting these challenges will need Council's focus and we will need to utilise and manage the community's resources in a responsible and professional way. The particular challenges Council faces in delivering benefits to each of the stakeholders can be summarised as follows:

Community

We will need to help the parts of our growing community, particularly those in Shell Cove and Calderwood, to build connections with each other. A strong community is one that is connected not just physically but also in terms of aspirations and a desire to improve the amenity of its city.

Ensuring we have a built and a natural environment that our community values and can enjoy - in a way that is safe and encouraging - will be challenging for a growing population and the Council that serves it.

We will need to identify, explore and, where possible, exploit these opportunities that exist for economic development, providing our City's current and future communities with local employment and business opportunities.

Customers

Robust business processes need to be in place to ensure transparency, accountability, repeatability and reliability. While this will be the focus of Council's business improvement program over the life of the Delivery Program; a challenge will be developing business processes for Council's services and operations in a way that is customer responsive as well as effective and efficient.

Council is currently developing a customer charter; the aim of which is setting the behaviours, accountabilities and expectations that Council staff will have when interacting with our customers. The challenge for Council will be to transform this strategic ambition into real and practical outcomes for the customer and delivering these benefits in a prompt and communicative way that meets their needs.

Councillors

The elected Council will need to meet the challenge of careful stewardship of the financial resources the community provides us in order to plan for the future while also being able to afford the present. Council staff will need to meet the challenge of assisting the Councillors in that endeavour through the advice we give and the recommendations we make.

Challenging also, will be adopting a capital expenditure program over the life of the Delivery Program that meets the needs of our community while also remaining within Council's financial means.

Council

Council will be challenged by the need to obtain and maintain long term economic sustainability and source our own revenue streams that will reduce dependence on land rates, grants and levies. This will give us greater flexibility in the way we resource the work we do on behalf of our community.

We need to be relevant and vital to the community we serve. The challenge will be to determine how to achieve an important place in the lives of our community; to increase the quality of their lives in a way that is valued by them.

Another key challenge for Council will be making sure we continuously improve everything we do. There are no services or operations that we cannot or should not improve. Rather, through effectively managing the quality of our services and operations, we can demonstrate that we want to progress from our current state to an improved state where we can better meet the needs of those we serve – our community.

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Our Values

Shellharbour City Council's Core Values provide the foundation for our organisational culture and the way in which we interact with, and provide services to, our Community, Councillors, Customers and Council.

This includes guiding the way in which we deliver the strategies and actions outlined in this document.

COLLABORATION

We seek opportunities to develop teamwork and cooperation to support high performance.

We work together with our Community, Councillors, Customers and Council to achieve shared goals and the best outcomes.

We communicate and listen openly and honestly to ensure information is shared in an efficient, transparent and timely way.

ACCOUNTABILITY

I take responsibility for what I do and what I don't do.

I demonstrate my commitment to deliver quality, reliable and professional services to our Community, Councillors, Customers and Council.

I recognise my responsibility to learn, change and improve performance.

INTEGRITY

We behave professionally, ethically and reliably in everything we say and do.

We are genuine, honest and transparent.

We have the courage to do what is right when it's not the easiest route.

RESPECT

I embrace diversity and welcome differences in backgrounds, experiences and viewpoints.

I am friendly, open and polite in all my communications.

I listen to and value the contributions of others.

We support a safe and healthy work environment that treats everyone with fairness and equity.

SUSTAINABILITY

I seek to reflect community needs in the services I deliver.

We make decisions today that will positively impact on Shellharbour City and it's environment for generations to come.

We adopt a long term view in the decisions we make and the actions we take so we can deliver enduring benefits to our community well into the future.

We encourage creativity, innovation and continuous improvement to achieve a lasting impact.

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Our Services

While the focus of this document is on the Strategies and Actions Council has developed to address the community's objectives in the next few years; we also deliver a wide range of day-to-day services to our local community – residents, businesses and visitors – as well as services to support our internal customers. These are listed below.

Also included are the key supporting strategies and plans that work hand-in-hand with our IP&R plans in mapping out our City's future direction and the services we deliver. These strategies and plans are reviewed periodically and can be viewed in full on Council's website.

GROUP	SERVICES	STRATEGIES AND PLANS
Organisational Performance	• Integrated Planning and Reporting (IP&R) • Business improvement • Change Management • Organisational Culture	• Community Strategic Plan 2018 - 2028 • Delivery Program 2018 - 2021 • Operational Plan 2019 - 2021 • Resourcing Strategy
Council Services	• Business papers and minutes • Governance and legal services • Media • Councillor Services • Information requests • Risk Management, Internal Audit and Work, Health and Safety (WHS) • Investigations and Workplace Mediation Services	
Shell Cove	• Shell Cove development	• Shell Cove Strategic Business Plan
Airport	• Illawarra Regional Airport (IRA) development and management	• Illawarra Regional Airport – Strategic and Business Plan
Business and Investment	• Economic development (external) • Business development (internal) • Tourism • Grant applications • Property management	• Shellharbour Regional Economic Development Strategy 2019 - 2022 • Tourism Shellharbour Destination Management and Strategic Marketing Plan 2018 – 2022
Finance	• Financial services • Procurement • Rates • Property leases and licences • Bookings of sportsfields and halls	• Sustainable Financial Strategy • Long Term Financial Plan
The Links	• Links Shell Cove golf course • Links Tavern	• The Links Shell Cove Business Plan 2018 - 2022
City Development	• Building – applications, certificates and inspections • Compliance and regulation services • Environment • Planning – development assessment	• Illawarra Regional Food Strategy • Illawarra Regional Biodiversity Strategy • Development Application Strategy
City Planning	• Strategic land use planning • Development contributions • Recreational planning (open spaces and facilities) • Heritage planning • Coastal planning	• Shellharbour Local Environment Plan 2013 • Shellharbour Development Control Plan • Local Infrastructure Contributions Plan (9th Amendment) • Shellharbour Open Space and Recreation Strategy • Shellharbour Local Housing Strategy • Local Strategic Planning Statement • Heritage Strategy • Shellharbour Coastal Zone Management Plan • Town Centre Plans • Community Participation Plan for Shellharbour City's Planning Functions • Open Space Masterplans and Plans of Management

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Human Resources	• Recruitment • Industrial Relations • Payroll • Staff development and training	• Equal Employment Management Plan • Workforce Management Plan
Business Technology & Customer Services	• Customer services • Geographic Information System (GIS) and mapping services • Information and Communications Technology (ICT) • Information management (records)	• Information Communication Technology Strategy
Community Connections	• Access and participation (disability) • Civic and community events • Communications • Community engagement • Community planning and demographics • Community safety • Council website and social media • Graphic Design and Branding • Libraries • Museum • Shellharbour Civic Centre Activation and Management • Youth services	• Corporate Communication Strategic Plan 2016 - 2019 • Disability Access and Inclusion Plan 2017 – 2021 • Events Strategy 2018 - 2021 • Healthy Ageing Strategy for Shellharbour 2015 - 2017 • Libraries and Museum Strategy 2024 • Make, Play, Grow: a strategy for a more creative Shellharbour 2015 - 2019 • Shellharbour's Safety Strategy 2016 – 2021 • *Young Shellharbour:* Shellharbour Youth Plan 2018-2021 • Crime Prevention Plan • Domestic Violence Management Plan • Graffiti Management Plan
Asset Strategy	• Asset planning and capital renewal program for Council's infrastructure including roads, shared paths, buildings and stormwater. • Major projects and capital works delivery • Waste and resource recovery services • Operations of the Dunmore Waste and Resource Recovery Centre	• Asset Management Strategy • Waste Management Strategy
Design	• Subdivisions - Principal Certifying Authority (Construction Certificates & Subdivision Certificates) • Developments - engineering advice • Developments - landscape advice • Landscape Design • Civil Design • Local Traffic Committee (LTC) • Streetlighting - investigations and advice • Traffic - investigations and advice • Flooding & Stormwater - investigations and advice • Surveying • Section 711 (Section 94) Plan Review – technical advice	• Road Safety Strategic Plan • Floodplain Management Plans • Transport Strategy
Services	• Aquatics – pools and beaches • Cemeteries operations • Emergency response • Graffiti removal • Nursery • Maintenance and/or cleaning of car parks, drainage, parks and gardens, pathways, roads and trees • Signage • Stadium – maintenance and room hire • Workshop (including Council fleet management of vehicles, plant and equipment)	• Depot Master Plan • Shellharbour City Stadium Strategic Business Plan • Shellharbour City Nursery Strategic Business Plan • Operational Environmental Management Plan

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Shellharbour City - planning for our future

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How to read this section

This section details the **Strategies** Council will implement in its Delivery Program and the specific **Actions** we will undertake during the period of our Operational Plan, currently 1 July 2020 to 30 June 2021. It shows the relationship between Council's strategies and actions and how they address the community's ten key objectives. Measures, which will be used to track our progress, have been included as well as the budget to fund the actions each year.

The following is a guide on how to read this section.

The IP&R Plan to which information relates

How Council will measure progress towards achieving goal

CSP

OBJECTIVE	
1.1	Vibrant, safe, creative and inclusive

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM

STRATEGY			
Code	Description	Measure	Responsibility
1.1.1	**Deliver and promote events and activities for our community**	An increase in community members participating in Council-run events	Director Community & Customers

Reference number which links to relevant focus area - Community, Environment, Economy and Leadership - and is used in the Performance Planning system to identify different tiers of reporting.

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN

ACTIONS					
Code	Description	Responsibility	Timeframe		
			18/19	19/20	20/21
1.1.1.1	Develop, implement and support a range of events and initiatives in line with Council's Event Strategy 2018-2021 *Measure* • *Percentage of actions from the Shellharbour Event Strategy 2018-2021 currently on track or completed.* • *Percentage of events that reached pre-planning attendance targets*	Group Manager Community Connections	✓	✓	✓
1.1.1.2	Contribute to a city that helps young people create, PLAY and have fun *Measure* • *Number of young people taking part in Youth Services-run activities* • *75% of young people taking part in Youth Services-run activities express satisfaction with the activity*	Group Manager Community Connections	✓	✓	✓
1.1.1.3	Provide financial assistance in accordance with Council's Financial Assistance, Sponsorship Policies and the Local Government Act	Group Manager Community Connections	✓	✓	✓

BUDGET

Operational Income	Operational Expense	Capital
$ 97K	$ 730K	$ -

Budget details for actions in the Operational Plan for corresponding financial year.

Council delegate who is responsible for delivery of strategy or action

Ticks indicate the year in which the action will be undertaken

Draft

Community objectives

Draft

Our City is....

Vibrant, safe, creative and inclusive

Active and healthy

CSP	OBJECTIVE	
	1.1	Vibrant, safe, creative and inclusive

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.1.1	**Deliver and promote events and activities for our community**	An increase in community members participating in Council-run events	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.1.1.1	Develop, implement and support a range of events and initiatives in line with Council's Event Strategy 2018-2021 *Measure* • *Percentage of actions from the Shellharbour Event Strategy 2018-2021 currently on track or completed* • *Percentage of events that reached pre-planning attendance targets*	Group Manager Community Connections	✓	✓	✓
	1.1.1.2	Provide financial assistance in accordance with Council's Financial Assistance, Sponsorship Policies and the Local Government Act	Group Manager Community Connections	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 40K	$ 773K	$ -

Draft

CSP	OBJECTIVE	
	1.1	Vibrant, safe, creative and inclusive

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.1.3	**Keep Shellharbour a friendly environment where people feel safe**	An improvement in the proportion of people who feel and are safe within our City	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.1.3.1	Deliver a range of community safety initiatives in line with Council's Community Safety and Crime Prevention Strategies	Group Manager Community Connections	✓	✓	✓
	1.1.3.2	Implement the requirements of the Companion Animals Act *Measure* • *45% of identified seized animals reunited with their owners* • *Number of nuisance animal complaints* • *Number of dog attacks* • *Number of companion animals seized*	Group Manager City Development	✓	✓	✓
	1.1.3.3	Promote and maintain prescribed food standards within the City *Measure* • *Number of confirmed cases of food borne illness or food poisoning originating from the Shellharbour area* • *Percentage of retail food premises considered satisfactory after initial inspection (no reinspection required)*	Group Manager City Development	✓	✓	✓
	1.1.3.4	Promote and maintain prescribed building standards within the City *Measure* • *Number of building inspections conducted* • *Percentage of Council Construction Certificate work (compared to Private Certification) undertaken within the City*	Group Manager City Development	✓	✓	✓
	1.1.3.5	Promote and maintain healthy standards for skin and hairdressing premises *Measure* • *Number of premises inspected during the year to ensure compliance with the Public Health Act*	Group Manager City Development	✓	✓	✓

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OPERATIONAL PLAN	ACTIONS *(continued)*					
	1.1.3.6	Investigate complaints relating to unauthorised development, protection of the environment and any breaches of the local laws *Measure* • *Number of complaints relating to unauthorised development, protection of the environment, and any breaches of the local laws completed within 90 days* • *Number of complaints relating to unauthorised development, protection of the environment, and any breaches of the local laws received*	Group Manager City Development	✓	✓	✓
	1.1.3.7	Regularly inspect and monitor parking around school zones, accessible parking and identified hot spots *Measure* • *Number of school zone safety patrols undertaken*	Group Manager City Development	✓	✓	✓
	1.1.3.8	Develop and implement Road Safety Programs *Measure* • *80% of participants satisfied with programs delivered*	Group Manager Design	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 1,421K	$2,225K	$ -

Draft

CSP	OBJECTIVE	
	1.1	Vibrant, safe, creative and inclusive

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.1.4	**Provide a liveable community that is accessible and inclusive**	An increase in community members who are satisfied with our facilities	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.1.4.1	Deliver a range of initiatives in line with Council's Disability Action Inclusion Plan	Group Manager Community Connections	✓	✓	✓
	1.1.4.2	Implement, monitor and review Plans of Management for community land	Group Manager City Planning	✓	✓	✓
	1.1.4.3	Manage all property occupation agreements and bookings associated with Sportsfields, Community Centres and Halls	Chief Financial Officer	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 791K	$ 1,175K	$ -

Draft

CSP	OBJECTIVE	
	1.1	Vibrant, safe, creative and inclusive

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.1.5	**Nurture a creative community participating in arts and cultural activities**	An increase in the number of residents participating in arts and cultural activities	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.1.5.1	Develop, implement and support a range of arts and creative programs, events and initiatives in line with Council's Art and Cultural Development Strategy	Group Manager Community Connections	✓	✓	✓
	1.1.5.2	Develop and Implement the Public Art Strategy	Group Manager Community Connections		✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 122K	$ 50K

Draft

CSP	OBJECTIVE	
	1.1	Vibrant, safe, creative and inclusive

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.1.6	**Provide responsive community services and programs across the City**	An increase in the number of Shellharbour residents feeling connected to their community	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.1.6.1	Contribute to a City that is child-friendly	Group Manager Community Connections	✓	✓	✓
	1.1.6.2	Support young people to live, grow and play in Shellharbour via the implementation of the Shellharbour Youth Plan *Measure* • *Number of young people taking part in Youth Services-run activities* • *Percentage of young people taking part in Youth Services-run activities express satisfaction with the activity*	Group Manager Community Connections	✓	✓	✓
	1.1.6.3	Deliver and support a range of initiatives that promote and celebrate cultural diversity and inclusion	Group Manager Community Connections	✓	✓	✓
	1.1.6.4	Contribute to a City that is aged friendly	Group Manager Community Connections	✓	✓	✓
	1.1.6.5	Facilitate and foster community partnerships that build community capacity, attract resources and promote local community initiatives	Group Manager Community Connections	✓	✓	✓

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BUDGET	Operational Income	Operational Expense	Capital
	$ 72K	$ 1,022K	$ -

CSP	OBJECTIVE	
	1.1	Vibrant, safe, creative and inclusive

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.1.7	**Provide dynamic and responsive library and museum services**	An increase in the number of community members accessing and utilising our library services	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.1.7.1	Deliver welcoming library experiences and contemporary resources that respond to the needs of our community *Measure* • *Number of people visiting libraries*	Group Manager Community Connections	✓	✓	✓
	1.1.7.2	Provide diverse library programs and foster partnerships with the community *Measure* • *Number of library programs and activities presented* • *Number of people participating in library programs and activities* • *Percentage of participants identified a positive social or learning experience*	Group Manager Community Connections	✓	✓	✓
	1.1.7.3	Maximise technology to engage with our community *Measure* • *Number of hits on the Library website*	Group Manager Community Connections	✓	✓	✓

Draft

BUDGET	Operational Income	Operational Expense	Capital
	$ 298K	$2,341K	$ 370K

CSP	OBJECTIVE	
	1.2	Active and healthy

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.2.1	**Provide access to services and facilities where people can live, learn and play**	An improvement in the proportion of people who are and feel healthy	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.2.1.1	Contribute to a City that supports health and wellbeing for the community	Group Manager Community Connections	✓	✓	✓
	1.2.1.2	Develop strategies to increase the variety of recreational facilities available within the City	Group Manager City Planning	✓	✓	
	1.2.1.3	Ensure that our local pools and beaches are kept safe, clean and well maintained throughout the year *Measure* • *Number of visitations to the City's pools* • *Number of visitations to patrolled beaches*	Group Manager Services	✓	✓	✓
	1.2.1.4	Develop and implement a Community Facilities Strategy for Shellharbour City	Group Manager Community Connections			✓
	1.2.1.5	Develop the My Community, My Place online toolkit. A snap shot of suburb based key demographics and physical assets to understand the unique features of each neighbourhood.	Group Manager Community Connections			✓
	1.2.1.6	Implementation of the recommendations of the Shellharbour City Open Space and Recreation Needs Strategy	Group Manager City Planning			✓

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BUDGET	Operational Income	Operational Expense	Capital
	$405K	$2,584K	$-K

CSP	OBJECTIVE	
	1.2	Active and healthy

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	1.2.2	**Provide diverse opportunities for sport, recreation and enjoyment in the City's parks, open spaces and facilities**	Increase community participation in sporting and passive recreational opportunities	Director Amenity and Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	1.2.2.1	Effectively maintain all assets related to parklands, open spaces and recreational facilities	Group Manager Services	✓	✓	✓
	1.2.2.2	Effectively maintain sportsfields and open space assets	Group Manager Services	✓	✓	✓
	1.2.2.3	Operate and maintain a quality golf course and tavern facility whilst delivering Business Plan actions to improve the business viability and service delivery of The Links Business *Measure* • *Gross Bar revenue* • *Gross gaming machine revenue* • *Gross Retail liquor revenue* • *Number of golf rounds* • *Revenue received from membership and green fees*	Manager The Links	✓	✓	✓
	1.2.2.4	Manage and promote the use of the Stadium for a range of sporting, community and other activities to ensure maximum use of the facilities and increased financial return *Measure* • *Number of non-regular sporting events*	Group Manager Services	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$4,671K	$10,577K	$749K

Draft

Environment
objectives

Our City (is)....

Protects, promotes and enhances its natural environment

Practices sustainable living

A city that is connected through places and spaces

CSP	OBJECTIVE	
	2.1	Protects, promotes and enhances its natural environment

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.1.1	**Manage and improve catchments cleanliness, health and biodiversity of creeks, waterways and oceans**	Improve standards of water quality for our creeks, waterways and oceans	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.1.1.1	Protect and manage waterways across the City *Measure* • *Undertake environmental assessments of industrial premises* • *Warilla Beach - Beachwatch Star Rating* • *Shellharbour Beach - Beachwatch Star Rating* • *Lake Illawarra Swimming Area - Beachwatch Star Rating* • *Number of Wetland Management Plans developed/reviewed*	Group Manager City Development	✓	✓	✓
	2.1.1.2	Manage and implement the Stormwater Management Service Charge Program *Measure* • *Percentage of Stormwater Service Charge Program (Stormwater Levy) actions undertaken*	Group Manager Asset Strategy	✓	✓	✓
	2.1.1.3	Effectively maintain wetlands in line with management plans	Group Manager Services	✓	✓	✓

Draft

BUDGET	Operational Income	Operational Expense	Capital
	$666 K	$ 850K	$ 1,685K

CSP	OBJECTIVE	
	2.1	Protects, promotes and enhances its natural environment

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.1.2	**Deliver plans and programs that enhance and protect biodiversity in our natural areas**	An increased vegetation canopy and the quality of landscaping across the City	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.1.2.1	Protect and manage natural areas across the City *Measure* • *Number of Ecological Management Plans developed and/or reviewed*	Group Manager City Development	✓	✓	✓
	2.1.2.2	Deliver programs aimed to reduce the impact of priority weeds within the Council area	Group Manager Services	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$215K	$ -

Draft

CSP	OBJECTIVE	
	2.1	Protects, promotes and enhances its natural environment

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.1.4	**Facilitate active community engagement in caring for the natural environment**	An increase in the number of residents who spend time caring for the natural environment	Director Amenity & Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.1.4.1	Facilitate opportunities for the community to participate in waste avoidance, resource recovery and/or clean up events *Measure* • *Number of promotion activities*	Group Manager Asset Strategy	✓	✓	✓
	2.1.4.2	Develop and implement environmental leadership education programs *Measure* • *Number of sustainability education activities delivered* • *Percentage participant satisfaction of environmental leadership education programs*	Group Manager City Development	✓	✓	✓
	2.1.4.3	Manage Parkcare, Bushcare and Landcare groups *Measure* • *Number of Bushcare/Parkcare working bees* • *Number of trees donated* • *Number of volunteer hours*	Group Manager Services	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 77K	$ -

Draft

CSP	OBJECTIVE	
	2.2	Practices sustainable living

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.2.1	**Provide community engagement and education on environmental sustainability**	Increased community participation in sustainability initiatives	Director Amenity & Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.2.1.1	Provide education programs to promote and support waste avoidance and resource recovery and the correct use of the kerbside waste management system *Measure* • *Number of residents that implemented Council waste avoidance and resource recovery initiatives* • *Red bin tonnes per annum per person*	Group Manager Asset Strategy	✓	✓	✓
	2.2.1.2	Facilitate environmental leadership projects and initiatives across the organisation and City	Group Manager City Development	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 468K	$ -

Draft

CSP	OBJECTIVE	
	2.2	Practices sustainable living

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.2.2	**Provide effective and sustainable waste operations and services for the City**	A reduction in per capita of tonnes of waste to landfill	Director Amenity & Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.2.2.1	Provide waste collection and management services to the community *Measure* • *10% of contaminated materials (non-recyclable materials) in yellow top household recycling bins* • *2.5% of contaminated materials (non-FOGO accepted materials) in green top household FOGO bins* • *65% of kerbside collected waste materials diverted from landfill*	Group Manager Asset Strategy	✓	✓	✓
	2.2.2.2	Implement the Regional and Shellharbour Littering and Illegal Dumping Strategies *Measure* • *Number of complaints actioned* • *Percentage of offenders identified*	Group Manager City Development	✓	✓	✓
	2.2.2.3	Manage and operate the Dunmore Recycling & Waste Disposal Depot in accordance with environmental compliance standards *Measure* • *Number of non-compliances with relevant site environmental requirements sourced through the Environmental Protection Licence and Planning Consent*	Group Manager Asset Strategy	✓	✓	✓
	2.2.2.4	Pursue funding opportunities under the NSW government "Waste Less Recycle More" program and deliver on projects where successful	Group Manager Asset Strategy	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$22,667K	$ 19,680K	$ 2,230K

Draft

CSP	OBJECTIVE	
	2.2	Practices sustainable living

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.2.3	**Reduce our ecological footprint**	Reduction in emissions, water consumption and energy use	Director Amenity & Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.2.3.1	Develop and implement actions to reduce our ecological footprint *Measure* • *Volume of non-potable water extracted from Myimbarr wetland* • *Total water use (Megalitres)* • *Total energy use (Gigajoules)*	Group Manager City Development	✓	✓	✓
	2.2.3.2	Continue to manage the gas extraction system at the Dunmore Recycling & Waste Disposal Depot *Measure* • *Tonnes CO_2 reduced due to Gas Flaring at Dunmore Waste Disposal Depot*	Group Manager Asset Strategy	✓	✓	✓
	2.2.3.3	Facilitate Council's participation in the Cities Power Partnership	Group Manager City Development		✓	✓
	2.2.3.4	Implement outcomes of the Shoalhaven Illawarra Enabling Regional Adaptation (SIERA) Report in its application to Council planning, policy and delivery	Group Manager City Development			✓

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BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 12K	$ -

CSP	OBJECTIVE	
	2.3	A city that is connected through places and spaces

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.3.1	**Activate a vibrant City Centre**	Increased community participation in the City Centre	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.3.1.1	Activate the Shellharbour Civic Centre through events, bookings and programs *Measure* • *Number of bookings*	Group Manager Community Connections	✓	✓	✓
	2.3.1.2	Promote the Shellharbour Civic Centre by fostering relationships and ensuring wide marketing and industry exposure *Measure* • *Number of hits on the Shellharbour Civic Centre website*	Group Manager Community Connections		✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 67K	$ 192K	$ -

Draft

CSP	OBJECTIVE	
	2.3	A city that is connected through places and spaces

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY		
Code	Description	Measure	Responsibility
2.3.2	**Undertake land use planning in a socially, economically and environmentally responsive manner**	Maintain development of a high quality, keeping with the character of neighbourhoods	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS				
Code	Description	Responsibility	Timeframe		
			18/19	19/20	20/21
2.3.2.1	Implement, monitor and review the Shellharbour Local Environmental Plan	Group Manager City Planning	✓	✓	✓
2.3.2.2	Monitor and review the Shellharbour Comprehensive Development Control Plan	Group Manager City Planning	✓	✓	✓
2.3.2.3	Prepare and implement town centre plans for select urban centres across the City	Group Manager City Planning	✓		
2.3.2.4	Participate and advocate for Shellharbour in state and regional planning matters	Group Manager City Planning	✓	✓	✓
2.3.2.5	Implement and maintain the Coastal Zone Management Plan for the City	Group Manager City Planning	✓	✓	✓
2.3.2.6	Implement, monitor and review the Shellharbour Local Housing Strategy	Group Manager City Planning	✓	✓	✓
2.3.2.7	Implement, monitor and review the Local Strategic Planning Statement for the Shellharbour City	Group Manager City Planning		✓	✓
2.3.2.8	Develop a Coastal Management Program for the city's open coast	Group Manager City Planning			✓
2.3.2.9	Implement the Lake Illawarra Coastal Management Program	Group Manager City Development			✓

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BUDGET	Operational Income	Operational Expense	Capital
	$20K	$473K	$ -

CSP	OBJECTIVE	
	2.3	A city that is connected through places and spaces

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY		
Code	Description	Measure	Responsibility
2.3.3	**Provide and promote a sustainable, safe and connected transport network**	Improved transport in our City that takes into account population growth, infrastructure and community needs	Director Amenity and Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
Code	Description	Responsibility	Timeframe			
			18/19	19/20	20/21
2.3.3.1	Investigate and respond to road safety, street lighting and traffic management issues *Measure* • *Average time taken to complete street lighting and traffic management requests* • *90% of requests for heavy vehicle permits satisfactorily responded to within 28 days*	Group Manager Design	✓	✓	✓
2.3.3.2	Implement Shared Use Path Strategy projects in accordance with Shellharbour City Council Asset management Plans	Group Manager Asset Strategy	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 173K	$ 1,376K	$ 50K

Draft

CSP	OBJECTIVE	
	2.3	A city that is connected through places and spaces

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY		
Code	Description	Measure	Responsibility
2.3.4	**Facilitate the development of the built environment to meet community needs**	Reduction on the dependence of vehicles within our city and promotion of sustainable transport options	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
Code	Description	Responsibility	Timeframe			
			18/19	19/20	20/21
2.3.4.1	Determination of Development Applications within the City *Measure* • *Number of Development Applications submitted* • *Number of Development Applications determined* • *Average days taken to determine Development Applications*	Group Manager City Development	✓	✓	✓
2.3.4.2	Assess and determine Construction Certificates and Torrens Title Subdivision Applications *Measure* • *85% of Construction Certificate applications determined within 21 working days* • *85% of Torrens Title Subdivision Certificate Applications determined within 21 working days*	Group Manager Design	✓	✓	✓
2.3.4.3	Implementation of the Development Assessment Strategy 2019-2021	Group Manager City Development		✓	✓
2.3.4.4	Provide engineering and landscaping advice for the development assessment process	Group Manager Design	✓	✓	✓
2.3.4.5	Provide advice and advocate on the changing needs and demographics of the Shellharbour community	Group Manager Community Connections	✓	✓	✓

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BUDGET	Operational Income	Operational Expense	Capital
	$ 1,368K	$ 1,944K	$ -

CSP	OBJECTIVE	
	2.3	A city that is connected through places and spaces

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.3.5	**Recognise, protect and celebrate our heritage**	An increase in our community's knowledge of Shellharbour's history	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.3.5.1	Deliver programs and services that preserve, share and celebrate the city's heritage and community memory *Measure* • *Number of people visiting the museum* • *Number of hits on Museum website*	Group Manager Community Connections	✓	✓	✓
	2.3.5.2	Ensure Aboriginal culture and heritage is considered in current and future land use planning and management	Group Manager Community Connections	✓	✓	
	2.3.5.3	Review, implement and monitor the Shellharbour Heritage Strategy	Group Manager City Planning	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 239K	$ -

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CSP	OBJECTIVE	
	2.3	A city that is connected through places and spaces

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	2.3.6	**Deliver sustainable whole of life asset management for the community**	An increase in community satisfaction with the quality of our community assets	Director Amenity and Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	2.3.6.1	Maintain the Airport in compliance with Civil Aviation Safety Authority (CASA) and Aviation Transport Security regulations *Measure* • *Number of overdue Civil Aviation Safety Authority (CASA) Non Conformances*	Manager Airport	✓	✓	✓
	2.3.6.2	Identify, examine and plan future maintenance, renewal and upgrade practices within Council Asset Management Plans	Group Manager Asset Strategy	✓	✓	✓
	2.3.6.3	Manage all strategic and commercial dealings associated with Council's land portfolio, including land under development	Manager Business and Investment	✓	✓	✓
	2.3.6.4	Operate Council's cemetery facilities responsive to the needs of the community	Group Manager Services	✓	✓	✓

Draft

BUDGET	Operational Income	Operational Expense	Capital
	$ 14,840K	$3,893K	$ 5,298K

Economy objectives

Our City....

Plans, builds and manages infrastructure for the community

Supports and increases employment and business opportunities within a strong local economy

Welcomes, engages and attracts visitors

CSP	OBJECTIVE	
	3.1	Plans, builds and manages infrastructure for the community

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	3.1.1	**Provide the community with a range of infrastructure delivered in a sustainable manner**	An increase in community satisfaction with the quality of our community assets	Director Amenity and Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	3.1.1.1	Review and maintain Council's Developer Contributions Program	Group Manager City Planning	✓	✓	✓
	3.1.1.2	Operate a sustainable Nursery that provides quality service *Measure* • *Ratio of income to expense*	Group Manager Services	✓	✓	✓
	3.1.1.3	Ensure the Shellharbour Beachside Holiday Park is efficiently managed and operated as a quality and profitable business *Measure* • *Percentage occupational rate for cottages/cabins* • *Percentage occupational rate for tourist sites* • *Percentage variance to budget*	Manager Business and Investment	✓	✓	✓
	3.1.1.4	Supply and maintain Council's plant and equipment fleet to assist in the provision of efficient services to the community *Measure* • *Percentage of Procurement Program on track*	Group Manager Services	✓	✓	✓
	3.1.1.5	Supply and maintain Council's vehicle fleet to assist in the provision of efficient services to the community *Measure* • *Percentage of motor vehicle change over program on track*	Group Manager Services	✓	✓	✓
	3.1.1.6	Maintain a strategic and sustainable focus on the planning and delivery of maintenance and internal construction of community assets	Group Manager Services	✓	✓	✓
	3.1.1.7	Provide engineering design services and investigations for Council projects	Group Manager Design	✓	✓	✓
	3.1.1.8	Sustainable Delivery of Capital Works *Measure* • *Percentage of Capital Works programs on target*	Group Manager Asset Strategy	✓	✓	✓

Draft

ACTIONS *(continued)*					
3.1.1.9	Actively pursue alternative revenue sources to support the implementation of Council's Delivery Program	Manager Business and Investment		✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 9,178K	$ 7,891K	$ 22,409K

Draft

CSP	OBJECTIVE	
	3.1	Plans, builds and manages infrastructure for the community

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	3.1.2	**Maintain the City's assets to meet community needs and the delivery of services**	Increase our asset renewal ratio	Director Amenity and Assets

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	3.1.2.1	Manage detention basins/dams to comply with the NSW Dams Safety Committee and other legislative requirements	Group Manager Asset Strategy	✓	✓	✓
	3.1.2.2	Manage the Asset Renewal Program *Measure* • *Asset renewal expenditure is greater than or equal to asset depreciation*	Group Manager Asset Strategy	✓	✓	✓
	3.1.2.3	Effectively manage and maintain Council Infrastructure assets	Group Manager Asset Strategy	✓	✓	✓
	3.1.2.4	Review and implement Asset Management Plans	Group Manager Asset Strategy	✓	✓	✓
	3.1.2.5	Manage the provision of new assets to meet community needs and the delivery of services, as identified within Council Asset Management Plans	Group Manager Asset Strategy		✓	✓

Draft

BUDGET	Operational Income	Operational Expense	Capital
	$ 22,515K	$ 19,653K	$ 5,598K

CSP	OBJECTIVE	
	3.2	**Supports and increases employment and business opportunities within a strong local economy**

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	3.2.1	**Activate the Shell Cove Harbour Precinct as a lifestyle and boating destination providing development, tourism and community opportunities**	Progress of the Boat Harbour is efficiently managed and on schedule	Director Council Sustainability

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	3.2.1.1	Facilitate the completion of the construction of the Boat Harbour	Manager Shell Cove	✓	✓	✓
	3.2.1.2	Facilitate the development of The Waterfront precinct, including the town centre, tourism facilities and residential land	Manager Shell Cove	✓	✓	✓
	3.2.1.3	Development of the wet and dry marina and boat maintenance businesses	Shell Cove Executive Manger	✓	✓	✓
	3.2.1.4	Develop governance structure for the Shell Cove Businesses to be in-place for the commencement of the operation	Shell Cove Executive Manger	✓	✓	✓
	3.2.1.5	Develop the sustainable investment structure for the Shell Cove profits	Shell Cove Executive Manger	✓	✓	✓
	3.2.1.6	Identify new business opportunities that Council can investigate for development and investment	Manager Business and Investment		✓	✓

Draft

BUDGET	Operational Income	Operational Expense	Capital
	$ 46,397K	**$ 36,492K**	**$ -**

CSP	OBJECTIVE	
	3.2	Supports and increases employment and business opportunities within a strong local economy

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	3.2.2	**Create, promote and maintain local business, job, investment and lifestyle opportunities**	An increase in the number of local businesses and jobs	Director Council Sustainability

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	3.2.2.1	Facilitate opportunities for local enterprises to learn, network and receive information about business related issues *Measure* • *Number of meetings of Shellharbour City Business Network* • *Number of attendees at Business Network meetings* • *Participant satisfaction with Council facilitated business events - evaluation resulting in greater than 3 out of 5*	Manager Business and Investment	✓	✓	✓
	3.2.2.2	Implement business development and performance improvements of Council's businesses	Manager Business and Investment	✓	✓	✓
	3.2.2.3	Provide a review of Council Operational Lands and Community Lands and develop strategies that best utilise these lands for Council benefit	Manager Business and Investment	✓	✓	✓
	3.2.2.4	Investigate property investment opportunities to improve returns to Council's investment portfolio	Manager Business and Investment	✓	✓	✓
	3.2.2.5	Co-ordinate employment programs for students and diverse groups within the community	Group Manager Human Resources	✓	✓	✓
	3.2.2.6	Facilitate the development of the local economy through the Shellharbour Regional Economic Development Strategy *Measure* • *Number of economic development initiatives implemented, underway and/or supported by Council*	Manager Business and Investment		✓	✓
	3.2.2.7	Prepare an Employment Lands Study to ensure we have adequate supply of commercial and industrial zoned land to allow for local employment opportunities	Group Manager City Planning			✓

Draft

BUDGET	Operational Income	Operational Expense	Capital
	$ 12K	$ 386K	$ 14,381K

CSP	OBJECTIVE	
	3.3	Welcomes, engages and attracts visitors

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	3.3.1	**Promote our City as a tourist destination of choice**	Increase in visitors to the City	Director Council Sustainability

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	3.3.1.1	Deliver information and services to visitors through the Shellharbour Visitor Information Centre *Measure* • *Number of enquiries received at the Visitor Information Centre* • *Number of visitors to Tourism Shellharbour's website*	Manager Business and Investment	✓	✓	✓
	3.3.1.2	Market Shellharbour as a tourist destination to our key markets *Measure* • *Number of marketing activities undertaken*	Manager Business and Investment	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 403K	$ -

Draft

Leadership objectives

Our City is....

Led through collaboration

Supported by a council that is responsive, accountable and financially viable

CSP	OBJECTIVE	
	4.1	Led through collaboration

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	4.1.1	**Ensure that the Mayor and Councillors are representative of the community, providing strong, innovative and proactive leadership**	Increased confidence in our City's elected representatives	Executive Manager

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	4.1.1.1	Provide necessary resources to enable the Mayor and Councillors to undertake their statutory role *Measure* • *Briefings/training/development opportunities provided to Councillors* • *Number of public addresses to Council*	Executive Manager	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 789K	$ -

Draft

CSP	OBJECTIVE	
	4.1	Led through collaboration

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	4.1.2	**Actively engage, consult and inform the community**	Increased community participation in community engagement opportunities	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	4.1.2.1	Develop, implement and support a range of communication initiatives in line with Council's Communications and Engagement Strategy *Measure* • *Number of customer visits to the Shellharbour City Council website*	Group Manager Community Connections	✓	✓	✓
	4.1.2.2	Work across Council to deliver genuine engagement opportunities for the community and stakeholders *Measure* • *Number of active engagement projects on Let's Chat*	Group Manager Community Connections	✓	✓	✓
	4.1.2.3	Communicate and promote a positive image of Council through media	Executive Manager	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 471K	$ -

Draft

CSP	OBJECTIVE	
	4.1	Led through collaboration

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	4.1.3	**Acknowledge and respect the Aboriginal community as the traditional custodians of the land**	Increased involvement of Aboriginal community members and service providers in a range of Council's events and activities	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	4.1.3.1	Implement a range of community events and activities that celebrate and support the local Aboriginal community	Group Manager Community Connections	✓	✓	✓
	4.1.3.2	Develop a framework for Shellharbour City to embrace and celebrate our Aboriginal culture and heritage	Group Manager Community Connections	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ -	$ 76K	$ -

Draft

CSP	OBJECTIVE	
	4.2	**Supported by a Council that is responsive, accountable and financially viable**

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY		
Code	Description	Measure	Responsibility
4.2.1	**Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards**	Maintain compliance with the requirements of the Office of Local Government guidelines and legislation	Executive Manager

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
Code	Description	Responsibility	Timeframe			
			18/19	19/20	20/21
4.2.1.1	Implement and enhance Council's Integrated Planning and Reporting Framework to align Council's systems and resources to support delivery of the Community Strategic Plan	Group Manager Organisational Performance	✓	✓	✓
4.2.1.2	Ensure good practice in workforce management	Group Manager Human Resources	✓	✓	✓
4.2.1.3	Ensure compliance with Local Government legislation, Council policies, procedures, systems and frameworks *Measure* • *Percentage of Policies reviewed by the review date*	Executive Manager	✓	✓	✓
4.2.1.4	Make information readily available and comply with the Government Information Public Access Act (GIPAA) *Measure* • *95% of Informal Requests for Information dealt with within 3 weeks of receipt* • *Ensure all formal access to information applications processed within statutory timeframes*	Executive Manager	✓	✓	✓
4.2.1.5	Effectively manage the organisation to ensure the community's and Councils goals are met *Measure* • *Provide a balanced or surplus budget report* • *85% of Actions are on track or complete*	General Manager	✓	✓	✓
4.2.1.6	Lead and Manage the Council Sustainability Directorate staff in order to meet the Community Strategic Plan	Director Council Sustainability	✓	✓	✓
4.2.1.7	Lead and Manage the Community and Customers Directorate staff in order to meet the Community Strategic Plan	Director Community and Customers	✓	✓	✓

Draft

ACTIONS *(continued)*					
4.2.1.8	Lead and Manage the Amenity and Assets Directorate staff in order to meet the Community Strategic Plan	Director Amenity and Assets	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 3K	$ 6,657K	$ -

Draft

CSP	OBJECTIVE	
	4.2	**Supported by a Council that is responsive, accountable and financially viable**

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY		
Code	Description	Measure	Responsibility
4.2.2	**Continually improve services to enhance the customer experience and meet customer expectations**	Increase levels of customer satisfaction through the provision of accessible information	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS				
Code	Description	Responsibility	Timeframe		
			18/19	19/20	20/21
4.2.2.1	Coordinate the delivery of the Business Improvement Program	Group Manager Organisational Performance	✓	✓	✓
4.2.2.2	Respond to customer enquiries in a timely manner to deliver professional, reliable and consistent customer service in accordance with the Customer Service Charter *Measure* • *80% of all calls answered at the Customer Service Centre within 60 seconds* • *85% of all Customer Service Requests are acknowledged within 3 working days* • *85% of all Customer Service Requests are actioned within 14 days*	Group Manager Business Technology and Customer Services	✓	✓	✓
4.2.2.3	Manage and coordinate the development, delivery and evaluation of Council's Learning and Development programs	Group Manager Human Resources	✓	✓	✓
4.2.2.4	Provide programs that reinforce Council's Core Values and contribute to employee engagement	Group Manager Human Resources	✓	✓	✓
4.2.2.5	Undertake actions to implement the agreed business plan for cross-organisational working group to address financial sustainability	Chief Financial Officer	✓	✓	✓
4.2.2.6	Support a high performing culture throughout the employment lifecycle	Group Manager Human Resources	✓	✓	✓
4.2.2.7	Deliver effective change management and reinforce the organisations vision, values, culture and behaviours across the organisation	Group Manager Organisational Performance	✓	✓	✓

Draft

ACTIONS *(continued)*					
4.2.2.8	Provide Human Resources support and advice to both managers and employees	Group Manager Human Resources		✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$60K	$ 2,514K	$ -

Draft

CSP	OBJECTIVE	
	4.2	**Supported by a Council that is responsive, accountable and financially viable**

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY			
	Code	Description	Measure	Responsibility
	4.2.3	**Ensure Council is financially sustainable and continues to be transparent and accountable**	Maintain a healthy, sustainable financial position	Director Council Sustainability

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
	Code	Description	Responsibility	Timeframe		
				18/19	19/20	20/21
	4.2.3.1	Provide Financial Services to Council in line with agreed policies and procedures *Measure* • *Compliance to Investment Policy* • *Percentage of outstanding Rates and Annual Charges*	Chief Financial Officer	✓	✓	✓
	4.2.3.2	Provide strategic financial information to Council and community	Chief Financial Officer	✓	✓	✓
	4.2.3.3	Comply with statutory and audit requirements	Chief Financial Officer	✓	✓	✓
	4.2.3.4	Implement Council's Sustainable Financial Strategy *Measure* • *Operational Performance Ratio*	Chief Financial Officer	✓	✓	✓
	4.2.3.5	Manage purchasing and supply functions to ensure best value procurement of goods and services supplied to Council *Measure* • *Percentage of regional procurement initiatives that Shellharbour City Council participates in*	Chief Financial Officer	✓	✓	✓
	4.2.3.6	Maintain Fit For the Future (FFtF) reporting framework to enable Council to achieve FFtF Ratios *Measure* • *Number of ratios met*	Chief Financial Officer	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 56,137K	**$ 4,600K**	**$ -**

Draft

CSP	OBJECTIVE	
	4.2	**Supported by a Council that is responsive, accountable and financially viable**

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY		
Code	Description	Measure	Responsibility
4.2.4	**Provide a diverse range of business technology to facilitate information sharing**	An increase in community members accessing and utilising information through various communication methods	Director Community & Customers

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
Code	Description	Responsibility	Timeframe		
			18/19	19/20	20/21
4.2.4.1	Develop and implement an enterprise wide Information Management framework which provides the right information in the right place in the right format *Measure* • *85% of all correspondence received by Council responded to within 5 working days*	Group Manager Business Technology and Customer Services	✓	✓	✓
4.2.4.2	Provide the organisation with information and communication systems which caters adequately for the needs of the users *Measure* • *85% of Information and Communication Technology service desk incidents are resolved within service level agreements based on the impact and urgency* • *95% availability of Information and Communication Technology systems during business hours*	Group Manager Business Technology and Customer Services	✓	✓	✓
4.2.4.3	Optimise and enhance business efficiency through the use of the right technology	Group Manager Business Technology and Customer Services	✓	✓	✓
4.2.4.4	Deliver an integrated Geographical Information System, Land Information System and associated services across Council and the community *Measure* • *Percentage of 10.7 Planning Certificate delivered within the target timeframe of 3 days*	Group Manager Business Technology and Customer Services	✓	✓	✓
4.2.4.5	Ongoing Development and review of the Business Applications Information Technology Roadmap and delivery of identified projects in agreed timeframes	Group Manager Business Technology and Customer Services		✓	✓

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ACTIONS *(continued)*					
4.2.4.6	Ongoing Development and review of the Information Communication Technology Infrastructure Roadmap and delivery of identified projects in agreed timeframes	Group Manager Business Technology and Customer Services		✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$ 260K	$ 5,787K	$ 500K

Draft

CSP	OBJECTIVE	
	4.2	**Supported by a Council that is responsive, accountable and financially viable**

Delivery Program (3 Years) Timeframe - June 2021

DELIVERY PROGRAM	STRATEGY		
Code	Description	Measure	Responsibility
4.2.5	**Minimise risk, ensure continuity of critical business functions and assist in the delivery of service for emergency events including flooding, coastal/oceanic, bushfire and other events**	Decrease in reported risk of business functions	Executive Manager

Operational Plan (1 Year) Timeframe - June 2021

OPERATIONAL PLAN	ACTIONS					
Code	Description	Responsibility	Timeframe			
			18/19	19/20	20/21
4.2.5.1	Manage targeted risk minimisation programs including Council's insurance portfolio and Business Continuity Plan *Measure* • *Risk Management report provided quarterly*	Executive Manager	✓	✓	✓
4.2.5.2	Provide workplace health and safety systems and information for Council staff *Measure* • *Percentage of corrective actions completed within allocated timeframes*	Executive Manager	✓	✓	✓
4.2.5.3	Provide information regarding Workers Compensation performance *Measure* • *Average costs of Workers Compensation claims* • *Workers Compensation Costs industry rate comparison*	Executive Manager	✓	✓	✓
4.2.5.4	Progress Floodplain Management Program to identify priority flood mitigation measures and ensure the community is informed of flood risks *Measure* • *Percentage of requests for flood level information responded to within 10 business days*	Group Manager Design	✓	✓	✓
4.2.5.5	Manage fire risk to the natural and built environment	Group Manager Services	✓	✓	✓
4.2.5.6	Implement the Emergency Management Arrangements	Executive Manager	✓	✓	✓
4.2.5.7	Ensure emergency management is planned and resourced for the City, and provide support to emergency services through the Local Emergency Management Committee	Director Amenity and Assets	✓	✓	✓

BUDGET	Operational Income	Operational Expense	Capital
	$417K	**$3,991K**	**$ -**

Draft

Financial Information

- Capital Works Program
- Revenue Policy
- Fees & Charges

Draft

Capital Works Program

Draft

Renewal Projects - 2020 -2021

Renewal projects involve works to replace or restore existing assets to their original capacity or performance capability. In 2020-2021 Council has proposed to spend $20,713,000 on renewal projects in various locations across the city.

The following table outlines proposed renewal projects to be implemented over the remaining Delivery Program period.

Asset Class BUILDINGS	Location	2020/21 ($'000)
Sportsfield Amenities	Various	350
Public Toilets	Various	1,270
Oak Flats Library	Oak Flats	395
Operational Buildings	Oak Flats	1,338
Community Buildings - Minor Capital	Various	180
Total Buildings		**3,533**

Asset Class TRANSPORT	Location	2020/21 ($000)
Footpaths & Shared Paths	Various	875
Roadside Furniture	Various	440
Roads & Carparks	Various	2,991
Total Transport		**4,306**

Asset Class STORMWATER	Location	2020/21 ($000)
Stormwater Management	Various	1,356
Total Stormwater		**1,356**

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Asset Class OPEN SPACES	Location	2020/21 ($'000)
Aquatics Facilities	Various	450
Sporting Facilities	Various	200
Play & Fitness Equipment	Various	500
Parkland Facilities	Various	1,240
Reddall Reserve Promenade Renewal	Lake Illawarra	475
Total Open Spaces		**2,865**

Asset Class BUSINESS UNITS	Location	2020/21 ($'000)
Shellharbour Airport	Albion Park Rail	5,033
Shellharbour Beachside Holiday Park	Shellharbour	50
The Links	Shell Cove	326
Total Business Units		**5,410**

Asset Class PLANT EQUIPMENT AND OTHER ASSETS	Location	2020/21 ($'000)
Fleet Vehicle & Major Plant Changeovers	Various	2,374
Library Book Acquisitions	Various	370
IT Software and Hardware Renewals	Various	500
Total Plant Equipment and Other Assets		**3,244**

TOTAL RENEWAL PROJECTS	**20,713**

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New Projects - 2020-2021

New projects involve the creation of new assets and/or involve works to improve or enhance an asset beyond the asset's original capacity or function. These projects typically either cater for demand through population growth and tourism, provide environmental benefit or improve public safety.

In 2020/21 Council has proposed to spend $32,607,000 on new projects in various locations across the city. The following table outlines proposed renewal projects to be implemented over the Delivery Program period.

Asset Class BUILDINGS		2020/21 ($'000)
Sportsfield Amenities	Lake Illawarra	-
Public Toilets	Shell Cove	85
Operational Buildings	Oak Flats	413
Community Buildings - Minor Capital	Various	75
Shell Cove Library & Community Centre	Shell Cove	5,058
Total Buildings		**5,631**

Asset Class TRANSPORT		2020/21 ($'000)
Footpaths & Shared Paths	Various	-
Roads & Carparks	Shellharbour	50
Total Transport		**50**

Asset Class STORMWATER		2020/21 ($'000)
Stormwater Management	Various	489
Total Stormwater		**489**

Asset Class OPEN SPACES		2020/21 ($'000)
Sporting Facilities	Various	2,676
Play & Fitness Equipment	Various	130
Parkland Facilities	Various	120
Total Open Spaces		**2,926**

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Asset Class BUSINESS UNITS		2020/21 ($'000)
Shellharbour Airport	Albion Park Rail	9,348
Shellharbour Beachside Holiday Park	Shellharbour	439
The Links	Shell Cove	655
Shell Cove Marina	Shell Cove	10,840
Total Business Units		**21,282**

Asset Class WASTE MANAGEMENT		2020/21 ($'000)
Bins	Various	150
Landfill Cell 6	Dunmore	2,080
Total Waste Management		**2,230**

TOTAL NEW PROJECTS	**32,607**

TOTAL CAPITAL PROGRAM	**53,320**

Draft

Revenue Policy

Draft

Budget Summary 2020/21

TOTAL EXPENDITURE

2019/20
$132.56M

$139.95M

TOTAL CAPITAL SPEND

2019/20
$40.57M

$53.32M

NET OPERATING RESULT*

*includes capital grants and contributions for capital purposes

2019/20
$61.12M

$42.53M

NET OPERATING SURPLUS*

*excluding Impact of Coronavirus and Shell Cove Joint Operation and before grants and contributions provided for capital purposes

2019/20
$0.96M

$0.74M

Draft

Statement of Income & Expenditure 2020-2021

The following is a snapshot of the 2020/21 consolidated income statement broken up the four key focus areas (Community, Environment, Economy and Leadership).

It shows Council's revenue (where our money is coming from) and Council's planned expenditure (where we are spending our money).

Where our money comes from

Key Focus Area Income	2019/20 Amount ($'000)	2020/21 Amount ($'000)	% To Total Income
Community	$7,268	$7,698	4%
Environment	$39,141	$39,801	22%
Economy	$40,785	$78,104	43%
Leadership	$53,880	$56,876	31%
Total Income	**$**	**182,479**	

Where it is going to be spent

Key Focus Area Expenditure	2019/20 Amount ($'000)	2020/21 Amount ($'000)	% To Total Expenses
Community	$20,235	$20,820	15%
Environment	$29,526	$29,419	21%
Economy	$26,801	$64,824	46%
Leadership	$23,562	$24,886	18%
Total Expenditure	**$**	**139,950**	

Draft

Income Statement

	Actual 2018/19 $'000	Revised Forecast 2019/20 $'000	Draft Budget 2020/21 $'000
INCOME			
Rates & Annual Charges	61,168	64,019	65,668
User Charges & Fees	17,104	17,210	18,116
Interest & Investment Revenues	3,322	3,328	2,518
Other Revenues	65,757	63,363	52,537
Operating Grants & Contributions	8,419	5,772	7,549
Capital Grants & Contributions	42,813	39,985	36,041
Net Gains from Disposal of Assets	-	-	50
Fair Value increment on Investment Property	-	-	-
Net Share of interests in Joint Ventures & Associates using the equity method	20	-	-
Total Income	**198,603**	**193,677**	182,479
EXPENSES			
Employee Benefits & On Costs	35,166	38,887	40,750
Borrowing Costs	1,176	1,024	1,022
Materials & Contracts	21,893	23,330	25,884
Depreciation & Amortisation	16,706	17,271	17,918
Other Expenses	50,523	51,295	54,376
Net Losses from Disposal of Assets	2,244	752	-
Total Expenses	**127,708**	**132,559**	139,950
Net Operating Results for the year - Surplus / (Deficit)	**70,895**	**61,118**	**42,529**
Net Operating Surplus for the year before grants and contributions provided for capital purposes - Surplus / (Deficit)	**28,082**	**21,133**	**6,488**
Less: Shell Cove Joint Operation Profit	(15,372)	(20,169)*	(9,753)
Net Operating Surplus (excluding Shell Cove Joint Operation) before grants and contributions provided for capital purposes - Surplus / (Deficit)	**12,710**	**964**	**(3,265)**
Adjustment for Coronavirus Provision	-	-	4,000
Net Operating Surplus (excluding Impact of Coronavirus and Shell Cove Joint Operation) before grants and contributions provided for capital purposes - Surplus / (Deficit)	12,710	964	735

*The Shell Cove Joint Operation Profit figure is based on the forecast used for the December quarter review of the Operational Plan. This number will be updated when the Operational Plan documents are considered again by Council after the public exhibition period.

Draft

Balance Sheet

Account Description	Actual 2018/19 $'000	Revised 2019/20 $'000	Proposed 2020/21 $'000
ASSETS			
Current Assets			
Cash & Cash Equivalents	13,814	14,244	14,228
Current Investments	17,519	18,019	16,202
Current Receivables	7,319	7,715	7,930
Inventories	17,280	3,439	695
Other Current Assets	340	340	349
Total Current Assets	56,272	57,757	39,404
Non Current Assets			
Non-current investments	76,102	76,102	68,427
Non-current Receivables	1,358	1,358	1,426
Infrastructure, Property, Plant & Equipment	945,963	999,080	1,062,446
Investments accounted for using equity method	620	620	620
Investment Property	23,012	23,012	23,587
Intangible Assets	2,880	2,880	2,880
Total Non Current Assets	1,049,935	1,103,052	1,159,386
Total Assets	1,106,207	1,160,809	1,198,790
LIABILITIES			
Current Liabilities			
Current Payables	17,465	27,818	29,280
Current Borrowings	2,144	1,940	2,177
Current Provisions	13,618	14,165	14,843
Total Current Liabilities	33,227	43,923	46,299
Non Current Liabilities			
Non-current Borrowings	14,051	16,120	24,448
Non-current Provisions	17,884	18,231	18,585
Total Non Current Liabilities	31,935	34,351	43,033
Total Liabilities	65,162	78,274	89,332
Net Assets	1,041,045	1,082,535	1,109,458
EQUITY			
Retained Earnings	625,828	667,318	693,666
Revaluation Reserves	415,217	415,217	415,792
Council Equity Interest	1,041,045	1,082,535	1,108,883
Total Equity	1,041,045	1,082,535	1,109,458

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Statement of Cashflow

Account Description	Revised 2018/19 $'000	Proposed 2019/20 $'000	Proposed 2021/21 $'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts:			
Rates & Annual Charges	62,294	63,270	66,190
User Charges & Fees	17,580	16,710	18,278
Interest & Investment Revenues	3,061	3,328	2,518
Other Revenues	66,395	62,259	52,569
Grants & Contributions	21,941	21,551	23,319
Payments:			
Employee Benefits & Oncosts	(35,651)	(38,339)	(40,073)
Borrowing Costs	(836)	(677)	(668)
Materials & Contracts	(23,708)	(23,331)	(24,708)
Other Expenses	(51,580)	(34,733)	(51,355)
Net cash provided (or used in) operating activities	59,496	70,039	46,071
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts:			
Sale of Investments	40,519	19,008	46,000
Sale of infrastructure, property, plant and equipment	1,508	167	50
Sale of Real Estate Assets	-	-	-
Payments:			
Purchase of infrastructure, property, plant and equipment	(32,577)	(58,140)	(77,194)
Purchase of Investments	(57,960)	(32,508)	(23,508)
Purchase of Investment Property	(4,762)	-	-
Net cash provided (or used in) investing activities	(53,272)	(71,473)	(54,652)
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts:			
Proceeds from Borrowings & Advances	0	4,121	10,505
Payments:			
Repayment of Borrowings and Advances	(6,502)	(2,256)	(1,940)
Distributions to non-controlling interests	(773)	0	0
Net cash provided (or used in) financing activities	(7,275)	1,865	8,565
Net (increase) / decrease in cash	(1,051)	430	(16)
Cash & cash equivalents at beginning of reporting period	14,865	13,814	14,244
Cash & cash equivalents at end of reporting period	13,814	14,244	14,228

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Rates, Annual Charges & Proposed Borrowings

Section 201 of the Local Government (General) Regulation requires Councils to produce various statements as part of its annual Revenue Policy. Outlined below are a number of these statements.

Ordinary Rates

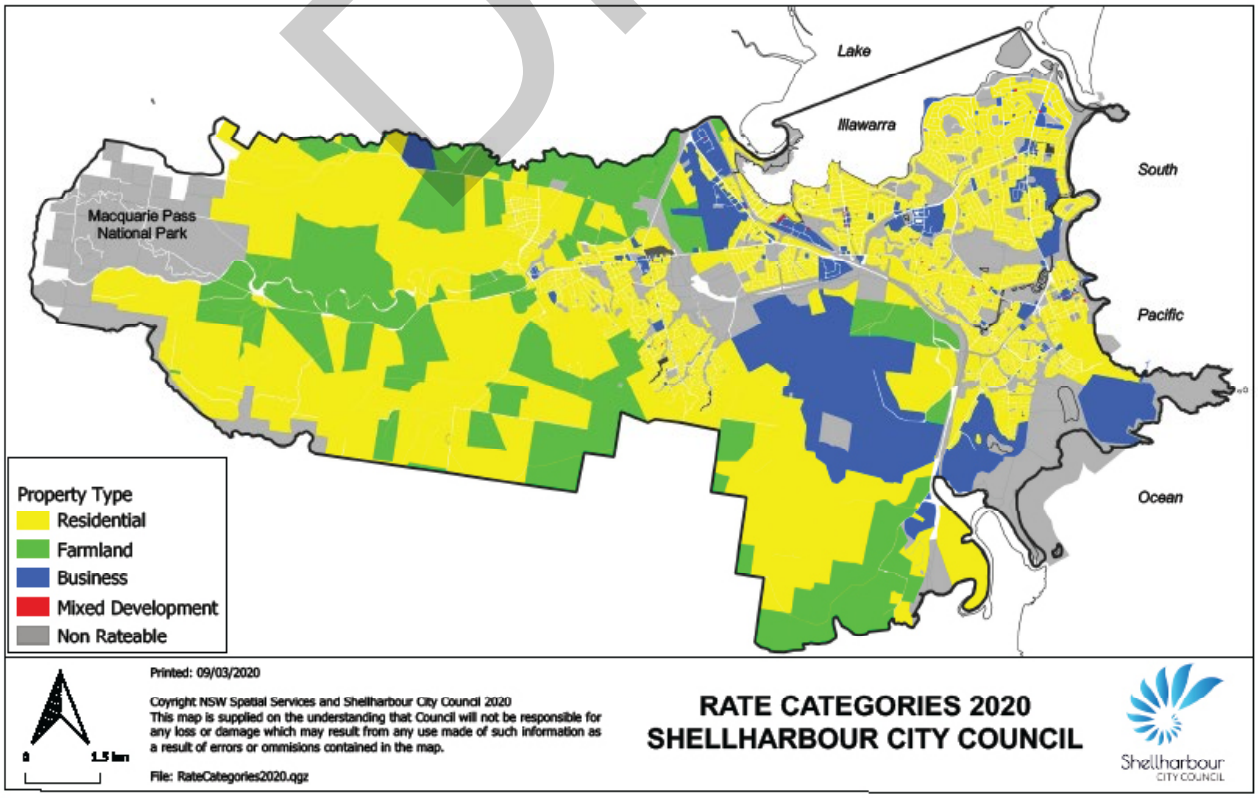
Council proposes to levy the following ordinary rates in 2020/21.

Category	Base Rate	Ad-Valorem Amount	Yield
Residential	$715.07	0.23793	$43,677,181
Business	nil	0.86331	$6,505,163
Farmland	nil	0.22841	$251,866

The above is based on Council adopting a 2.6% increase to rates in 2020/21. This is the current rate peg percentage to increase rates as set out by IPART.

The map below of the local government area displays where the above three rating categories apply.

Rate Category Map



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Annual Charges

Council proposes to levy the following annual charges in 2020/21

Domestic Waste Service Charge

$570 per annum per 240 litre service (comprises fortnightly service of 240L garbage bin, 240L recycling bin and weekly collection of 240L Food Organics Garden Organics bin)

$435 per annum per 140 litre service (comprises fortnightly collection of 140L garbage bin, 240L recycling bin and weekly collection of 240L Food Organics Garden Organics bin)

$415 per annum per 80 litre service (comprises fortnightly collection of 80L garbage bin, 240L recycling bin and weekly collection of 240L Food Organics Garden Organics bin)

$430 per annum per All 140 litre service (comprises fortnightly collection of 140L garbage bin, 140L recycling bin and weekly collection of 140L Food Organics Garden Organics bin)

$92 availability fee

$705 per annum charge for a weekly service for special needs households

$338 per annum Off-Kerbside Service

$338 per annum Wheel In, Wheel Out Service

Commercial Waste Service Charge

$615 per annum per fortnightly service (garbage, recycling & Food Organics Garden Organics waste)

$435 per annum per fortnightly service (garbage only)

$140 per annum per fortnightly service (recycling only)

$450 per annum per fortnightly service (garbage and recycling only)

$170 per annum per fortnightly service (Food Organics Garden Organics waste only)

$200 per annum per fortnightly service (two recycling bins only)

Stormwater Management Service Charge

$25 per residential assessment per annum

$12.50 per residential strata unit per annum

$25 per 350m sq (or part thereof) per business assessment per annum capped at a maximum charge of $150

Business Strata Lots – pro rata per unit entitlement of business calculation per annum ($5.00 minimum)

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Proposed Borrowings

Council proposes to enter into one new loan borrowing arrangement in 2020/21 for the project below. The amount if required will be borrowed from government authorities or recognised banking institutions. All loans will be secured by a mortgage over Council's consolidated fund income.

Project	Borrowing Amount
Shell Cove Marina Business (2nd drawdown)	$ 10,505,095

Loan Principal Repayments

The following are the loan principal repayment estimates included in the 2020/21 budget.

NSW Local Infrastructure Renewal Scheme 1 (Roads) Principal Repayments	$344,045
Stadium Roof Principal Repayments	$100,084
Tourist Park Loan 1 Principal Repayments	$60,000
Tourist Park Loan 2 Principal Repayments	$40,000
IT Civic Centre CBA Loan	$381,102
Civic Centre Principal Repayments	$472,087
Shell Cove Marina $4,121,142 Loan - Principal Repayments	$153,020
Shell Cove Marina $10,505,095 Loan - Principal Repayments	$390,061

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Shellharbour
CITY COUNCIL

Fees & Charges 2020/21

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Pricing of Council Services and Products

Our Objective

Council's objective is to create a framework within which transparent pricing and charging decisions can be made.

What can we price?

Section 608 of the Local Government Act 1993 provides that Council may charge and recover an approved fee for any services it provides, including the following:

- supplying a service, product or commodity;
- giving information;
- providing a service in connection with the exercise of the Council's regulatory functions including receiving an application for approval, granting an approval, making an inspection and issuing a certificate; and
- allowing admission to any building or enclosure.

How do we price?

The full costs of providing services/products are identified and used along with other factors to determine the pricing structure for any given service or product.

Pricing for Council's fees and charges are generally based on the "user pays" principle through the offsetting of some or all of the costs of the service provision, or in the case of commercial activities, to realise an appropriate rate of return.

The following factors have been taken into account in our pricing considerations:

- the cost of providing the service;
- community service obligations and the importance of the service to the community;
- the benefit to the community;
- the community's capacity to pay and other equity factors;
- whether the service or product is provided under commercial conditions;
- existing and potential markets; and
- prices determined by legislation.

What is our Pricing Structure?

Council's fees and charges pricing can be classified into five categories as well as a "Not Applicable" (N/A) category.

Statutory (Stat)

Council has no discretion in setting the prices for these services. The prices charged are prescribed by State or Federal Government regulations.

Minimal Cost Recovery (Min)

The pricing for these services is set below the financial cost of providing the service. The fees received are expected to make a minimal contribution towards the cost provision, with the balance being met from general revenues. This balance will be greater than 50% of the overall cost to provide the service.

The principles associated with this pricing category may include the following:

- expected to benefit the community as a whole;
- benefit of service may be spread across a large number of users including unrelated third parties; and
- objective is to enable maximum access to the service, particularly keeping lower income users in mind.

Substantial Cost Recovery (Sub)

The pricing for these services is set below the financial cost of providing the service. The fees received are expected to make a significant contribution towards the cost provision, with the balance being met from general revenues. This balance will be less than 50% of the overall cost to provide the service.

The principles associated with this pricing category will be similar to the ones identified for the Minimal Cost Recovery category, but to a lesser extent.

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Full Cost Recovery (Full)

The pricing for these services is expected to recover the full cost of providing the service, including all direct, indirect and any capital costs.

The principles associated with this pricing category may include the following:

- the user of the service obtains the full service benefit; and
- the service is not provided under commercial conditions.

Market Pricing (Mkt)

The pricing for these services is expected to recover the full cost of providing the service along with generating an appropriate rate of return.

The principles associated with this pricing category may include the following:

- the service is provided under commercial conditions; and
- prices will be set to compete with other market competitors, but not to unfairly price others out of the market.

Other Considerations

Goods and Services Tax

Where a particular fee or charge is taxable, the full 10% Goods & Services Tax will be applied.

Rates Pricing

Rates are levied on all rateable property within the Local Government area in accordance with the Act.

Section 509 of the Act limits the amount by which Council may increase total rate income in a new financial year to that percentage specified in accordance with Section 506. The only exception to this applies to a Special Variation under Section 508 or 508A.

Section 497 of the Act specifies that each category of rate may either have two components, a base amount and an ad valorem amount or it may be totally ad valorem based.

Individual property rates are set based on the land value of the property and the base rate component. Each year Council specifies two things: the percentage of total rate income to be raised by application of a base amount and the categories to which it applies; and the rate in the dollar amount to be applied to different rating categories for calculating the ad valorem amount.

Waste Management Pricing

Domestic Waste Management

The levying of an annual charge for a domestic waste management service is provided for by Section 496 of the Act. The charge is to be levied on all parcels of rateable land where the service is available. The charge is to be levied on all parcels of land where the service is available. Where the rateable land is vacant, under development or is a multi-unit dwelling that has chosen not to utilise the Council waste service, an availability service charge will be levied in lieu of the full annual charge.

The annual charge is set to meet the full costs to Council of providing the service, including the costs of collecting the waste, the costs to dispose, process or recycle the waste and the costs to administer the service.

The annual charges also cover the cost of future major works at the Dunmore Recycling & Waste Disposal Depot and the cost of rehabilitating and maintaining the site after closure of the landfill. Income received from the annual charge is calculated so as not to exceed the reasonable cost to Council of providing the service.

Council provides the following domestic waste management collection services:

- A 80 litre mobile garbage (red lid) bin collected fortnightly;
- A 140 litre mobile garbage (red lid) bin collected fortnightly;
- A 240 litre mobile garbage (red lid) bin collected fortnightly;
- A 140 litre mobile recycling (yellow lid) bin collected fortnightly;
- A 240 litre mobile recycling (yellow lid) bin collected fortnightly;
- A 140 litre mobile FOGO (green lid) bin collected on a weekly cycle. FOGO bins collect kerbside food and garden organics;
- A 240 litre mobile FOGO (green lid) bin collected on a weekly cycle. FOGO bins collect kerbside food and garden organics.
- Multi-Share Service for multi-unit dwellings
- Weekly Service for Special Needs Households (conditions apply)

Service adjustments will alter the pricing of the service up or down depending on the mobile bin volume chosen. A changeover fee will apply for upsizing of mobile bins. Residents that currently have two 140 litre mobile garbage (red lid) bins will be transitioned to a single 240 litre mobile garbage (red lid) bin with no changeover fee applied.

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Waste Management Services – Disputed Domestic Waste Management Charges

The annual rate notice that is issued each year in July includes details of the Domestic Waste Management charge attributed to each property, including any additional bins or services. Where the property owner believes they are being incorrectly charged and advises Council prior to the due date for payment of the first instalment, Council will verify the rate and bin size and the charge will be amended back to 1 July for the current financial year.

Where a property owner advises Council of an anomaly in regards to the size of their general waste bin subsequent to the first instalment due date, the charge will be amended from the date that advice was received by Council.

Residents must pay their rates instalment as issued, and any amendments agreed to will be adjusted on the next instalment notice.

Non Domestic Waste Collection Services

Councils may provide waste collection services to commercial premises and set an annual charge for such a service under Section 501 of the Act and may also levy a user pays charge under Section 502.

Shellharbour City Council offers a commercial waste management service to business and commercial premises wishing to dispose of waste. The pricing of this collection service is based upon cost recovery including operating costs, administrative overheads and provision towards the costs of major future works at the Dunmore Recycling & Waste Disposal Depot. A profit margin may be included into the pricing of non domestic waste collection services.

Dunmore Recycling & Waste Disposal Depot

Charges for disposal of waste at the Dunmore Recycling & Waste Disposal Depot are set out in Council's Fees and Charges. Fees are prepared on the basis of market competitiveness and includes the NSW State Government Waste & Environment Levy where applicable.

Stormwater Management Pricing

Stormwater Management Service Charge

The levying of an annual charge for a stormwater management service charge is provided for by Section 496A of the Act. This charge will be used to partially fund the quantity and quality of stormwater that flows off land, and includes a service to manage the re-use of stormwater for any purpose.

Land eligible for the making of a charge will be all land that is rated in the residential and business categories for rating purposes, except vacant land.

Funds raised by the charge must be used to recover some or all of the costs of providing new or additional stormwater management services to eligible land. These services may include maintenance and capital works in areas such as drainage systems, stormwater treatment measures, stormwater harvesting, and stormwater re-use projects. Funding may also be allocated to flood and water quality studies and community and industry stormwater pollution education campaigns.

This charge is not subject to rate pegging.

Residential and business assessments will each pay a charge as is determined in the Council's Fees and Charges document. Residential strata lots will pay 50% of the adopted charge for residential assessments. Business strata lots will

Community Facilities

Swimming Pools

Entry fees are charged to all users of the heated pool and cold fresh water pools except where patrons are attending swimming club activities where a lane/s have been booked and paid for. The remaining significant operating costs are subsidised from general revenue.

The option of a scaled recreation fee per registered club members per season has been included to assist in providing equity for all users.

Sportsfields

Entry fees are charged to all users of the heated pool and cold fresh water pools except where patrons are attending swimming club activities where a lane/s have been booked and paid for. The remaining significant operating costs are subsidised from general revenue.

The option of a scaled recreation fee per registered club members per season has been included to assist in providing equity for all users.

• Playing Fields

Council's provides a scaled recreation fee per registered player per season agreed as being the most equitable for all users.

A recreation fee applies to all regular users of sportsfields excluding schools. This charge covers the seasonal use of the playing fields, with the fee discounted depending on the number of players per club. This is to assist smaller clubs.

Casual users of sportsfields are charged an hourly fee which covers both the use of the playing surface and amenities where provided.

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Schools are charged an application fee and on occasion of school carnivals and gala days.

The fees are used to assist with the costs of maintaining Council's sportsfield assets. Council will continue to heavily subsidise the sportsfield maintenance costs through general revenue.

• Lighting

Floodlights and training lights are provided to users of sportsfields on a subsidised basis.

Prices are set to partly recover some costs associated with electricity and minor repairs. Prices are not set to recover the cost of major maintenance, replacement or the original capital cost. Council subsidises the use of the floodlights and training lights out of its general revenue.

Council have undertaken to work with the Clubs to assist Council with prioritising upgrade and renewal works associated with Sportsfield lighting.

• Canteens

Canteens are provided at a number of sportsfields across the city. Revenue received will contribute partly towards the direct operating costs of the buildings, including water and electricity, the partial cost of any maintenance and structural repairs to the exterior of the building. The fee is subsidised by Council out of general revenue.

Links Shell Cove Golf and Shell Cove Tavern Facility

Council operates the Links Shell Cove Golf facility. The management strategy for this facility necessarily includes a marketing strategy and budget. This budget, comprising both revenues and expenditures, is incorporated into Council's annual budget.

The Links Shell Cove Marketing Strategy and budget, includes non-cash components commonly incorporated in budgets for this type of facility. Specifically, this programme allows for marketing incentives, prizes, inducements and goodwill generation through the use of complimentary invitations to use facilities. Complimentary golf rounds, use of carts and club facilities may be included as part of Council's strategy for building the business.

For the purposes of section 356 of the Local Government Act 1993, Council will account for all complimentary use of facilities, so that a value can be placed upon this form of promotion.

As the Shell Cove Tavern operates under a hoteliers licence (LIQH400108656) its marketing activities relating to liquor and gaming are governed by the.

- Liquor act 2007.
- Relevant licence conditions.

Neighbourhood Centres & Community Halls

Different pricing structures exist for the use of Neighbourhood Centres and Community Halls. This reflects Council's community service obligation and the role played by many community groups in assisting Council to meet it's community objectives within our Community Strategic Plan.

Shellharbour Village Exhibition Space

The cost of providing the use of these facilities is subsidised by Council, reflecting Council's Community Service cultural obligation and the important role artist and creative groups play in our city. Subsidised groups are charged under the community function "Non Profit" category as listed within the fees and charges document. All groups within this category are Non Profit community organisations. The use is reviewed annually. Council may limit or cap the time usage at the subsidised rates. See definition of Non Profit Organisations later in this document.

Senior Citizens Centres

These facilities are provided for the young people living in the local government area. The facilities are provided free of charge and the operating costs including staffing costs are subsidised.

Youth Centres

These facilities are provided for the young people living in the local government area. The facilities are provided free of charge and the operating costs including staffing costs are subsidised.

Non Profit Organisations

A Non Profit Organisation is defined as an organisation that is not carried on for the profit or gain of individual members. A Non Profit Organisation can still make a profit but these must be used to carry out the organisation's purposes, and profits must not be distributed to an individual owner or owners, members or private persons.

If further clarification as to the non profit status of an organisation is needed to ascertain the applicable pricing category within this policy, the Australian Tax Office definition will be used.

Lower pricing structures can apply to Non Profit Organisations for the hire and use of Community Centres and Halls. The use by these organisations is reviewed annually and the organisations may also have individual agreements or licences. Council may also limit or cap the time usage at the lower rates.

Draft

Table Of Contents

SHELLHARBOUR CITY COUNCIL....8
INFORMATION & CUSTOMER SERVICES....8
CUSTOMER SERVICE....8
CERTIFICATE REGISTRATION....8
SECTION 68 APPROVALS (LOCAL GOVERNMENT ACT 1993)....8
REFUNDS....8
STAMPING PLANS....9
BUILDING SERVICES....9
APPROVAL MODIFICATION....9
ASSET & ENVIRONMENTAL PROTECTION FEE....9
FIRE SAFETY CERTIFICATES....9
OCCUPATION CERTIFICATE....9
FIRE SAFETY INSPECTIONS....9
SWIMMING POOL INSPECTION....10
DAMAGE DEPOSITS....10
CONSTRUCTION CERTIFICATE (CC) ONLY....10
COMPLYING DEVELOPMENT CERTIFICATE ONLY (CDC)....11
PRINCIPAL CERTIFYING AUTHORITY (PCA) & INSPECTION FEE....12
DEVELOPMENT SERVICES....13
BUILDING CERTIFICATES....14
BUSHFIRE ASSESSMENTS....14
LONG SERVICE LEVY....14
DEVELOPMENT APPLICATION FEES....14
STRATA CERTIFICATES....19
REFUNDS....19
TOWN PLANNING ENQUIRIES....19
INSPECTION AND ADMINISTRATION FEES....19
ROAD NAMING FEES....19
PRE-LODGEMENT DEVELOPMENT APPLICATION CONSULTATION FEE....20
FLOOD LEVELS....20
HEALTH SERVICES....20
DOMESTIC EFFLUENT DISPOSAL SYSTEM....20
INSPECTION – COMMERCIAL PREMISES....21
BOARDING HOUSES – PRESCRIBED BY LEGISLATION....21
INSPECTION – INDUSTRIAL PREMISES....21
INSPECTION – UNDERGROUND PETROLEUM STORAGE SYSTEMS (UPSS)....21
INSPECTION – FOOD SHOP / HAIRDRESSER / SKIN PENETRATION....21
HEALTH PREMISES – ANNUAL ADMINISTRATION CHARGE....21
CARAVAN PARK / MANUFACTURED HOME ESTATE – APPROVALS....22
CARAVAN PARK / MANUFACTURED HOME ESTATE – INSPECTIONS....22
ORDERS....22
REGULATION & COMPLIANCE....22

Draft

CAT AND DOG REGISTRATION FEES....22
POUND FEES – DOGS & CATS (COMPANION ANIMALS) – SUBJECT TO CONTRACT CHARGES....22
IMPOUNDING FEES AND CHARGES (NOT COMPANION ANIMALS)....22
ABANDONED ARTICLES....23
SELF ENFORCING INFRINGEMENT NOTICE SCHEME (SEINS)....23
ENVIRONMENTAL NOTICE FEES....23
PROPERTY....23
LEASES, LICENCES AND APPROVALS – COUNCIL LAND OWNED AND MANAGED....23
ROADS....26
EASEMENTS....28
WORKS ON COUNCIL LAND (OWNED OR MANAGED)....28
LOCATION FEES FOR FILMING/PHOTOGRAPHY....28
COMMUNITY FACILITIES....29
COMMUNITY CENTRES....29
CENTENARY HALL (TONGARRA ROAD, ALBION PARK)....30
SHELLHARBOUR VILLAGE EXHIBITION SPACE....30
CIVIC CENTRE COMMUNITY ROOMS....31
CEMETERY....34
CEMETERY ADMINISTRATION FEES....34
CEMETERY RESERVATION FEES – SHELLHARBOUR....35
CEMETERY OPERATIONAL FEES....36
CEMETERY PLAQUE FEES....39
OTHER MEMORIALS....39
SPORTSFIELDS....39
APPLICATION....39
RECREATION FEE....40
DOG AGILITY & TRAINING CLUBS....40
SPORTSFIELD UTILITIES....40
TENNIS COURT HIRE....41
SHELLHARBOUR CITY STADIUM....41
INDOOR COURTS....42
AIR CONDITIONED FUNCTION ROOM....42
AIR CONDITIONED CONFERENCE ROOM....42
AIR CONDITIONED MEETING ROOM....42
COMPETITION AND ACTIVITY FEES....42
BIRTHDAY PARTIES....43
AQUATICS....43
WARILLA, ALBION PARK AND OAK FLATS COLD WATER POOLS....43
OAK FLATS 25M HEATED SWIMMING POOL....46
PROGRAMS – OAK FLATS 25 METRE HEATED POOL....47
CAMPING FEES – SHELLHARBOUR BEACHSIDE HOLIDAY PARK....49
HIGH SEASON (MINIMUM BOOKING PERIOD APPLIES)....49
SHOULDER SEASON....49
LOW SEASON....50

Draft

EXTRAS (ALL SEASONS)....50
ADDITIONAL FEES....50
DISCOUNT RATES....50
OCCUPATION AGREEMENTS FOR HOLIDAY VANS....51
CANCELLATION POLICY....51
LINKS SHELL COVE GOLF COURSE AND HOTEL....52
GREEN FEES / CART HIRE / MEMBERSHIP....52
SHELLHARBOUR AIRPORT....52
GROUND HIRE (COMMERCIALS, ETC.)....52
RUNWAY CLOSURE REQUEST – EXTERNAL WORK....52
AIRCRAFT PARKING FEES....52
AERODROME CONCESSIONAL LANDING FEES....53
AERODROME LANDING FEES....53
REGULAR PASSENGER TRANSPORT (RPT) ALBION PARK....54
TREES & NURSERY....55
TREE REMOVAL INSPECTION APPROVAL....55
PLANNING PROPOSALS....55
OPTION 1 – WHEN PROCESSED BY COUNCIL....55
OPTION 2 – WHEN COUNCIL CONTRACTS OUT PART OF THE PLANNING PROPOSAL....56
PLANNING PROPOSAL PRE-LODGEMENT CONSULTATION FEE....57
DEVELOPMENT CONTROL PLANS (DCP)....57
FEE FOR ASSESSING AND PROCESSING AMENDMENTS TO DCP....57
ENVIRONMENTAL PLANNING & ASSESSMENT REGULATION....57
SECTION 10.7 CERTIFICATES....57
TOWN PLANNING ENQUIRIES....57
PROPERTY SEARCHES....57
LAND USE ENQUIRIES....57
LOCAL ENVIRONMENT PLANS, DEVELOPMENT CONTROL PLANS, GUIDELINES AND POLICIES ETC....57
PHOTOCOPYING....57
DEVELOPMENT CONTRIBUTIONS....58
LOCAL INFRASTRUCTURE CONTRIBUTIONS (SECTION 7.11)....58
PLANNING AGREEMENTS....58
WASTE DISPOSAL....58
MIXED WASTE....58
CLEAN SEPARATED UNTREATED GARDEN & WOOD WASTE....59
FOOD ORGANICS GARDEN ORGANICS (FOGO)....59
ACCEPTABLE MATERIALS – CHARGEABLE....59
SUBDIVISION FEES....60
CONSTRUCTION CERTIFICATE & CERTIFYING AUTHORITY....60
LANDSCAPE PLAN CONSTRUCTION CERTIFICATE ASSESSMENT....61
SUBDIVISION CERTIFICATE – PRINCIPAL CERTIFYING AUTHORITY (PCA)....62
SUBDIVISION (MISCELLANEOUS)....63
SHELLHARBOUR CITY COUNCIL SUBDIVISION CODE....63

Draft

INFRASTRUCTURE AND WORKS....63
ROADS....63
FOOTPATHS....64
KERBING AND GUTTERING....65
STREET TREE BOND....66
ROAD OPENING DEPOSITS....66
CONSTRUCTION OF CONCRETE VEHICLE CROSSINGS....67
TEMPORARY ROAD CLOSURES....67
TEMPORARY OCCUPATION OF FOOTPATHS AND FOOTWAYS....67
PLANT HIRE RATES....67
ITEMS OF PLANT....67
LIBRARIES & MUSEUM....68
FEES AND CHARGES....68
LOST OR DAMAGED LIBRARY RESOURCES....69
GOVERNANCE RELATED SERVICES....69
CORPORATE SERVICES PHOTOCOPYING CHARGES....69
CONVEYANCING CHARGES....69
MEDIATION SERVICES....69
NATIVE TITLE CHARGES....69
DA AND CD PRESERVATION FEES....70
PUBLIC OFFICER....70
SUBPOENA FOR PRODUCTION OF DOCUMENTS....70
GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT....70
OPEN ACCESS INFORMATION....71
COPIES OF RECORDS ON CD / DVD / USB....72
COPIES OF DEVELOPMENT APPLICATION INFORMATION LODGED BEFORE JULY 2010....72
GEOGRAPHICAL INFORMATION SYSTEM....73
AERIAL PHOTOGRAPHY....73
MAP PRODUCTION....73
PLAN PRINTING CHARGES....73
FINANCIAL SERVICES....74
PAYMENT FEES....74
CERTIFICATE FOR OUTSTANDING NOTICES / ORDERS....74
RATES AND CHARGES....74
ENQUIRY FEES....75
DOMESTIC & COMMERCIAL WASTE SERVICES....75
DOMESTIC WASTE COLLECTION....75
STORMWATER MANAGEMENT SERVICE CHARGE....76
MEDIA & COMMUNICATIONS....77
SALE OF COUNCIL FLAGS....77
STALLHOLDER FEES....77
PROGRAMS....77
YOUTH SERVICES....77

Draft

PROGRAMS.....77

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

SHELLHARBOUR CITY COUNCIL

INFORMATION & CUSTOMER SERVICES

CUSTOMER SERVICE

Specification booklets	Y	$15.00	$15.00	Full

CERTIFICATE REGISTRATION

Per cl. 263 Environmental Planning & Assessment Regulation 2000 (EP&A Reg)

Registration of Part 4A Certificates (such as Construction Certificates and Occupation Certificates) and Complying Development Certificates	N	$36.00	$36.00	Stat

SECTION 68 APPROVALS (LOCAL GOVERNMENT ACT 1993)

Local Approval not otherwise specified in Council's Fees and Charges	N	$242.00	$248.00	Full
Modification of Local Approval	N	$112.00	$115.00	Full

REFUNDS

WHERE APPLICATION IS MADE FOR CONSTRUCTION CERTIFICATES ONLY, COMPLYING DEVELOPMENT ONLY OR PRINCIPAL CERTIFYING AUTHORITY (PCA) ONLY

Where an application is withdrawn before investigations are completed	Y	50% of the applicable fee	N/A
Where an application is withdrawn after investigations are completed	Y	Nil	N/A

SECTION 68 APPROVALS (LOCAL GOVERNMENT ACT 1993)

Where an application is withdrawn	N	If investigation has commenced then no refund. Otherwise 50% refunded	N/A

ROAD OPENING FEES

Where an application is withdrawn prior to commencement	N	100% of fee	N/A

ASSET & ENVIRONMENTAL PROTECTION FEE

Where an application is withdrawn prior to commencement	N	100% of fee	N/A

INSPECTION FEES

Where an application is withdrawn prior to commencement	N	100% of fee	N/A

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CERTIFICATE REGISTRATION FEES

Where an application is withdrawn prior to registration of any document	N	100% of fee		N/A

COMPLYING DEVELOPMENT CERTIFICATES TRANSFERRED

Where a submitted CDC is found to be non-compliant	Y	The application is redirected to a DA and the associated fees transferred		N/A

STAMPING PLANS

Fee for stamping additional plans and specifications after original approval	N	$81.00	$83.00	Sub

BUILDING SERVICES

APPROVAL MODIFICATION

Modify a Construction Certificate or Complying Development Certificate	Y	50% of the fee for the original application		Mkt

ASSET & ENVIRONMENTAL PROTECTION FEE

The Asset and Environmental Protection Fee is required to be paid for all building work that exceeds $10,000	N	$218.33	$224.00	Mkt
The fee is non-refundable and will be used for the restoration of damaged Council property such as kerb and guttering, footpath paving, drainage pits, road reserves and the removal of contaminants from Council's assets, where the person who damaged the property cannot be identified				

FIRE SAFETY CERTIFICATES

Annual Fire Safety Certificate registration and administration fee	Y	$130.00	$133.00	Sub

OCCUPATION CERTIFICATE

Occupation Certificate (per sole occupancy unit)	Y	$233.00	$239.00	Mkt
Application for Interim Occupation Certificate	Y	$233.00	$239.00	Mkt

FIRE SAFETY INSPECTIONS

BOARDING HOUSES

Inspection of building with capacity no greater than 25 people	N	$126.00	$129.00	Mkt
Inspection of building with capacity of up to 499 people	N	$295.00	$302.00	Mkt
Inspection of building with capacity of 500 people or more	N	$408.00	$418.00	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

SWIMMING POOL INSPECTION

SWIMMING POOL ACT 1992 – SUBJECT TO REGULATIONS

First inspection	Y	$150.00	$154.00	Stat
Follow up inspection and Certificate of Compliance	Y	$100.00	$102.00	Stat

DAMAGE DEPOSITS

Council may require a security deposit for an application where it is considered that Council's property may be subjected to possible damage	N	Quoted for each job as required		Mkt

CONSTRUCTION CERTIFICATE (CC) ONLY

Where certain Construction Certificates do not fall into traditional categories, specific quotation can be provided. The quotation will be based on the size and nature of the development, the conditions associated with the Development Consent and the type of construction and classification of the proposal. These fees are calculated on the contract price or Councils estimated value of the work

DWELLINGS, DWELLING ALTERATIONS & ADDITIONS

Single dwelling house	Y	$1,056.00	$1,082.00	Mkt
Multiple dwelling house, villas, townhouses, dual occupancies (i.e. integrated development)	Y	$1,082 for the 1st dwelling for multiple dwelling developments, $541 for dwellings 2-5 and $271 for any additional dwelling		Mkt
		Last YR Fee $1,056 for the 1st dwelling for multiple dwelling developments, $528 for dwellings 2-5 and $264 for any additional dwelling		
Value of work less than $12,000	Y	$449.00	$460.00	Mkt
Value of work $12,000 to $50,000	Y	$713.00	$731.00	Mkt
Value of work greater than $50,000	Y	$898.00	$920.00	Mkt

ATTACHED CARPORTS & GARAGES

Value of work less than $12,000	Y	$370.00	$379.00	Mkt
Value of work $12,000 to $50,000	Y	$449.00	$460.00	Mkt
Value of work greater than $50,000	Y	$581.00	$596.00	Mkt

DWELLING ANCILLARY/INCIDENTAL DEVELOPMENT INCLUDING DETACHED CARPORTS, GARAGES & OUTBUILDINGS

Value of work less than $12,000	Y	$264.00	$271.00	Mkt
Value of work $12,000 to $50,000	Y	$370.00	$379.00	Mkt
Value of work greater than $50,000	Y	$581.00	$596.00	Mkt

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

DWELLING ANCILLARY/INCIDENTAL DEVELOPMENT INCLUDING DETACHED CARPORTS, GARAGES & OUTBUILDINGS [continued]

Demolition	Y	$317.00	$325.00	Mkt

INDUSTRIAL, COMMERCIAL & RETAIL DEVELOPMENT

Value of work less than $100,000	Y	$845.00	$866.00	Mkt
Value of work $100,000 to $250,000	Y	$1,267.00	$1,299.00	Mkt
Value of work $250,001 to $500,000	Y	$1,478.00	$1,515.00	Mkt
Value of work $500,001 to $1,000,000	Y	$1,848.00	$1,894.00	Mkt
Value of work greater than $1,000,000	Y	$2,165 plus 0.025% of the amount in excess of $1,000,000		Mkt
		Last YR Fee $2,112.00 plus 0.025% of the amount in excess of $1,000,000		

COMPLYING DEVELOPMENT CERTIFICATE ONLY (CDC)

DWELLINGS, DWELLING ALTERATIONS & ADDITIONS

Dwelling house	Y	$1,056.00	$1,082.00	Mkt
Value of work less than $12,000	Y	$449.00	$460.00	Mkt
Value of work $12,000 to $50,000	Y	$713.00	$731.00	Mkt
Value of work greater than $50,000	Y	$898.00	$920.00	Mkt

ATTACHED CARPORTS & GARAGES

Value of work less than $12,000	Y	$370.00	$379.00	Mkt
Value of work $12,000 to $50,000	Y	$449.00	$460.00	Mkt
Value of work greater than $50,000	Y	$581.00	$596.00	Mkt

DWELLING ANCILLARY/INCIDENTAL DEVELOPMENT INCLUDING DETACHED CARPORTS, GARAGES & OUTBUILDINGS

Value of work less than $12,000	Y	$264.00	$271.00	Mkt
Value of work $12,000 to $50,000	Y	$370.00	$379.00	Mkt
Value of work greater than $50,000	Y	$476.00	$488.00	Mkt
Demolition	Y	$317.00	$325.00	Mkt
As defined in State Environment Planning Policy (SEPP) (Exempt & Complying) 2008				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

INDUSTRIAL INTERNAL ALTERATIONS/FITOUT

Up to $50,000	Y	$325.00 plus an additional 50 cents per square metre for floor areas over 300m2		Mkt
		Last YR Fee $317.00 plus an additional 50 cents per square metre for floor areas over 300m2		
Greater than $50,000	Y	$704.00 plus an additional 50 cents per square metre for floor areas over 300m2		Mkt
		Last YR Fee $687.00 plus an additional 50 cents per square metre for floor areas over 300m2		

COMMERCIAL AND RETAIL INTERNAL ALTERATIONS/FITOUT

Up to $50,000	Y	$325.00 plus an additional 50 cents per square metre for floor areas over 300m2		Mkt
		Last YR Fee $317.00 plus an additional 50 cents per square metre for floor areas over 300m2		
Greater than $50,000	Y	$704.00 plus an additional 50 cents per square metre for floor areas over 300m2		Mkt
		Last YR Fee $687.00 plus an additional 50 cents per square metre for floor areas over 300m2		

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INVESTIGATION AND ENQUIRY

Complying Development Certificate (CDC) investigation and enquiry	Y	$174.00	$178.00	Mkt
Should applicant engage Council services as Principal Complying Authority (PCA), this fee will contribute to CDC fees				

PRINCIPAL CERTIFYING AUTHORITY (PCA) & INSPECTION FEE

Building reinspection fee per hour	Y	$217.00	$222.00	Mkt
Minimum $100				
Fee for each mandatory inspection	Y	$217.00	$222.00	Mkt
Council to act as PCA and issue Occupation Certificate (Environmental Planning & Assessment Regulation 2000)	Y	$217.00	$222.00	Mkt

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

PRINCIPAL CERTIFYING AUTHORITY (PCA) & INSPECTION FEE [continued]

Class 10 structures including garages, carports, awnings, swimming pools, decks, patios, retaining walls and fences, outbuildings and demolition	Y	$348.00	$357.00	Mkt
Includes all mandatory inspections as well as appoint Council as a PCA and issue Occupation Certificate. Excludes any reinspection fees				
Class 1 structures including new dwelling, dwelling alterations and additions	Y	$581.00	$596.00	Mkt
Includes all mandatory inspections as well as appoint Council as a PCA and issue Occupation Certificate. Excludes any reinspection fees				
Class 1, 2, 3 and 4 sole occupancy units including villas, townhouses & residential units. Fee is per sole occupancy unit	Y	$454.00	$465.00	Mkt
Includes all mandatory inspections as well as appoint Council as a PCA and issue Occupation Certificate. Excludes any reinspection fees				
Class 5, 6, 7, 8 & 9 structures including commercial, industrial & public buildings. Fee is per 500m2 or part thereof	Y	$739.00	$757.00	Mkt
Includes all mandatory inspections as well as appoint Council as a PCA and issue Occupation Certificate. Excludes any reinspection fees				

CHANGE OF PCA FROM ANOTHER PCA

Where there has been a change of PCA to Shellharbour City Council from another PCA.

Value of work less than $100,000	Y	$2,000.00	$2,050.00	Full
Minimum fee of $2,000 and by quotation of Manager Building.				
Value of work – $100,000 to $250,000	Y	$3,000.00	$3,075.00	Full
Minimum fee of $3,000 and by quotation of Manager Building.				
Value of work – $250,001 to $500,000	Y	$4,000.00	$4,100.00	Full
Minimum fee of $4,000 and by quotation of Manager Building.				
Value of work – $500,001 to $1,000,000	Y	$5,000.00	$5,125.00	Full
Minimum fee of $5,000 and by quotation of Manager Building.				
Value of work more than $1,000,000	Y	By quotation		Full
Fee will be advised via quotation from the Manager Building.				
For all class 2-9 buildings	Y	By quotation		Full
Fee will be advised via quotation from the Manager Building.				

DEVELOPMENT SERVICES

These fees are in line with the Environmental Planning & Assessment Regulation 2000 and any changes in the regulation automatically changes the fees & charges.	N	Development application fees will be based on Rawlinsons Australian Construction Handbook 2018		N/A

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

BUILDING CERTIFICATES

Per cl.260 Environmental Planning & Assessment Regulation 2000 (EP&A Reg)

BUILDING CERTIFICATE CLASS

Building Certificate Class 1 or 10 Building	N	$250.00	$250.00	Stat
Fee for each dwelling				

IN THE CASE OF ANY OTHER CLASS OF BUILDING – AS FOLLOWS:

Floor area of building or part not exceeding 200 square metres	N	$250.00	$250.00	Stat
Floor area of building or part exceeding 200 square metres but not exceeding 2,000 square metres	N	$250.00 plus an additional 50 cents per square metre for each square metre over 200 square metres		Stat
Floor area of building or part exceeding 2,000 square metres	N	$1,165 plus an additional 7.5 cents per square metre for each square metre over 2,000 square metres		Stat
In any case where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area	N	$250.00	$250.00	Stat
Where it is necessary to carry out more than one inspection of the building before issuing a Building Certificate, a payment of an additional fee is required	N	$90.00	$90.00	Stat
Fee for work without consent as described in clause 260 (3A & 3B) EP&A Reg	N	Prescribed by legislation		Stat
Fee consists of Development Application fee + Construction Certificate fee				

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BUSHFIRE ASSESSMENTS

Fee for the assessment and determination of a Bushfire Attack Level (BAL) level for a structure in a Bushfire Prone Area	Y	$186.00	$186.00	Mkt

LONG SERVICE LEVY

Applies to all building and construction work costing $25,000 or more	N	The rate is prescribed by legislation and is currently 0.35% of the cost of the building work (e.g. $50,000 building work will have a $175 Levy Fee)		Stat

DEVELOPMENT APPLICATION FEES

Fees and charges are prescribed by the Environmental Planning and Assessment Regulation 2000 (EP&A Reg) and other legislation. The fees/charges below are not comprehensive however are the most commonly charged. Additional fee/charges may apply from time to time for more atypical situations (as prescribed by legislation).

If the estimated cost of the development exceeds $1,000,000, lodgement of a Registered Quantity Surveyors Detailed Cost Report must be submitted with the Development Application.

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

DEVELOPMENT APPLICATION FEES [continued]

Proposals less than $1,000,000 must be consistent with the Rawlinsons Construction Cost Guide (as amended).

ERECTION OF A BUILDING OR OTHER WORKS IN ANY ZONE WITH AN ESTIMATED COST OF UP TO $5,000

Estimated cost of up to $5,000	N	$110.00	$110.00	Stat

ERECTION OF A DWELLING HOUSE IN ANY ZONE WITH AN ESTIMATED CONSTRUCTION COST OF UP TO $100,000

Estimated construction cost of up to $100,000	N	$455.00	$455.00	Stat

DEVELOPMENT INVOLVING THE ERECTION OF A BUILDING, THE CARRYING OUT OF WORK OR THE DEMOLITION OF A BUILDING BASED ON THE ESTIMATED COST OF DEVELOPMENT

Estimated cost – $5,001-$50,000	N	$170.00 plus an additional $3 for each $1,000 (or part of $1,000) of the estimated cost		Stat
Estimated cost – $50,001-$250,000	N	$352.00 plus an additional $3.64 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $50,000		Stat
Estimated cost – $250,001-$500,000	N	$1,160.00 plus an additional $2.34 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $250,000		Stat
Estimated cost – $500,001-$1,000,000	N	$1,745.00 plus an additional $1.64 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $500,000		Stat
Estimated cost – $1,000,001-$10,000,000	N	$2,615.00 plus an additional $1.44 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $1,000,000		Stat
More than $10,000,000	N	$15,875.00 plus an additional $1.19 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $10,000,000		Stat

MAXIMUM FEE FOR PURPOSE OF ONE OR MORE ADVERTISEMENTS

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

MAXIMUM FEE FOR PURPOSE OF ONE OR MORE ADVERTISEMENTS [continued]

Maximum Fee	N	The maximum fee for one of more advertisements is $285, plus $93 for each advertisement in excess of one, or the fee calculated in accordance with the table under "Development involving the erection of a building, the carrying out of work or the demolition of a building based on the estimated cost of development"		Stat

DEVELOPMENT NOT INVOLVING THE ERECTION OF A BUILDING, THE CARRYING OUT OF A WORK, THE SUBDIVISION OF LAND OR THE DEMOLITION OF A BUILDING OR WORK

Fee	N	$285.00	$285.00	Stat

ADDITIONAL FEE FOR DESIGNATED DEVELOPMENT

In addition to any other fees, an additional fee is required	N	$920.00	$920.00	Stat

ADVERTISING FEES FOR DEVELOPMENT APPLICATIONS

Designated Development (cl. 252 EP&A Reg)	N	$2,220.00	$2,220.00	Stat
Advertised Development (cl. 252 EP&A Reg)	N	$1,105.00	$1,105.00	Stat
Prohibited Development (cl. 252 EP&A Reg)	N	$1,105.00	$1,105.00	Stat
In the case of development not listed above	N	$1,105.00	$1,105.00	Stat
Notification to adjoining landowners (neighbouring land in proximity of site)	N	$384.00	$384.00	Full
This fee is also applicable to Complying Development Certificates (CDCs). It is a minimum fee and may be increased in line with additional notification requirements				
Newspaper or other advertisement	Y	$542.00	$556.00	Full
This is a minimum fee and may be increased in line with additional advertising requirements				

MULTIPLE DEVELOPMENTS

If two or more fees are applicable to a single Development Application (eg an application to erect a residential flat building and strata subdivide)	N	Sum of the two or more applicable fees		Stat

APPLICATIONS FOR MODIFICATIONS TO DEVELOPMENT CONSENT

The maximum fee for an application under Section 4.55(1) EP&A Reg – minor error, misdescription or miscalculation	N	$71.00	$71.00	Stat

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

APPLICATIONS FOR MODIFICATIONS TO DEVELOPMENT CONSENT [continued]

The maximum fee for an application under Section 4.55 (1A) EP&A Reg	N	The lesser of $645 or 50% of the fee for the original development application		Stat

THE MAXIMUM FEE FOR AN APPLICATION UNDER SECTION 4.55(2) OR SECTION 4.56 OF THE ENVIRONMENTAL PLANNING & ASSESSMENT ACT (EP&A ACT) FOR THE MODIFICATION OF A DEVELOPMENT CONSENT IS:

If the fee for the original application was less than $100	N	50% of that fee		Stat
If the fee for the original application was $100 or more in the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of work or demolition of a work or building	N	50% of the fee for the original development application		Stat
If the fee for the original application was $100 or more in the case of an application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of $100,000 or less	N	$190.00	$190.00	Stat

IN THE CASE OF AN APPLICATION WITH RESPECT TO ANY OTHER DEVELOPMENT APPLICATION, AS SET OUT BELOW:

Estimated cost – up to $5,000	N	$55.00	$55.00	Stat
Estimated cost – $5,001-$250,000	N	$85.00 plus an additional $1.50 for each $1,000 (or part of $1,000) of the estimated cost)		Stat
Estimated cost – $250,001-$500,000	N	$500.00 plus an additional $0.85 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $250,000		Stat
Estimated cost – $500,001-$1,000,000	N	$712.00 plus an additional $0.50 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $500,000		Stat
Estimated cost – $1,000,001-$10,000,000	N	$987.00 plus an additional $0.40 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $1,000,000		Stat
More than $10,000,000	N	$4,737.00 plus an additional $0.27 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $10,000,000		Stat

INTEGRATED DEVELOPMENTS

An additional fee for each approval body is payable in respect of an application for integrated development	N	$320.00	$320.00	Stat

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continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

INTEGRATED DEVELOPMENTS [continued]

An additional fee for each concurrence authority is payable in respect of an application that requires concurrence under the Environmental Planning & Assessment Act (not required if concurrence may be assumed)	N	$320.00	$320.00	Stat
An additional fee is payable to Council for administration/processing (for each approval)	N	$140.00	$140.00	Stat

SUBDIVISIONS AND STRATA SUBDIVISIONS

Torrens subdivisions – new road	N	$665.00 plus $65 per additional lot		Stat
Torrens subdivisions – no new road	N	$330.00 plus $53 per additional lot		Stat
Strata subdivisions – strata	N	$330.00 plus $65 per additional lot		Stat

A REQUEST FOR A REVIEW OF A DEVELOPMENT APPLICATION DETERMINATION UNDER SECTION 8.3(3) EP&A ACT

In the case of a request with respect to a development application that does not involve the erection of a building, the carrying out of work or demolition of a work or building	N	50% of the fee for the original development application		Stat
In the case of a request with respect to a development application that involves the erection of a dwelling-house with an estimated cost of $100,000 or less	N	$190.00	$190.00	Stat
In the case of a request with respect to any other development application (Estimated cost – up to $5,000)	N	$55.00	$55.00	Stat
In the case of a request with respect to any other development application (Estimated cost – $5,001 – $250,000)	N	$85.00 plus an additional $1.50 for each $1,000 (or part of $1,000) of the estimated cost		Stat
In the case of a request with respect to any other development application (Estimated cost – $250,001 – $500,000)	N	$500.00 plus an additional $0.85 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $250,000		Stat
In the case of a request with respect to any other development application (Estimated cost – $500,001 – $1,000,000)	N	$712.00 plus an additional $0.50 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $500,000		Stat
In the case of a request with respect to any other development application (Estimated cost – $1,000,001 – $10,000,000)	N	$987.00 plus an additional $0.40 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $1,000,000		Stat
In the case of a request with respect to any other development application (More than $10,000,000)	N	$4,737.00 plus an additional $0.27 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $10,000,000		Stat

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

STRATA CERTIFICATES

STRATA LEGISLATION

Minimum fee	Y	$360.00	$360.00	Stat
Per strata allotment (in addition to the minimum fee)	Y	$210.00	$210.00	Stat
Application to modify Strata Subdivision Application	N	$145.00	$149.00	Stat

REFUNDS

Where an application is withdrawn before investigations are completed	N	50% of the applicable fee or as otherwise determined by Manager Planning or Manager Building		N/A
Where a report to Council has been prepared and investigations are completed	N	NIL refund		N/A

TOWN PLANNING ENQUIRIES

Any investigation (requiring report and resolution of Council)	N	$716.00	$734.00	Mkt
Investigation of Development Rights – rural dwellings	N	$194.00	$199.00	Mkt
Investigation of existing Use Rights	N	$194.00	$199.00	Mkt
General Planning enquiry requiring detailed investigation &/or archival research	N	$194.00	$199.00	Mkt
Airport planning enquiry requiring detailed investigation and or survey review	N	$194.00	$199.00	Mkt

INSPECTION AND ADMINISTRATION FEES

DEVELOPMENT AND STRATA APPLICATIONS

Street tree inspection per site – prior to occupation	Y	$104.00	$107.00	Sub
Inspection of environmental works as per approved plans and conditions of consent – per inspection	Y	$123.00	$126.00	Mkt
Re-inspection of environmental works – per inspection	Y	$85.00	$87.00	Mkt

LANDSCAPE PLAN ASSESSMENT, FINAL LANDSCAPE INSPECTION PRIOR TO OCCUPATION AND LANDSCAPE INSPECTION FOLLOWING COMPLETION OF 6 MONTHS MAINTENANCE PERIOD (PAYABLE UPON LODGEMENT OF CONSTRUCTION CERTIFICATE)

Estimated Value – Up to $250,000	Y	$478.00	$490.00	Sub
Estimated Value – $250,000 to $750,000	Y	$592.00	$607.00	Sub
Estimated Value – Above $750,000	Y	$739.00	$757.00	Sub

ROAD NAMING FEES

1-5 names	N	$528.00	$541.00	Mkt

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

ROAD NAMING FEES [continued]

6-10 names	N	$792.00	$812.00	Mkt
More than 10 names	N	Price on application		Mkt

PRE-LODGEMENT DEVELOPMENT APPLICATION CONSULTATION FEE

For all development proposals for commercial / retail / industrial developments (excluding single dwelling houses, ancillary development and not for profit organisations)

Development Proposals up to $1 million	Y	$350.00	$359.00	Mkt
Development Proposals between $1 million & $5 million and/or involving the erection of between four dwellings/units to fourteen dwellings/units	Y	$550.00	$564.00	Mkt
Development Proposals exceeding $5 million andor development projects involving the erection of fifteen dwellings/units or more and / or subdvisions involving 25 lots of more	Y	$1,250.00	$1,281.00	Mkt
Follow up meeting regarding the same development	Y	Follow up meetings regarding the same development will be charged at a rate of 40% of that category described above.		Mkt

DESIGN REVIEW PANEL

Application under State Environmental Planning Policy Number 65	N	$3,000.00	$3,000.00	Stat
Applications based on development type in accordance with Policy	N	$3,070.00	$3,070.00	Mkt
New development proposals	N	$3,000.00	$3,075.00	Mkt
Development Proposal with major re-design	N	$3,000.00	$3,075.00	Mkt
Re-referral of development proposal	N	$1,500.00	$1,538.00	Mkt

FLOOD LEVELS

General Flood Level Enquiry	N	$113.00	$116.00	Sub
Flood Certificate for Complying Development	N	$394.00	$404.00	Mkt
Flood Model Digital Data Licence	N	$2,255.00	$2,311.00	Min

HEALTH SERVICES

DOMESTIC EFFLUENT DISPOSAL SYSTEM

APPLICATION TO INSTALL

Application to install and operate may be applied for separately, however, if installation only has been applied for, an Occupation Certificate will not be issued until an approval to operate has been issued

System with capacity for < 15 persons	N	$264.00	$271.00	Full
System with capacity for > 15 persons	N	$413.00	$423.00	Full
Amendment of application	N	$95.00	$97.00	Full

Draft

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

APPLICATION TO INSTALL [continued]

Application to operate	N	$128.00	$131.00	Full

INSPECTIONS (IN ADDITION TO ABOVE APPLICATION FEES)

Inspection fees do not include the cost of analysis of any samples if required

Inspection fee (maximum 30 minutes)	N	$138.00	$141.00	Full
Inspection fee (in excess of 30 minutes) per hour	N	$270.00	$277.00	Full

INSPECTION – COMMERCIAL PREMISES

Inspection fee (maximum 30 minutes)	N	$138.00	$141.00	Mkt
Inspection fee (in excess of 30 minutes) per hour	N	$270.00	$277.00	Mkt

BOARDING HOUSES – PRESCRIBED BY LEGISLATION

Refer to fee 2.5 under Fire Safety Inspections

Inspection fee	N	Prescribed by legislation		Stat

INSPECTION – INDUSTRIAL PREMISES

Inspection fee (maximum 30 minutes)	N	$138.00	$141.00	Mkt
Inspection fee (in excess of 30 minutes) per hour	N	$270.00	$277.00	Mkt

INSPECTION – UNDERGROUND PETROLEUM STORAGE SYSTEMS (UPSS)

Inspection fee (maximum 30 minutes)	N	$0.00	$141.00	Mkt
Inspection fee (in excess of 30 minutes) per hour	N	$0.00	$277.00	Mkt

INSPECTION – FOOD SHOP / HAIRDRESSER / SKIN PENETRATION

Category 1 – 1 inspection annually	N	$123.00	$126.00	Mkt
Category 2 – 2 inspections annually	N	$246.00	$252.00	Mkt
Reinspection Fee (minimum $120.00) per hour	N	$123.00	$126.00	Mkt

HEALTH PREMISES – ANNUAL ADMINISTRATION CHARGE

Food premises with 5 or less full-time handlers at premises	N	$123.00	$130.00	Mkt
Food premises with 6-50 full-time food handlers at premises	N	$236.00	$242.00	Mkt
Food premises with 51 or more full-time food handlers at premises	N	$641.00	$657.00	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CARAVAN PARK / MANUFACTURED HOME ESTATE – APPROVALS

Approval to operate (Section 68F(2) or (3) Local Government Act 1993) per site	N	$9.00	$9.00	Mkt
Reinspection fee	N	$131.00	$134.00	Mkt

CARAVAN PARK / MANUFACTURED HOME ESTATE – INSPECTIONS

Inspection of manufactured home together with any associated structures installed on the site and issuing of a certificate of completion	N	$246.00	$252.00	Mkt
Reinspection of manufactured home (for issue of certificate above)	N	$246.00	$252.00	Mkt

ORDERS

Where an order issued under relevant legislation is not complied with, in addition to the actual cost of completing the work specified in the order, a charge will be made to cover the Administrative Costs incurred by Council in issuing the order and conducting necessary inspections.

Administrative costs – non-compliance with orders	N	$330.00	$338.00	Mkt

REGULATION & COMPLIANCE

CAT AND DOG REGISTRATION FEES

Lifetime Registration of Cats and Dogs under the Companion Animals Act 1998 – subject to change according to Fees included in the Act.

Entire (undesexed) cat or dog	N	$210.00	$210.00	Stat
Entire cat or dog owned by a registered breeder	N	$58.00	$58.00	Stat
Desexed cat or dog	N	$58.00	$58.00	Stat
Desexed cat or dog owned by a pensioner	N	$25.00	$25.00	Stat
Desexed cat or dog sold by a rehoming organisation (50% of ordinary fee for desexed cat or dog)	N	$29.00	$29.00	Stat
Late fee – registration fee has not been paid 28 days after the date which companion animal is required to be registered (registration required before the cat or dog reaches the age of 6 months)	N	$16.00	$16.00	Stat

POUND FEES – DOGS & CATS (COMPANION ANIMALS) – SUBJECT TO CONTRACT CHARGES

Release Fee	N	$34.00	$35.00	Min
Maintenance charges (per day)	N	$34.00	$35.00	Min
Vet expenses when incurred	N	Will be charged at actual cost		Full

IMPOUNDING FEES AND CHARGES (NOT COMPANION ANIMALS)

Release Fee	N	$57.00	$58.00	Full
Driving of stock – per hour (or part thereof)	N	$81.00	$83.00	Full

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

IMPOUNDING FEES AND CHARGES (NOT COMPANION ANIMALS) [continued]

Hire of equipment	N	Will be charged at actual cost		Full
Advertising fee	N	Will be charged at actual cost		Full
Maintenance charges – all livestock – per animal per day	N	$63.00	$65.00	Min

ABANDONED ARTICLES

Shopping trolley	N	$90.00	$92.00	Full
Advertising sign	N	$90.00	$92.00	Full
Motor vehicles	N	$137.00	$140.00	Full
Fee plus actual cost incurred in removal, storage, and sale or disposal – Held for 30 days after notification of impounding				

SELF ENFORCING INFRINGEMENT NOTICE SCHEME (SEINS)

Legislation allows for a variety of offences to be enforced through the SEINS system. Council has adopted a policy that where such provision has been made in legislation that Authorised Council Officers issue on the spot infringement notices.	N	The penalty imposed shall be determined by current legislation. Refer to SEINS Manual for a comprehensive list of penalties		N/A

ENVIRONMENTAL NOTICE FEES

Environmental Notice Fees (Clean Up Notice, Prevention Notice, Noise Control Notice and Cost Compliance Notice)	N	The fee imposed shall be determined by current legislation. Refer to "Protection of the Environment Operations (General) Regulation 2009" for a list of current fees.		Stat

PROPERTY

LEASES, LICENCES AND APPROVALS – COUNCIL LAND OWNED AND MANAGED

APPLICATION FEE

Non Profit Organisations	Y	$197.00	$202.00	Mkt
Commercial/Private	Y	$390.00	$400.00	Mkt
Assignment or Transfer of Agreement	Y	$390.00	$400.00	Sub
Applicant will also be responsible for associated legal and registration costs				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

PUBLIC NOTICE

Public notice of the proposal including advertising	Y	Applicant to meet costs associated		Mkt

PREPARATION FEE

Externally prepared on behalf of Council – at Council Officer's discretion	Y	Applicant to meet Council's and own legal costs		Mkt
Internally prepared by Council	Y	See 28.2 - Conveyancing Charges		Full

RENTAL

Non Profit Organisations	Y	In accordance with Council's Policies		Mkt
Commercial	Y	Market value		Mkt
Minimal annual rental fee	Y	$600.00	$615.00	Mkt
Rental fee per month – Occasional or short-term use only (up to 12 months)	Y	$600.00	$615.00	Mkt
Security Deposit	N	Equivalent to 3 months rent		Mkt
Interest Payable due to Default	N	Maximum % as per legislation – subject to change		Stat

PUBLIC LAND, RESERVES, RECREATION AREAS AND OTHER PUBLIC PLACES

COMMERCIAL FITNESS TRAINER ACTIVITIES ON APPROVED PUBLIC LAND

For Application Fee, Public Notice fee and Licence preparation fee – refer to item 4.1

Annual Rental 1-2 Clients per session	Y	$657.00	$673.00	Mkt
Annual Rental 3-18 Clients per session	Y	$1,963.00	$2,012.00	Mkt
Annual Rental 19-36 Clients per session	Y	$2,878.00	$2,950.00	Mkt
Annual Rental 37-54 Clients per session	Y	$3,598.00	$3,688.00	Mkt
Refundable Security Bond	N	Equivalent to 25% of the annual licence fee is payable on commencement of a licence agreement as per Council Policy.		Mkt

COMMERCIAL SURF SCHOOL ACTIVITIES

For Application fee, Public Notice and Licence preparation fee – refer to item 4.1

Annual Licence Fee	N	$2,587.00	$2,652.00	Mkt
Security Bond	N	Refer to Item 4.1		Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

ADVERTISING DISPLAYS

For Application Fee, Public Notice and Licence preparation fee – refer to item 4.1

Application	Y	$390.00	$400.00	Mkt
Permanent Structure – Rental per annum per sign	Y	$769.00	$788.00	Mkt
Temporary – A Board – Rental per annum per sign	Y	$154.00	$158.00	Mkt

SECTION 54 CERTIFICATES – LAND CLASSIFICATION

Application Fee	N	$62.00	$64.00	Mkt

EVENTS / ACTIVITIES

Small Scale – up to 100 people per day	Y	$138.00	$141.00	Mkt
Medium Scale 101-1,000 people per day	Y	$276.00	$283.00	Mkt
Large Scale – 1,000+ people per day	Y	$413.00	$423.00	Mkt
Major Events	Y	Quote supplied following assessment of application		Mkt
Cancellation fee of 20% of fees associated with Small, Medium, large and Major events / activities				
Non Profit Registered Organisations and Government Departments	Y	50% subsidy of per day fee excluding call out fee and services provided by Council		Min
Use of power per day (if available)	Y	$59.00	$60.00	Mkt
For Lighting refer to 7.4				
Portable Grandstand Hiring Fee per grandstand per day	Y	$92.00	$94.00	Mkt
Transportation cost	Y	Transportation to be an additional "at cost" charge		Mkt
Services provided by Council	Y	Applicant to meet Council costs		Full
Security bond – Low Risk	N	$0.00	$250.00	N/A
Security bond – Medium Risk	N	$550.00	$550.00	Mkt
Security bond – High risk	N	Quote for each application as required		Mkt
Key bond	N	$40.00	$60.00	Min
After hours call out fee	Y	$167.00	$171.00	

MARKETS

For Application fee, Public Exhibition and Licence preparation fee – refer to item 4.1

One-off (Per Day)	Y	$328.00	$336.00	Mkt
Ongoing (Per Day)	Y	$272.00	$279.00	Mkt
Non Profit Registered Organisations	Y	50% Subsidy applies to per day fee		

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CIVIL CEREMONIES

Weddings, civil unions, namings and other ceremonies. Cancellation fee of 20%

Application Fee	Y	$240.00	$246.00	Mkt

ACCESS VIA COUNCIL LAND

Application Fee – One off	N	$146.00	$150.00	Mkt
Application Fee – short term	N	$290.00	$297.00	Mkt
Key Bond	N	$60.00	$60.00	Mkt
Security Bond – Low Risk	N	$550.00	$550.00	Mkt
Security Bond – High risk	N	Quote for each application is required		Mkt

BASS POINT RESERVE – NIGHT DIVES

Application Fee	Y	$122.00	$125.00	Mkt
'Once-off' use	Y	$109.00	$112.00	Mkt
Annual Fee	Y	$597.00	$612.00	Mkt

SECTION 611 – LOCAL GOVERNMENT ACT

Annual charge applies for the time being in possession, occupation or enjoyment of a rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place	N	Determined by market valuation		Mkt

GRAZING RIGHTS LICENCE FEES

For Preparation of Licence refer to 4.1

Per Cattle per quarter	Y	$28.00	$29.00	Mkt
Per Horse per quarter	Y	$94.00	$96.00	Mkt

DRAINAGE RESERVES & INFRASTRUCTURE

Refer to 4.1 Application Fee, Rental, Public Notice and Lease preparation fee

Application Fee	Y	$390.00	$400.00	Mkt
Rental payable	Y	Determined by market valuation		Mkt

ROADS

OUTDOOR DINING FOR RESTAURANT PURPOSES – (SECTION 125 – 127 ROADS ACT 1993)

Application Fee	N	$330.00	$338.00	Mkt
Zone 1 – Shellharbour City Centre – annual rate / m2	N	$145.00	$149.00	Mkt

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

OUTDOOR DINING FOR RESTAURANT PURPOSES – (SECTION 125 – 127 ROADS ACT 1993) [continued]

Zone 2 – Shellharbour Village – annual rate / m2	N	$138.00	$141.00	Mkt
Zone 3 – Other areas – annual rate / m2	N	$109.00	$112.00	Mkt

CONSENT – OTHER WORKS OR STRUCTURES OVER PUBLIC ROAD – (SECTION 139 ROADS ACT 1993)

Application Fee	N	$330.00	$338.00	Mkt
Minor	N	$169.00	$173.00	Mkt
Major	N	$447.00	$458.00	Mkt

STREET VENDING CONSENT (SECTION 139A ROADS ACT 1993)

Non Profit Organisation no charge

Application Fee – commercial activity only	N	$330.00	$338.00	Mkt
Zone 1 – Shellharbour City Centre – annual rate / m2	N	$135.00	$138.00	Mkt
Zone 2 – Shellharbour Village – annual rate / m2	N	$131.00	$134.00	Mkt
Zone 3 – Other areas annual rate / m2	N	$102.00	$105.00	Mkt

ADVERTISING DISPLAYS ON COUNCIL ROAD RESERVES (OWNED AND MANAGED)

Application Fee	Y	$390.00	$400.00	Mkt
Permanent Structure – Rental per annum per sign	Y	$769.00	$788.00	Mkt
Temporary – A Board – Rental per annum per sign	Y	$154.00	$158.00	Mkt

LEASE OF LAND (ABOVE OR BELOW) PUBLIC ROAD (SECTION 149 ROADS ACT 1993)

For Lease preparation fee Refer to item 4.1.

Application Fee – new structures	Y	$390.00	$400.00	Mkt
Rental payable – new structures	Y	Determined by market valuation		Mkt

SHORT TERM LEASES OF UNUSED ROADS – (SECTIONS 153 – 157 ROADS ACT 1993)

For Lease preparation fee and Advertising – refer to item 4.1

Application Fee	Y	$427.00	$438.00	Full
Rental	Y	Determined by market valuation		Mkt
Rental – Community (Non Profit Organisations)	Y	$122.00	$125.00	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

APPLICATION TO FORMALLY CLOSE PUBLIC ROAD

Applicant to meet all costs including public notice, survey preparation, registration, and legal.

Application Fee	N	$2,490.00	$2,552.00	Mkt
Purchase price	Y	Determined by market valuation		Mkt

ROAD INFORMATION ADVICE (SECTION 223 ROADS ACT 1993)

Application Fee	N	$51.00	$52.00	Mkt
Where an external search or legal advice is required the applicant will be required to meet associated costs				

IDENTIFICATION OF ROAD BOUNDARIES (SECTION 18 ROADS ACT 1993)

Investigation fee	N	$122.00	$125.00	Mkt
Additional Costs applicable	N	If a survey is conducted on the application of a person, the applicant is liable to pay to the Roads Authority the costs incurred in carrying out the survey/s		Mkt

EASEMENTS

Applicant to meet all costs including public notice, survey preparation, registration, and legal

Application Fee for creation of easement	Y	$428.00	$439.00	Full
Compensation payable	Y	Determined by market valuation		Mkt
Application Fee for Extinguishment of Easement	Y	$882.00	$904.00	Full

WORKS ON COUNCIL LAND (OWNED OR MANAGED)

Any approved works will require Council to provide project management services

Application Fee – Non Profit Organisation	N	No charge		N/A
Application Fee – Commercial / private	N	$235.00	$241.00	Full
Project Management of Council approved works	N	5% of project costs		Sub

LOCATION FEES FOR FILMING/PHOTOGRAPHY

Ultra low impact	N	$88.00	$90.00	Mkt
Low impact – 11-25 crew, <4 trucks, no construction	N	$175.00	$179.00	Mkt
Medium Impact – 26-50 crew, <11 trucks, some construction	N	$348.00	$357.00	Mkt
High Impact – >50 crew, >10 trucks, significant construction	N	$577.00	$591.00	Mkt
Bond – Medium Impact	N	$550.00	$550.00	Mkt

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

LOCATION FEES FOR FILMING/PHOTOGRAPHY [continued]

Bond – High Impact	N	Cost is to be at the discretion of Council Officers		Mkt
		Last YR Fee Quote for each application as required		
Key Bond	N	$60.00	$60.00	

COMMUNITY FACILITIES

Community facilities that may become available for hire during the financial year, the fee and charges that will apply will be in line with comparable community centres and halls.
For all cancellations within 2 weeks of the hire period, a 20% cancellation charge will occur, which will apply to the hire charge only.

COMMUNITY CENTRES

Albion Park HACC Centre (Tongarra Road)
Albion Park (Russell Street)
Flinders Child and Family Centre (Adam Murray Way)
Oak Flats Neighbourhood Centre (44 Fisher Street)
Shell Cove (corner Southern Cross Boulevarde and Hinchinbrook Drive)
Albion Park Rail Community Centre (corner Ash Avenue and Tongarra Road)
Warilla (Benaud Crescent)

Hall – Casual (One-off) – per hour	Y	$36.00	$37.00	Min
Hall – Regular hirer – per hour	Y	$32.00	$33.00	Min
Hall – Casual (One-off) – maximum charge per day	Y	$215.00	$220.00	Min
Hall – Regular hirer – maximum charge per day	Y	$195.00	$200.00	Min
Multipurpose Room – Casual (One-off) per hour	Y	$27.00	$28.00	Min
Multipurpose Room – Regular Hirer – per hour	Y	$24.00	$25.00	Min
Multipurpose Room – Maximum charge per day	Y	$160.00	$164.00	Min
Multipurpose Room – Regular Hirer – Maximum charge per day	Y	$145.00	$149.00	Min
Meeting Room – Casual (One-off) per hour	Y	$18.00	$18.00	Min
Meeting Room – Regular hirer – per hour	Y	$16.00	$16.00	Min
Meeting Room – Casual (One-off) – maximum charge per day	Y	$105.00	$108.00	Min
Meeting Room – Regular hirer – maximum charge per day	Y	$95.00	$97.00	Min
Office – Casual (One-off) – per hour	Y	$0.00	$9.00	Min
Office – Regular hirer – per hour	Y	$0.00	$8.00	Min
Office – Casual (One-off) – maximum charge per day	Y	$0.00	$53.00	Min
Office – Regular hirer – maximum charge per day	Y	$0.00	$48.00	Min
Government and Non Profit Organisations	Y	50% of hiring fee		Min
Bond – Low Risk	N	$550.00	$250.00	Min
Bond – Medium Risk	N	$650.00	$500.00	
Bond – High Risk (Higher bond may be requested upon assessment of application)	N	$1,340.00	$1,000.00	Min
Key Bond	N	$60.00	$60.00	Min

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

COMMUNITY CENTRES [continued]

Call out Fees – after hours	Y	$167.00	$171.00	Min
After hours call out fee for failing to secure building/facilities/amenities or turning off lights				
Services provided by Council	Y	Applicant to meet Council costs		Full

CENTENARY HALL (TONGARRA ROAD, ALBION PARK)

Bond – Low Risk	N	$550.00	$250.00	Min
Bond – Medium Risk	N	$650.00	$500.00	Min
Bond – High Risk (Higher bond may be required upon assessment of application)	N	$1,340.00	$1,000.00	Min
Key Bond	N	$60.00	$60.00	Min
Call out Fees – after hours	Y	$167.00	$171.00	Full
After hours call out fee for failing to secure building/facilities/amenities or turning off lights				
Services provided by Council	Y	Applicant to meet Council costs		Full

CENTENARY HALL – UPSTAIRS

Casual (one off) – per hour	Y	$24.00	$25.00	Min
Regular Hirer – per hour	Y	$22.00	$23.00	Min
Government and Non Profit Organisations	Y	50% of hiring fee		Min

HALL (INCLUDES ANNEXE AND KITCHEN)

New Fee Structure

Casual (one off) – per hour	Y	$50.00	$51.00	Min
Regular hirer – per hour	Y	$45.00	$46.00	Min
Casual (one off) – maximum charge per day	Y	$300.00	$308.00	Min
Regular hirer – maximum charge per day	Y	$270.00	$277.00	Min
Government and Non Profit Organisations	N	50% of hiring fee		Min

SHELLHARBOUR VILLAGE EXHIBITION SPACE

Wentworth Street, Shellharbour Village. The fees below are the standard charges. These fees might vary during the year due to specific promotional periods and seasonal issues

EXHIBITION SPACE

Exhibition space – Per day	Y	$30.00	$30.00	Min
Minimum hire of one day				
Organisations / Individuals – Per week	Y	$217.00	$200.00	Min
This includes days required for setting up and dismantling exhibitions				

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

EXHIBITION SPACE [continued]

Non Profit, Community Organisations and Community Groups – Per week. Note this includes individuals offering community based workshops	Y	$109.00	$100.00	Min
This includes days required for setting up and dismantling exhibitions				
Artist in Residence	Y	Cost on assessment based on application		Min
Workshops	Y	Cost on assessment based on application		Min
Special Events	Y	Cost on assessment based on application		Min

BONDS

Standard	N	$207.00	$250.00	Min
Non Profit Organisations	N	$104.00	$125.00	Min
Key Bond	N	$60.00	$60.00	Min

CALL OUT FEE

Fee	Y	$167.00	$171.00	Full
After hours call out fee for failing to secure building/facilities/amenities or turning off lights				

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CIVIC CENTRE COMMUNITY ROOMS

76 Cygnet Avenue, Shellharbour City Centre. For all cancellations within 2 weeks of the event a 20% cancellation charge will occur. A deposit may be required for all events booked more than 6 weeks in advance.

There will be no refunds available if you cancel your booking within 72 hours of hire period. For cancellations within 72 hours, full charges will apply.

JUNGAH – AUDITORIUM

Paid two weeks prior to booking

Full – Standard Price – charge per hour	Y	$138.00	$138.00	Min
Full – Non Profit & Government Organisations – charge per hour	Y	$77.00	$77.00	Min
Afterhours – Full – Standard Price – charge per hour	Y	$0.00	$181.00	Min
Afterhours – Full – Non Profit & Government Organisations – charge per hour	Y	$0.00	$120.00	Min
Half – Standard Price – charge per hour	Y	$83.00	$83.00	Min
Half – Non-Profit & Government – charge per hour	Y	$46.00	$46.00	Min
Afterhours – Half – Standard Price – charge per hour	Y	$0.00	$126.00	Min
Afterhours – Half – Non-profit & Government – charge per hour	Y	$0.00	$89.00	Min
Full event packages	Y	Price on application (cost to cover room hire and additional resources hired)		Full
Function raising funds for registered charity/public appeal	Y	25% off the standard price		Sub

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

BOND

Paid two weeks prior to booking

Auditorium hire bond: Bond – Low risk	N	$256.00	$250.00	Min
Auditorium hire bond: Bond – Medium risk (limited alcohol served)	N	$359.00	$350.00	Min
Auditorium hire bond: Bond – High risk (unlimited alcohol served). A higher bond may be applicable at the discretion of the General Manager	N	$638.00	$650.00	Min
For government agencies, not-for-profit agencies and businesses that are conducting a low risk activity i.e. meeting, training, conference where no alcohol is involved	N	No Venue Hire Bond is required.		N/A
Meeting room bond	N	Determined on a case-by-case basis		Min

CALL OUT FEES

In the event that Council Staff are required to attend the Auditorium after usual business hours (Monday-Friday, 9.00am-5.00pm) a call out fee may apply	Y	$103 for the initial call out and an additional $51 per hour thereafter (minimum 4-hour call out fee applies)		Min

GARUMA AND DHANJ INDIVIDUAL MEETING ROOMS

Seats 6

Standard Price – charge per hour	Y	$20.00	$20.00	Min
Standard Price – maximum charge per day	Y	$102.00	$102.00	Min
Non-Profit & Government – charge per hour	Y	$10.00	$15.00	Min
Non-Profit & Government – charge per day	Y	$62.00	$75.00	Min
Regular Hirer – charge per hour	Y	$15.00	$15.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occasions in a calendar year and paid for in one payment.				
Regular Hirer – maximum charge per day	Y	$80.00	$80.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occasions in a calendar year and paid for in one payment.				

GARUMA AND DHANJ COMBINED MEETING ROOMS

Standard Price – charge per hour	Y	$30.00	$30.00	Min
Standard Price – maximum charge per day	Y	$160.00	$160.00	Min
Non-Profit & Government – charge per hour	Y	$20.00	$20.00	Min
Non-Profit & Government – charge per day	Y	$90.00	$90.00	Min
Regular Hirer – charge per hour	Y	$25.00	$25.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occasions in a calendar year and paid for in one payment.				

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

GARUMA AND DHANJ COMBINED MEETING ROOMS [continued]

Regular Hirer – charge per day	Y	$135.00	$135.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occassions in a calendar year and paid for in one payment.				

OFFICE SPACE

Includes desk and chair

Standard Price – charge per hour	Y	$15.00	$15.00	Min
Standard Price – maximum charge per day	Y	$77.00	$77.00	Min
Non-Profit & Government – charge per hour	Y	$10.00	$10.00	Min
Non-Profit & Government – charge per day	Y	$62.00	$62.00	Min
Regular Hirer – charge per hour	Y	$13.00	$13.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occassions in a calendar year and paid for in one payment.				
Regular Hirer – maximum charge per day	Y	$68.00	$70.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occassions in a calendar year and paid for in one payment.				

DINING ROOM

Seats 40

Standard Price – charge per hour	Y	$35.00	$35.00	Min
Standard Price – maximum charge per day	Y	$175.00	$175.00	Min
Non-Profit & Government – charge per hour	Y	$25.00	$25.00	Min
Non-Profit & Government – charge per day	Y	$125.00	$125.00	Min
Regular Hirer – charge per hour	Y	$30.00	$30.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occasions in a calendar year and paid for in one payment.				
Regular Hirer – maximum charge per day	Y	$150.00	$150.00	Min
Private, corporate and business hirers who, in a single booking, hire a facility on a minimum 10 occasions in a calendar year and paid for in one payment.				

PROGRAMS

Programs	Y	Prices as advertised	Mkt
Catering	Y	Prices as applicable	Mkt

CIVIC SQUARE, THE BACKYARD AND COMMERCIAL KITCHEN

Hire of Civic Square, The Backyard or Commercial Kitchen	Y	Prices on application	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

SET UP AND PACK UP

Set up and pack up by council staff	Y	Starts from $43 per hour (minimum 3 hours)		Min
Cleaning fee	Y	$43 per hour		Min

LOST OR BROKEN ITEMS

The hirer will be responsible for and will be required to make good any damage to any property and furniture, appliance or fittings, crockery, cutlery and glassware.

Glasses	Y	$1.00	$1.00	Full
Coffee cups	Y	$3.00	$3.00	Full
Saucers	Y	$2.00	$2.00	Full
Dinner plates	Y	$11.00	$11.00	Full
Entree plates and bowls	Y	$5.00	$5.00	Full
Glass jugs	Y	$27.00	$28.00	Full
Urn	Y	$318.00	$326.00	Full

OTHER CHARGES

Security guards may be required for high risk events	Y	Up to $70 per hour		Full
Tea and coffee per person	Y	$2.00	$2.00	Sub
Table cloths (round or rectangle) each	Y	$10.00	$10.00	Sub
Additional hire items	Y	Can be sourced by council at cost plus 10%		Mkt

CEMETERY

- Resident Fees are available to those who currently reside in the Shellharbour City Council Local Government Area or those who have recently left the LGA and moved into assisted living or aged care and will be assessed on a case by case basis.
- Saturday Operational services will be available, based on staff availability
- Operational services are available Monday to Friday 7.30am - 2.00pm

CEMETERY ADMINISTRATION FEES

Research of Interment Rights (Prior to 1990)	N	$0.00	$50.00	Full
Administrative Fee for transfer or modificiation to exisiting Interment Right	N	$0.00	$101.00	Full
Application to Construct a Monument	N	$0.00	$288.00	Full
Surrender of Unwanted Burial Plot – refund 50% of the Current Purchase Price – (less the current Admin Fee)	N	$0.00	$0.00	Full
Annual Registration Fee for Approved Contractor to Carry out Work in Council Cemeteries	N	$0.00	$418.00	Full

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CEMETERY RESERVATION FEES – SHELLHARBOUR

PLACEMENT OF ASHES

Brick Wall of Niches – Resident Fee	Y	$0.00	$587.00	Full
Brick Wall of Niches – Non Resident Fee	Y	$0.00	$832.00	Full
Granite Wall of Niches – Resident Fee	Y	$0.00	$1,145.00	Full
Granite Wall of Niches – Non Resident Fee	Y	$0.00	$1,608.00	Full
Memorial Garden Single Plot – Resident Fee	Y	$0.00	$587.00	Full
Memorial Garden Single Plot – Non Resident Fee	Y	$0.00	$821.00	Full
Memorial Garden Central Double Granite Memorial Plot – Resident	Y	$0.00	$1,840.00	Full
Memorial Garden Central Double Granite Memorial Plot – Non Resident	Y	$0.00	$2,435.00	Full
Council Landscaped Rockery – Resident Fee	Y	$0.00	$4,905.00	Full
Council Landscaped Rockery – Non Resident Fee	Y	$0.00	$5,648.00	Full

BURIAL

LAWN SECTION

Lawn Single Depth – Resident Fee	Y	$0.00	$2,763.00	Full
Lawn Double Depth – Resident Fee	Y	$0.00	$3,373.00	Full
Lawn Single Depth – Non Resident Fee	Y	$0.00	$3,643.00	Full
Lawn Double Depth – Non Resident Fee	Y	$0.00	$4,253.00	Full

MONUMENT / HEADSTONE

Monument / Headstone Plots Single Depth – Resident Fee	Y	$0.00	$4,368.00	Full
Monument / Headstone Plots Double Depth – Resident Fee	Y	$0.00	$5,070.00	Full
Monument / Headstone Plots Single Depth – Non Resident Fee	Y	$0.00	$5,558.00	Full
Monument / Headstone Plots Double Depth – Non Resident Fee	Y	$0.00	$6,235.00	Full

CEMETERY RESERVATION FEES – ALBION PARK

PLACEMENT OF ASHES

Granite Wall of Niches – Resident Fee	Y	$0.00	$1,145.00	Full
Granite Wall of Niches – Non Resident Fee	Y	$0.00	$1,608.00	Full
Memorial Garden Single Plot – Resident Fee	Y	$0.00	$1,145.00	Full
Memorial Garden Single Plot – Non Resident Fee	Y	$0.00	$1,608.00	Full

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

BURIAL

LAWN SECTION

Lawn Single Depth – Resident Fee	Y	$0.00	$1,841.00	Full
Lawn Double Depth – Resident Fee	Y	$0.00	$2,248.00	Full
Lawn Single Depth – Non Resident Fee	Y	$0.00	$2,428.00	Full
Lawn Double Depth – Non Resident Fee	Y	$0.00	$2,835.00	Full

MONUMENT / HEADSTONE SECTION LAYOUT A – EAST FACING

Monument / Headstone Layout A East Facing Plots Single Depth – Resident Fee	Y	$0.00	$2,912.00	Full
Monument / Headstone Layout A East Facing Plots Double Depth – Resident Fee	Y	$0.00	$3,379.00	Full
Monument / Headstone Layout A East Facing Plots Single Depth – Non Resident Fee	Y	$0.00	$3,705.00	Full
Monument / Headstone Layout A East Facing Plots Double Depth – Non Resident Fee	Y	$0.00	$4,156.00	Full

MONUMENT / HEADSTONE SECTION LAYOUT B – EAST AND WEST FACING

Monument / Headstone Layout B East and West Facing Plots Single Depth – Resident Fee	N	$0.00	$1,977.00	Full
Monument / Headstone Layout B East and West Facing Plots Double Depth – Resident Fee	N	$0.00	$2,428.00	Full
Monument / Headstone Layout B East and West Facing Plots Single Depth – Non Resident Fee	N	$0.00	$2,589.00	Full
Monument / Headstone Layout B East and West Facing Plots Double Depth – Non Resident Fee	N	$0.00	$3,108.00	Full

Draft

CEMETERY OPERATIONAL FEES

PLACEMENT OF ASHES

BRICK WALL OF NICHES – SHELLHARBOUR CEMETERY ONLY

Deposition of Ashes & Placement of Plaque (fee includes plaque) – Weekdays	N	$0.00	$628.00	Full
Deposition of Ashes and Placement of Plaque (fee includes plaque) – Saturdays	N	$0.00	$942.00	Full
Placement of Plaque only – No Ashes (fee includes plaque)	N	$0.00	$310.00	Full
Cast Bronze Vase Only	N	$0.00	$201.00	Full
Removal of Ashes and Plaque	N	$0.00	$365.00	Full

GRANITE WALL OF NICHES

Fee includes standard plaque. Additional lines and motifs will be charged at cost including GST.

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

GRANITE WALL OF NICHES [continued]

Deposition of Ashes & Placement of Plaque (fee includes plaque) – Weekdays	N	$0.00	$793.00	Full
Deposition of Ashes & Placement of Plaque (fee includes plaque) – Saturdays	N	$0.00	$1,182.00	Full
Placement of Plaque Only – No Ashes (fee includes plaque)	N	$0.00	$548.00	Full
Removal and Ashes and Plaque	N	$0.00	$365.00	Full

MEMORIAL GARDEN

Deposition of Ashes & Placement of Plaque (fee includes single size plaque) – Weekdays	N	$0.00	$697.00	Full
Deposition of Ashes & Placement of Plaque (fee includes single size plaque) – Saturdays	N	$0.00	$1,064.00	Full
Placement of Plaque Only – No Ashes (fee includes single size plaque)	N	$0.00	$283.00	Full
Removal of Ashes & Plaque	N	$0.00	$365.00	Full

COUNCIL LANDSCAPED ROCKERY/FAMILY LANDSCAPED ROCKERY

Single Deposition of Ashes & Placement of Plaque (fee excludes plaque) – Weekdays	N	$0.00	$603.00	Full
Single Deposition of Ashes & Placement of Plaque (fee excludes plaque) – Saturdays	N	$0.00	$894.00	Full
Cast Bronze Standard Plaque	N	$0.00	$378.00	Full
Placement of one Plaque only – No Ashes (fee excludes plaque)	N	$0.00	$131.00	Full
Removal of Ashes and Plaque	N	$0.00	$365.00	Full

TREE ROCKERY

Single Deposition of Ashes & Placement of Plaque (fee excludes plaque) – Weekdays	N	$0.00	$718.00	Full
Single Deposition of Ashes & Placement of Plaque (fee excludes plaque) – Saturday	N	$0.00	$894.00	Full
Cast Bronze Standard Plaque	N	$0.00	$378.00	Full
Placement of Plaque Only – No Ashes (fee excludes plaque)	N	$0.00	$131.00	Full
Removal of Ashes & Plaque	N	$0.00	$365.00	Full

LAWN OR HEADSTONE SECTION

Deposition of Ashes (fee excludes plaque) – Weekdays	N	$0.00	$603.00	Full
Deposition of Ashes (fee excludes plaque) – Saturday	N	$0.00	$894.00	Full
Placement of Plaque Only – No Ashes (fee excludes plaque)	N	$0.00	$131.00	Full
Removal of Ashes and Plaque	N	$0.00	$365.00	Full

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

MONUMENT SECTION

Where ashes are placed in a Monument, the applicant is responsible for the removal and refitting of any of the monument/ledger on the plot.

Deposition of Ashes (fee excludes plaque) – Weekdays	N	$0.00	$603.00	Full
Deposition of Ashes (fee excludes plaque) – Saturday	N	$0.00	$894.00	Full
Placement of Plaque Only – No Ashes (fee excludes plaque)	N	$0.00	$131.00	Full
Removal of Ashes & Plaque	N	$0.00	$365.00	Full

BURIALS

Additional charges will apply when services provided at the Cemetery require the attendance of Council's staff outside the hours of 7:00am - 2:00pm Monday to Friday

LAWN SECTION

First Interment – Single/Double Depth Plot – Weekdays	N	$0.00	$1,934.00	Full
First Interment – Single/Double Depth Plot – Saturdays	N	$2,683.00	$2,683.00	Full
Second Interment – Double Depth Plot – Weekdays	N	$1,648.00	$1,648.00	Full
Second Interment – Double Depth Plot – Saturdays	N	$2,402.00	$2,402.00	Full
Infant First and Second Interment – Single/Double Depth Plot – Weekdays	N	$812.00	$812.00	Full
Infant First and Second Interment – Single/Double Depth Plot – Saturday	N	$1,112.00	$1,112.00	Full

HEADSTONE SECTION

First Interment – Single/Double Depth Plot – Weekdays	N	$0.00	$2,056.00	Full
First Interment – Single/Double Depth Plot – Saturdays	N	$0.00	$2,802.00	Full
Second Interment – Double Depth Plot – Weekdays	N	$0.00	$1,798.00	Full
Second Interment – Double Depth Plot – Saturdays	N	$0.00	$2,549.00	Full
Infant First and Second Interment – Single/Double Depth Plot – Weekdays	N	$0.00	$894.00	Full
Infant First and Second Interment – Single/Double Depth Plot – Saturdays	N	$0.00	$1,135.00	Full

MONUMENT SECTION

First Interment – Single/Double Depth Plot – Weekdays	N	$0.00	$2,128.00	Full
First Interment – Single/Double Depth Plot – Saturdays	N	$0.00	$2,952.00	Full
Second Interment – Double Depth – Weekdays	N	$0.00	$1,813.00	Full
Second Interment – Double Depth – Saturdays	N	$0.00	$2,641.00	Full
Infant First and Second Interment – Weekdays	N	$0.00	$894.00	Full
Infant First and Second Interment – Saturdays	N	$0.00	$1,135.00	Full
Pre-Digging of Reserved Plot Single Depth – Weekdays	N	$0.00	$2,249.00	Full
Pre-Digging of Reserved Plot Double Depth – Saturday	N	$0.00	$2,556.00	Full
Burial in a Prepared Site – Weekday	N	$0.00	$1,161.00	Full

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

MONUMENT SECTION [continued]

Burial in a Prepared Site – Saturday	N	$0.00	$1,754.00	Full

EXHUMATION FEE

Exhumation – Weekdays Only – Charged at Cost plus 35%	N	$0.00	$0.00	Full

CEMETERY PLAQUE FEES

Single Cast Bronze Standard	N	$0.00	$801.00	Full
Double Cast Bronze Standard Plaque	N	$0.00	$901.00	Full
Double Cast Bronze Standard Plaque with one detachable plate	N	$0.00	$1,202.00	Full
Additional detachable plate for Cast Bronze Plaque	N	$0.00	$400.00	Full

OTHER MEMORIALS

Memorial Seat – hardwood timber seat and concrete base slab, inlcuding plaque and installation (Subject to Approval)	N	$0.00	$3,862.00	Full
Freedom Wall Plaque – Size and style determined by Council (Subject to Approval)	N	$0.00	$295.00	Full

SPORTSFIELDS

APPLICATION

APPLICATION TO BOOK SPORTSFIELD

Season (summer / winter) Bookings per sportsground	Y	$127.00	$130.00	Min
Pre-Season Bookings per sportsground	Y	$64.00	$66.00	Min

FEES

Call out fee	Y	$167.00	$171.00	Full
After hours call out fee for failing to secure building/facilities/amenities or turning off lights				

BONDS

Wet Weather Bond	N	$1,128.00	$1,000.00	Min
Key Bond	N	$60.00	$60.00	Min

FACILITIES FEE

Canteen – per season	Y	$160.00	$164.00	Min

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

FACILITIES FEE [continued]

Storage	Y	Council removal of items will be charged to the club		Full

SCHOOLS

For carnivals and gala days	Y	$50.00	$51.00	Min
For all weekly sport and physical education classes	Y	Free		N/A

CASUAL USERS

Activities outside of standard club training and competition (e.g. clinics and development days). Cancellation fee of 20% within 14 days of booking. For Lighting charges refer to 7.4

Hourly use fee charged per sportsfield	Y	$34.00	$35.00	Min

RECREATION FEE

This Season Charge Applies Per Registered Player, Per Season – Not Per Field Used.

TOUCH FOOTBALL, OZTAG & NETBALL

The following range of players discounts apply: 20% – 1-50 Players, 15% – 51-100 Players, 10% – 101-150 Players, 5% – 151-200 Players, 0% – 201 +.

Senior registered player	Y	$20.00	$21.00	Min
Junior registered player	Y	$13.00	$14.00	Min

FOR ALL OTHER CODES

The following range of players discounts apply: 20% – 1-50 Players, 15% – 51-100 Players, 10% – 101-150 Players, 5% – 151-200 Players, 0% – 201 +.

Senior registered player	Y	$30.00	$31.00	Min
Junior registered player	Y	$19.00	$20.00	Min

DOG AGILITY & TRAINING CLUBS

The following range of member discounts apply: 20% - 1-50 Members, 15% - 51-100 Members, 10% - 101-150 Members, 5% - 151-200 Members, 0% - 201 +.

Per registered member per season per sportsground	Y	$15.00	$16.00	Min

SPORTSFIELD UTILITIES

LIGHTING

Fields can move between the tiered levels (subject to works).

Tier 1 – Competition lights per hour	Y	$42.00	$42.00	Min

Draft

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

LIGHTING [continued]

Tier 2 – Training Lights per hour	Y	$21.00	$21.00	Min
Tier 3 – General Lighting per hour	Y	$11.00	$11.00	Min
Croom Netball Courts Lights per hour – Courts 1 & 2	Y	$14.00	$14.00	Min
Croom Netball Courts Lights per hour – Courts 3 & 4	Y	$14.00	$14.00	Min
Croom Netball Courts Lights per hour – Courts 5 & 6	Y	$14.00	$14.00	Min
Croom Netball Courts Lights per hour – All Courts	Y	$42.00	$43.00	Min

WATER

Excess water usage will be charged to the clubs at cost to Council	Y			Min

WASTE AND CLEANING

Removal of Waste	Y	Cost recovery for services provided by Council per hour. Excess weight charges will be charged to the clubs at cost to Council.		Full
		Last YR Fee Cost recovery for services provided by Council per hour		
Cleaning fee	Y	At cost to Council – applied if sportfields and/or amenities are left in an unfit state after use		Full

MOWING

Additional mowing requests for sportsfields – outside of standard maintenance schedule	Y	At cost to Council – quote to be provided for each application		Full

TENNIS COURT HIRE

Croome Road, Albion Park

Day court hire only – per hour	Y	$8.00	$8.00	Min
Night court hire only – per hour, includes use of lights	Y	$12.00	$12.00	Min
Club house – per hour	Y	$15.00	$15.00	Min
Key Bond	N	$60.00	$60.00	Mkt

SHELLHARBOUR CITY STADIUM

The Director of Amenity and Assets has the ability to vary or waive stadium fees from time to time for the purpose of facilitating Council stadium promotional activities.

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

INDOOR COURTS

Hire fees are maximum $ per hour per court/ room unless noted otherwise.

Event Booking	Y	The pricing structure for the bookings will be based on specific requirements and a quotation will be given.		Mkt
Regular booking/Casual booking	Y	$80.00	$80.00	Mkt
Concession regular booking	Y	$60.00	$60.00	Mkt
Concessions apply to under 16, school, pensioner and unemployed				
Concession (School Groups)	Y	Concession available for school groups		N/A

AIR CONDITIONED FUNCTION ROOM

The pricing structure for the bookings will be based on specific requirements and a quotation will be given.

Room Booking	Y	The pricing structure for the bookings will be based on specific requirements and a quotation will be given.		Mkt

AIR CONDITIONED CONFERENCE ROOM

The pricing structure for the bookings will be based on specific requirements and a quotation will be given.

Room Booking	Y	The pricing structure for the bookings will be based on specific requirements and a quotation will be given.		Mkt

AIR CONDITIONED MEETING ROOM

The pricing structure for the bookings will be based on specific requirements and a quotation will be given.

Room Booking	Y	The pricing structure for the bookings will be based on specific requirements and a quotation will be given.		Mkt

COMPETITION AND ACTIVITY FEES

Hire fees are maximum $ per hour per court/ room unless noted otherwise.

Badminton – Casual fee per player	Y	$10.00	$10.00	Mkt
Basketball – Junior fee per player per competition	Y	$180.00	$180.00	Mkt
Basketball – Senior fee per player per competition	Y	$190.00	$195.00	Mkt
Netball – Junior fee per player per competition	Y	$130.00	$130.00	Mkt
Netball – Senior fee per player per competition	Y	$180.00	$180.00	Mkt
Cadet Basketball – player fee per competition	Y	$180.00	$180.00	Mkt
Sporting Skills 4 Life Program – Fee per person per program	Y	$90.00	$90.00	Mkt
Junior Basketball Development	Y	$100.00	$100.00	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

BIRTHDAY PARTIES

2 hour minimum hire time

SPORTS PARTY

The pricing structure for the kiosk is based on cost price plus profit margin plus gst.

Week days	Y	$285.00	$285.00	Mkt
Saturdays	Y	$350.00	$350.00	Mkt
Sundays	Y	$380.00	$380.00	Mkt
Bubble Soccer Birthday Party	Y	$420.00	$420.00	Mkt

BOOKING SURCHARGES

In addition to hire fees

Additional labour, equipment, materials, catering, cleaning & repairs	Y	Reimbursement of costs plus GST	Full

ADVERTISING SPACE – INTERNAL WALL PANELS 2.4M BY 1.2M

$ per panel per week

Premium	Y	$22.00	$23.00	Mkt
Select	Y	$12.00	$12.00	Mkt

Draft

AQUATICS

The Director of Amenity and Assets has the ability to vary or waive Pool Fees from time to time for the purpose of facilitating Council pool promotion activities.

WARILLA, ALBION PARK AND OAK FLATS COLD WATER POOLS

Pools are closed in Winter, please refer to Councils Website for season dates.

ADMISSION CHARGES

Adults	Y	$4.00	$4.00	Min
Concession	Y	$2.00	$2.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Family	Y	$8.00	$8.00	Min
Defined by Medicare Card				
Spectators	Y	Free		N/A
Accompanying swimmers				

SUMMER SEASON PASS

Adults	Y	$120.00	$120.00	Min

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

SUMMER SEASON PASS [continued]

Concession	Y	$60.00	$60.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Family	Y	$240.00	$240.00	Min
Defined by Medicare Card				

BOOK OF 25 TICKETS

Adults	Y	$75.00	$75.00	Min
Concession	Y	$38.00	$38.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

BOOK OF 10 TICKETS

Adults	Y	$30.00	$30.00	Min
Concession	Y	$15.00	$15.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

LANE HIRE

Peak Hours 6am – 9am & 3pm-6pm	Y	$22.00	$22.00	Min
Per lane per hour				
Off Peak Hours (all other times)	Y	$17.00	$17.00	Min
Per lane per hour				

CARNIVALS – PER HOUR AT WARILLA, ALBION PARK & OAK FLATS COLD WATER POOLS

Including swimming clubs and schools

Monday – Friday in normal operating hours – per hour	Y	$88.00	$88.00	Min
Saturday – per hour	Y	$111.00	$111.00	Min
Sundays and Public Holidays – per hour	Y	$133.00	$133.00	Min
Professional Coach Licence Fee	Y	$312.00	$312.00	Min
Additional cleaning charge applies to any bookings where grounds and amenities not left in a clean and tidy condition	Y	$289.00	$289.00	Min

SCHOOL SPORT AND SCHOOL COMPETENCY ASSESSMENTS

(Cold water pools only, lane hire applicable)

Concession	Y	$1.00	$1.00	Min

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

DEPARTMENT OF EDUCATION LEARN TO SWIM PROGRAM

(Cold water pools only, lane hire applicable)

Concession	Y	Concession available		Min

SWIMMING CLUB FEES

Swimming Club Point Score – per hour	Y	$88.00	$88.00	Min
Senior registered members per season	Y	$28.00	$28.00	Min
The following Range of Discounts apply: 20% – 1-50 Members, 15% – 51-100 Members, 10% – 101-150 Members, 5% – 151-200 Members, 0% – 201 +				
Junior registered members per season	Y	$17.00	$17.00	Min
The following Range of Discounts apply: 20% – 1-50 Members, 15% – 51-100 Members, 10% – 101-150 Members, 5% – 151-200 Members, 0% – 201 +				

FIVE DAY INTENSIVES

Includes pool entry fee

Adult	Y	$64.00	$64.00	Min
Additional Adult	Y	$51.00	$51.00	Min
Concession	Y	$62.00	$62.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Additional Concession	Y	$49.00	$49.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

INFLATABLE HIRE FOR SCHOOLS/GROUPS

Only available during the school term and school hours. The 50m pool is only available during summer.
The pricing structure for the kiosk is based on cost price plus profit margin plus GST.

Up to 40 Children for 1 hour	Y	$165.00	$165.00	Min
Up to 60 Children for 1 hour	Y	$248.00	$248.00	Min
Up to 80 Children for 1 hour	Y	$330.00	$330.00	Min
Up to 40 Children for 2 hours	Y	$227.00	$227.00	Min
Up to 60 Children for 2 hours	Y	$340.00	$340.00	Min
Up to 80 Children for 2 hours	Y	$454.00	$454.00	Min

AQUA AEROBICS

One hour duration, Includes pool entry fee

Adult – Single Class	Y	$13.00	$13.00	Min
Adult – 10 Classes	Y	$92.00	$92.00	Min

Draft

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

AQUA AEROBICS [continued]

Concession – Single Class	Y	$10.00	$10.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Concession – 10 Classes	Y	$70.00	$70.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

OAK FLATS 25M HEATED SWIMMING POOL

Winter and Summer season passes based on seasons as defined on Councils website

ADMISSION CHARGES

Adults	Y	$6.00	$6.00	Min
Concession	Y	$3.00	$3.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Spectators	Y	Free		N/A
Accompanying swimmers				
Family	Y	$12.00	$12.00	Min
Defined by Medicare Card				

SUMMER SEASON PASS

Heated Pool

Adult	Y	$200.00	$200.00	Min
Concession	Y	$100.00	$100.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Family	Y	$400.00	$400.00	Min
Defined by Medicare Card				

WINTER SEASON PASS

Heated Pool

Adult	Y	$120.00	$120.00	Min
Concession	Y	$60.00	$60.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Family	Y	$240.00	$240.00	Min
Defined by Medicare Card				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

ANNUAL PASS

The pass will apply from the start of the Summer season (September school holidays) and remain valid until the end of the Winter season for the heated pool.

Adult	Y	$240.00	$240.00	Min
Concession	Y	$120.00	$120.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Family	Y	$480.00	$480.00	Min
Defined by Medicare Card				

BOOK OF 25 TICKETS

Heated Pool

Adults	Y	$95.00	$95.00	Min
Concession	Y	$45.00	$45.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

BOOK OF 10 TICKETS

Heated Pool

Adults	Y	$40.00	$40.00	Min
Concession	Y	$20.00	$20.00	Min
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

LANE HIRE

Peak Hours 6am – 9am & 3pm-6pm	Y	$29.00	$29.00	Min
Per lane per hour				
Off Peak Hours (all other times)	Y	$22.00	$22.00	Min
Per lane per hour				

PROGRAMS – OAK FLATS 25 METRE HEATED POOL

SQUAD TRAINING 10 WEEK PROGRAM

Children / Concession	Y	$145.00	$145.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Additional Children / Concession	Y	$115.00	$115.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

FIVE DAY INTENSIVE PROGRAM

Includes pool entry fee

Adult	N	$76.00	$76.00	Mkt
Additional Adult	N	$58.00	$58.00	Mkt
Concession	N	$72.00	$72.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Additional Concession	N	$56.00	$56.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

TEN WEEK PROGRAM

1 Lesson per week, includes pool entry fee

Adult	N	$149.00	$149.00	Mkt
Additional Adult	N	$120.00	$120.00	Mkt
Concession	N	$138.00	$138.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Additional Concession	N	$116.00	$116.00	Mkt

PRIVATE LESSON

Includes pool entry fee

Single Lesson – Adult or Concession	N	$34.00	$34.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
Single Lesson – Additional Adult or Concession	N	$16.00	$16.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

AQUA AEROBICS

One hour duration, Includes pool entry fee

Adult	Y	$13.00	$13.00	Mkt
Concession	Y	$10.00	$10.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				
10 Classes – Adult	Y	$92.00	$92.00	Mkt
10 Classes – Concession	Y	$70.00	$70.00	Mkt
Concession rates apply to school age children, full-time students, unemployed, pensioners, and senior cardholders. Concession only applies to cardholder not dependents.				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

BIRTHDAY PARTIES – HEATED POOL

2 hours with 1.5 hours in pool with inflatable

Saturday	Y	$250.00	$250.00	Mkt
Sunday	Y	$300.00	$300.00	Mkt

CAMPING FEES – SHELLHARBOUR BEACHSIDE HOLIDAY PARK

Promotional Rates – These rates will be set according to season demand and prevailing market conditions. Contact Park Management for latest rates.

HIGH SEASON (MINIMUM BOOKING PERIOD APPLIES)

High Season: 23/12/20 to 31/01/21, all long weekends and Easter 01/04/21 to 04/04/21. Prices for 2 or Less People

Beach Cottages – per night	Y	$345.00	$354.00	Mkt
Oceanside Cabin – per night	Y	$0.00	$300.00	Mkt
Spa Cabin – per night	Y	$250.00	$256.00	Mkt
Park Cabin – per night	Y	$229.00	$250.00	Mkt
Beach Huts – per night	Y	$150.00	$155.00	Mkt
Beach Cabin – per night	Y	$185.00	$200.00	Mkt
Powered Waterfront Site – per night	Y	$73.00	$75.00	Mkt
Powered Site – per night	Y	$63.00	$65.00	Mkt

SHOULDER SEASON

Shoulder Season: 25/09/20 to 22/12/20 (excluding October Long Weekend) and 01/02/21 to 31/03/21 (excluding all public holidays, long weekends and the Easter Long Weekend). Minimum booking periods may apply dependant on availability. Prices for 2 or less people. Discounted rate for weekly bookings: Stay 7 nights – only pay for 6 nights

Beach Cottages – per night	Y	$260.00	$266.00	Mkt
Beach Cottages – per week	Y	$1,560.00	$1,596.00	Mkt
Oceanside Cabin – per night	Y	$0.00	$230.00	Mkt
Oceanside Cabin – per week	Y	$0.00	$1,380.00	Mkt
Spa Cabin – per night	Y	$210.00	$215.00	Mkt
Spa Cabin – per week	Y	$1,260.00	$1,290.00	Mkt
Park Cabin – per night	Y	$187.00	$192.00	Mkt
Park Cabin – per week	Y	$1,122.00	$1,152.00	Mkt
Beach Huts – per night	Y	$100.00	$105.00	Mkt
Beach Huts – per week	Y	$600.00	$630.00	Mkt
Beach Cabin – per night	Y	$150.00	$160.00	Mkt
Beach Cabin – per week	Y	$900.00	$960.00	Mkt
Powered Waterfront Site – per night	Y	$62.00	$64.00	Mkt
Powered Waterfront Site – per week	Y	$372.00	$384.00	Mkt
Powered Site – per night	Y	$48.00	$49.00	Mkt
Powered Site – per week	Y	$288.00	$294.00	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

LOW SEASON

All other times. Prices for 2 or Less People. Discounted Rate For Weekly Bookings: Stay 7 Nights – Only Pay For 6 Nights

Beach Cottages – per night	Y	$217.00	$222.00	Mkt
Beach Cottages – per week	Y	$1,298.00	$1,332.00	Mkt
Oceanside Cabin – per night	Y	$0.00	$195.00	Mkt
Oceanside Cabin – per week	Y	$0.00	$1,170.00	Mkt
Spa Cabin – per night	Y	$179.00	$183.00	Mkt
Spa Cabin – per week	Y	$1,070.00	$1,098.00	Mkt
Park Cabin – per night	Y	$162.00	$166.00	Mkt
Park Cabin – per week	Y	$971.00	$996.00	Mkt
Beach Huts – per night	Y	$80.00	$90.00	Mkt
Beach Huts – per week	Y	$480.00	$540.00	Mkt
Beach Cabin – per night	Y	$121.00	$150.00	Mkt
Beach Cabin – per week	Y	$726.00	$900.00	Mkt
Powered Waterfront Site – per night	Y	$50.00	$55.00	Mkt
Powered Waterfront Site – per week	Y	$300.00	$330.00	Mkt
Powered Site – per night	Y	$40.00	$42.00	Mkt
Powered Site – per week	Y	$235.00	$252.00	Mkt

EXTRAS (ALL SEASONS)

Additional Persons 5 to 17 years – per night – Beach Cottage	Y	$20.00	$20.00	Mkt
Additional Persons 5 to 17 years – per night – Cabin	Y	$20.00	$20.00	Mkt
Additional Persons 5 to 17 years – per night – Powered Site Van	Y	$15.00	$15.00	Mkt
Additional Persons 18 years & over – per night – Beach Cottage	Y	$26.00	$26.00	Mkt
Additional Persons 18 years & over – per night – Cabin	Y	$26.00	$26.00	Mkt
Additional Persons 18 years & over – per night – Powered Site /Van	Y	$20.00	$20.00	Mkt

ADDITIONAL FEES

Late Departure Fee for Cottages/Cabins/Beach Hts/Beach Cabins	Y	Up to 4pm – 50% of equivalent nightly rate		Mkt
Late Departure Fee for all Sites	Y	Up to 2pm - $20 fee per site		Mkt
		Last YR Fee up to 3pm - 50% of equivalent nightly rate		
High Risk Bond	N	$824.00	$845.00	Mkt

DISCOUNT RATES

Only one discount rate applies per booking

Draft

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

DISCOUNT RATES [continued]

Discounted Rates	Y	Up to 20% of the applicable fees to be used as special promotional rates in marketing / tourism opportunities		Mkt
Seniors Card (Excluding high season or special offers)	Y	10% discount for all accommodation – No discount available on cottage/cabins for weekend bookings. Does not apply to waterfront sites		Mkt
		Last YR Fee 10% discount for all accommodation – No discount available on cottage/cabins for weekend bookings. Does not apply to waterfront sites		
Selected motor-home hire companies (Excluding weekends and high season)	Y	Selected motor-home hire companies 10% discount to maximum of $10.00 per visit		Mkt
Cabins and cottages – Monday to Thursday nights (Low season only)	Y	3 nights for the price of 2		Mkt

OCCUPATION AGREEMENTS FOR HOLIDAY VANS

Standard Rate Package – Fees payable per calendar month	Y	$471.00	$485.00	Mkt
Owner and Dependent Family in accordance with Occupation Agreement				
Air Conditioner Levy – annual fee payable monthly on pro-rata basis	Y	$118.00	$121.00	Mkt
Additional persons – 5 to 17 years – per night	Y	$16.00	$15.00	Mkt
Additional persons – 18 years & over – per night	Y	$21.00	$20.00	Mkt
Administration fee for new occupation agreement	Y	$534.00	$547.00	Mkt
Renewal of existing occupation agreement – 1 year term	Y	$0.00	$60.00	Mkt
Renewal of existing occupation agreements – 3 year term	Y	$172.00	$176.00	Mkt
Late payment of monthly occupation fees	Y	$74.00	$76.00	Mkt
Penalty fee incurred for failure to supply required information for Occupation Agreement by due date	Y	$74.00	$76.00	Mkt

CANCELLATION POLICY

Booking fee refunds will only be issued if a reservation is cancelled 30 days prior to arrival via written notice. No accommodation fees will be refunded due to early departure.

Fee for disposal of sewer waste if not residing in the park	Y	$25.00	$26.00	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

LINKS SHELL COVE GOLF COURSE AND HOTEL

GREEN FEES / CART HIRE / MEMBERSHIP

Pro-shop current prices	Y	Please contact the pro-shop for current prices, as rates vary during the year, due to promotions and changes in market conditions		Mkt

SHELLHARBOUR AIRPORT

Special Promotional or Event Fees – Fees may be varied according to promotional or event type as well as prevailing market conditions.

GROUND HIRE (COMMERCIALS, ETC.)

Aerodrome Reporting Officer's (ARO) wages/overheads for supervision when required. Security control costs when required by Department of Infrastructure. Where runway temporary closures occur, charges will be based on actual costs to Council.

Runway 08/26 (east)	Y	$2,378.00	$2,437.00	Mkt
Minimum per day, allowance for one Aerodrome Reporting Officer (ARO). Overtime rates may apply.				
Taxiway / Hardstand	Y	$1,189.00	$1,219.00	Mkt
Minimum per day, allowance for one Aerodrome Reporting Officer (ARO) for 7 hours between the hours of 7am to 4pm Monday to Friday (excluding public holidays) outside these hour overtime rates apply, plus see Ground Hire comment				
Other Airside Area excluding Runway 16/36 pavement and strip	Y	$115.00	$118.00	Mkt
Minimum per day, allowance for one Aerodrome Reporting Officer (ARO). Overtime rates may apply.				
Additional hours Aerodrome Reporting Officer	Y	$100.00	$102.00	Mkt
Per officer per hour Mon to Fri 7am to 4pm, outside these hour overtime rates apply				

RUNWAY CLOSURE REQUEST – EXTERNAL WORK

First 2 hours, two officers required	Y	$512.00	$525.00	Mkt
Minimum 2 hour hire, covers two Aerodrome Reporting Officers				
Additional hours Aerodrome Reporting Officer	Y	$100.00	$102.00	Mkt
Per officer. Overtime rates may apply.				

AIRCRAFT PARKING FEES

$0.008/kg MTOW – minimum charge per day	Y	$8.00	$8.00	Mkt

MTOW of Aircraft	Calculation	Landing Charge
500 kgs	500 x $0.008 = $4.00	= $8.00 min. charge
750 kgs	750 x $0.008 = $6.00	= $8.00 min. charge
1043 kgs	1043 x $0.008 = $8.344	=$8.344

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

AERODROME CONCESSIONAL LANDING FEES

Payment in Advance

COMMERCIAL CATEGORY

Fixed Wing Aircraft & Helicopters

A 25 % reduction applies for the second or subsequent aircraft registered by one operator for a 12 month period

Aircraft up to 2,700kg Maximum Takeoff Weight (MTOW)	Y	$2,739.00	$2,807.00	Mkt
This annual fee applies for the first aircraft registered in Commercial Category				
Aircraft up to 5,700kg Maximum Takeoff Weight (MTOW)	Y	$5,453.00	$5,589.00	Mkt
This annual fee applies for the first aircraft registered in Commercial Category				
Ultra/Micro Light – annual charge	Y	$729.00	$747.00	Mkt
This annual fee applies for the first aircraft registered in Commercial Category				

PRIVATE CATEGORY

Payment in Advance

Private aircraft operators that are members of a recognised airport group based at Shellharbour Airport may pay an annual fee. Aircrafts must be privately owned and not registered to a company.

Single Engine – annual charge	Y	$790.00	$810.00	Mkt
Multi Engine – annual charge	Y	$1,577.00	$1,616.00	Mkt
Ultra/Micro Light – annual charge	Y	$487.00	$499.00	Mkt
Aircraft < 600kg MTOW	Y	$359.00	$368.00	Mkt
Aircraft > 600kg MTOW to 1000kg MTOW	Y	$461.00	$473.00	Mkt

ITINERANT AIRCRAFT LANDING FEES

The landing charge for an aircraft can be calculated by multiplying the MTOW of the aircraft by $0.015 e.g.

MTOW of aircraft	**Calculation**	**Landing Charge**
500 kgs	500 x $0.015 = $7.50	= $15.00 min. charge
750 kgs	750 x $0.015 = $11.25	= $15.00 min. charge
1043 kgs	1043 x $0.015 = $15.645	= $15.645

Landing Charges	Y	$0.015/kg MTOW with a minimum of $15.00		Mkt

AERODROME LANDING FEES

AVIATION SECURITY IDENTIFICATION CARD (ASIC)

New ASIC application	Y	$220 + $50 refundable deposit		Mkt
Renewal of ASIC	Y	$220.00	$220.00	Mkt
Replacement of ASIC	Y	$100.00	$100.00	Mkt

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

AVIATION SECURITY IDENTIFICATION CARD (ASIC) [continued]

New Proximity Card Application	Y	$50.00	$50.00	Mkt
Renewal of Proximity Card	Y	$20.00	$20.00	Mkt

AIRSIDE DRIVING LICENCE

Airside Driving Authority	Y	$50.00	$50.00	Mkt

AIRSIDE VEHICLE PERMIT (AVP)

AVP (issue)	Y	$30.00	$30.00	Mkt
AVP Reprint	Y	$15.00	$15.00	Mkt

REGULAR PASSENGER TRANSPORT (RPT) ALBION PARK

RPT ALBION PARK – PASSENGERS (PAX)

Miscellaneous Airline Fees	Y	As negotiated with Airline		Mkt

AIRPORT CAR PARK REVENUE

After hours call-out to access carpark	Y	$150.00	$154.00	Mkt
Special callout to unlock car park gate 1 hr outside the last RPT flight arrival time				

SHORT-TERM CARPARK

1 day is per 24 hour period

1 day	Y	$20.00	$20.00	Mkt
2 day	Y	$30.00	$30.00	Mkt
3 day	Y	$45.00	$45.00	Mkt
4 day	Y	$55.00	$55.00	Mkt
5 day	Y	$70.00	$70.00	Mkt
6 day	Y	$85.00	$85.00	Mkt
7 day	Y	$100.00	$100.00	Mkt
8 day	Y	$115.00	$115.00	Mkt
9 day	Y	$130.00	$130.00	Mkt
10 day	Y	$140.00	$140.00	Mkt

LONG-TERM CARPARK

First 30 mins is free. 1 day is per 24 hour period.

1 day	Y	$15.00	$15.00	Mkt
2 day	Y	$20.00	$20.00	Mkt

Draft

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure
LONG-TERM CARPARK [continued]				
3 day	Y	$30.00	$30.00	Mkt
4 day	Y	$40.00	$40.00	Mkt
5 day	Y	$50.00	$50.00	Mkt
6 day	Y	$60.00	$60.00	Mkt
7 day	Y	$70.00	$70.00	Mkt
8 day	Y	$80.00	$80.00	Mkt
9 day	Y	$90.00	$90.00	Mkt
10 day	Y	$100.00	$100.00	Mkt

TREES & NURSERY

TREE REMOVAL INSPECTION APPROVAL

Inspection request for application to remove or lop trees in accordance with Council's tree management order

1-5 Trees	N	$59.00	$60.00	Mkt
6-10 Trees	N	$89.00	$91.00	Mkt
Pensioner 1-10 trees	N	$43.00	$44.00	Sub
Fee applies for up to 10 trees				

PLANNING PROPOSALS

There are two fee options for the preparation, processing and consideration of Planning Proposals that amend Local Environmental Plan 2013. The first is when the entire application is processed in house; the second is where Council contracts out the administration and assessment of the application. The decision as to whether an application is to be processed in house or contracted out is made by the Council and is dependent upon staff workloads.

OPTION 1 – WHEN PROCESSED BY COUNCIL

The decision as to whether a Planning Proposal is considered Minor or Major is made by Council upon review of the information submitted. Fees have been determined on a substantial cost recovery basis established from the processing of typical proposals.

FEE FOR INITIAL INVESTIGATION AND REPORT TO COUNCIL AS TO WHETHER TO PREPARE A PLANNING PROPOSAL

A decision to prepare does not commit the Council to ultimately supporting the proposal but is for the purposes of investigation only

Minor Planning Proposal	N	$4,176.00	$4,280.00	Sub
Minor is where a proposal is small scale in terms of both the land area and the range of issues to be addressed and that is likely to be generally consistent with state and regional policies, directions, circulars, other policies and surrounding land uses				
Major Planning Proposal	N	$9,740.00	$9,984.00	Sub
Major is where a proposal is large scale in terms of both land area and the range of issues to be addressed and has the potential for land use conflict and/or policy inconsistencies				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

FEE FOR THE STATUTORY PROCESSING OF THE PLAN

This includes advertising, exhibition, referrals, assessment of submissions and reporting to Council

Minor Planning Proposal	N	$11,132.00	$11,410.00	Sub
Minor is where a proposal is small scale in terms of both the land area and the range of issues to be addressed and that is likely to be generally consistent with state and regional policies, directions, circulars, other policies and surrounding land uses				
Major Planning Proposal	N	$20,869.00	$21,391.00	Sub
Major is where a proposal is large scale in terms of both land area and the range of issues to be addressed and has the potential for land use conflict and/or policy inconsistencies				

FEE FOR PUBLIC HEARING

Public hearings are held when the planning proposal includes reclassifying land or when Council considers issues raised in submissions on any planning proposal are of such significance that they should be subject of a public hearing

Public Hearing	N	$5,279.00	$5,411.00	Sub
Fee is exclusive of other planning proposal fees				

OPTION 2 – WHEN COUNCIL CONTRACTS OUT PART OF THE PLANNING PROPOSAL

The decision as to whether a Planning Proposal is considered Minor or Major is made by Council upon review of the information submitted. Fees have been determined on a substantial cost recovery basis established from the processing of typical proposals.

FEE FOR THE INITIAL INVESTIGATION AND REPORT TO COUNCIL AS TO WHETHER TO PREPARE A LOCAL ENVIRONMENTAL PLAN

A decision to prepare does not commit the Council to ultimately supporting the plan but is for the purposes of investigation only.

Minor Planning Proposal	N	$4,176.00	$4,280.00	Sub
Minor is where a proposal is small scale in terms of both the land area and the range of issues to be addressed and that is likely to be generally consistent with state and regional policies, directions, circulars, other policies and surrounding land uses				
Major Planning Proposal	N	$9,740.00	$9,984.00	Sub
Major is where a proposal is large scale in terms of both land area and the range of issues to be addressed and has the potential for land use conflict and/or policy inconsistencies				

FEE FOR THE STATUTORY PROCESSING OF THE PLAN

This includes advertising, exhibition, referrals, assessment of submissions and reporting to Council

Minor Planning Proposal	N	$4,176.00	$4,280.00	Sub
Fee is exclusive of processing costs. Processing costs include the cost of employing external consultants (GST inclusive)				
Major Planning Proposal	N	$4,872.00	$4,994.00	Sub
Fee is exclusive of processing costs. Processing costs include the cost of employing external consultants (GST inclusive)				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

PLANNING PROPOSAL PRE-LODGEMENT CONSULTATION FEE

Planning Proposal Pre-Lodgement Fee – Minor Planning Proposal	Y	$350.00	$359.00	Mkt
Planning Proposal Pre-Lodgement Fee – Major Planning Proposal	Y	$550.00	$564.00	Mkt
Follow up meeting	Y	$114.00	$117.00	Mkt

DEVELOPMENT CONTROL PLANS (DCP)

There are two separate fees relating to the preparation, review and amendment to Councils Development Control Plan. A decision as to whether the proposal is considered Minor or Major is made by Council upon review of the information submitted. Fees have been based on a cost recovery basis established from the processing of typical proposals

FEE FOR ASSESSING AND PROCESSING AMENDMENTS TO DCP

The fee includes report to Council, public exhibition, referrals, consideration of submissions and final report to Council. A decision to accept an application does not commit Council to ultimately supporting the DCP amendments

Minor DCP Amendments	N	$5,350.00	$5,484.00	Sub
Major DCP Amendments – (fee + consultancy costs – GST inclusive)	N	$9,509.00	$9,747.00	Sub

ENVIRONMENTAL PLANNING & ASSESSMENT REGULATION

SECTION 10.7 CERTIFICATES

The following fees are prescribed under the Environmental Planning and Assessment Regulation 2000:

Section 10.7 (2) Certificate	N	$53.00	$53.00	Stat
Section 10.7 (2 & 5) Certificate	N	$133.00	$133.00	Stat
Urgency Fee for Section 10.7 Certificates	N	$78.00	$80.00	Min

TOWN PLANNING ENQUIRIES

PROPERTY SEARCHES

Detailed property search requiring file search or report to Council	N	$953.00	$977.00	Sub

LAND USE ENQUIRIES

Investigation requiring report and resolution of Council	N	$953.00	$977.00	Sub

LOCAL ENVIRONMENT PLANS, DEVELOPMENT CONTROL PLANS, GUIDELINES AND POLICIES ETC

PHOTOCOPYING

Note: For LEP Maps see Geographical Information Systems

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

PHOTOCOPYING [continued]

A4 – per copy – first copy	Y	$1.00	$1.00	Full
Black & white				
A4 – per copy – each additional copy	Y	$0.50	$0.50	Full
Black & white				
A3 – per copy – first copy	Y	$1.00	$1.00	Full
Black & white				
A3 – per copy – each additional copy	Y	$0.50	$0.50	Full
Black & white				
A4 – per copy – colour – each	Y	$1.00	$1.00	Full
Colour				
A3 – per copy – colour – each	Y	$1.00	$1.00	Full
Colour				

DEVELOPMENT CONTRIBUTIONS

LOCAL INFRASTRUCTURE CONTRIBUTIONS (SECTION 7.11)

Section 7.11 of the Environmental Planning & Assessment (EP&A) Act enables Council to levy a contribution on any development that will, or is likely to, require the provision of or increase the demand for public infrastructure and services

Refer to Council's Section 7.11 Contributions Plan for contribution rates	N			Stat
Administration fee on deferred or periodic payment of Section 7.11 Contributions	Y	$529.00	$542.00	Sub

PLANNING AGREEMENTS

Under Section 7.4 of the Environmental Planning and Assessment (EP&A) Act, Council may enter into a voluntary Planning Agreement with a developer. The developer may be required to dedicate land free of cost, pay a monetary contribution or provide any other material public benefit, or a combination of these

Applicable fees and associated costs	N	Determined on a case by case basis		Full

WASTE DISPOSAL

The Group Manager of Asset Strategy has the ability to negotiate gate fees with the approval of the Director of Amenity and Assets for the purpose of ensuring financial sustainability of the Waste Operations.

MIXED WASTE

Domestic, commercial, building & demolition

Weighed – $/tonne	Y	$390.00	$398.00	Full
Minimum charge – 20kg or less	Y	$0.00	$8.00	Full

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

MIXED WASTE [continued]

Charities Approved by EPA for Levy Exemption	Y	$245.00	$250.00	Full
EPA exemption letter must be provided at weighbridge on each occasion				
Waste generated from a declared Natural Disaster	Y	$398 less NSW Waste Levy		Full
Where waste is generated from a declared event and the NSW Environmental Protection Authority (EPA) has advised the waste will be exempt from the NSW Waste Levy. Conditions apply				

CLEAN SEPARATED UNTREATED GARDEN & WOOD WASTE

VEGETATION (< 150 MM DIAMETER)

Lawn clippings, prunings & sawn untreated timber

Garden / Wood – $/tonne	Y	$205.00	$220.00	Full

VEGETATION (> 150 MM DIAMETER)

Prunings and sawn untreated timber

Garden / Wood – $/tonne	Y	$390.00	$398.00	Full

FOOD ORGANICS GARDEN ORGANICS (FOGO)

Processed FOGO Product – $ per tonne (minimum charge $30.00)	Y	$50.00	$51.00	Sub
Food organics – garden organics $ per tonne	Y	$205.00	$220.00	Full

ACCEPTABLE MATERIALS – CHARGEABLE

Car Tyre < 0.02 tonne – $/each	Y	$20.00	$21.00	Full
Truck Tyre < 0.05 tonne – $/each	Y	$22.00	$25.00	Full
Mattress & Mattress bases (Double to King size) – $/each	Y	$33.00	$36.00	Full
Mattress & Mattress bases (Cot to king single size) – $/each	Y	$17.00	$25.00	Full
Waste requiring special Handling – $/tonne	Y	$476.00	$485.00	Full
Asbestos – $/tonne	Y	$477.00	$485.00	Full
Minimum charge $160				
Bulk unsorted clean concrete, brick or roof tile – $/tonne	Y	$390.00	$398.00	Full
Minimum charge $8.00 (20kg or less)				
Bulk clean earth – virgin excavated natural material (VENM) – Clean fill or rock suitable to Depot Needs – $/ton	Y	Price to be negotiated		Full
Animals – $/tonne (minimum weight 10kg)	Y	$240.00	$420.00	Full
Public Weighbridge Ticket – $/each	Y	$21.00	$25.00	Full
Clean and separated paper and cardboard: Commercial – $/tonne	Y	$0.00	$220.00	Full
Clean and separated paper and cardboard: Residential	Y	$0.00	$0.00	Full
Clean and separated polystyrene: Commercial – $/tonne	Y	$0.00	$398.00	Full
Clean and seaprated Polystyrene: Residential	Y	$0.00	$0.00	Full

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

ACCEPTABLE MATERIALS – CHARGEABLE [continued]

Fridge/Freezer/Air Conditioning Unit – $/each	Y	$0.00	$15.00	Full

SUBDIVISION FEES

CONSTRUCTION CERTIFICATE & CERTIFYING AUTHORITY

CONSTRUCTION CERTIFICATE ONLY

Note: Whichever is greater of per lot or per metre of road calculation must be applied.

Initial Lodgement – per lot	Y	$168.00	$172.00	Sub
Minimum fee is $436				
Initial Lodgement – per metre of road	Y	$12.00	$12.00	Sub
Minimum fee is $436				
Subsequent Lodgement – per lot	Y	$146.00	$150.00	Sub
Minimum fee is $436				
Subsequent Lodgement – per metre of road	Y	$11.00	$11.00	Sub
Minimum fee is $436				

CERTIFYING AUTHORITY ONLY

Note: Whichever is greater of per lot or per metre of road calculation must be applied. To be paid prior to commencement of works.

Certifying Authority Inspection Fee – per lot	Y	$321.00	$329.00	Sub
Certifying Authority Inspection Fee – per metre of road	Y	$18.00	$18.00	Sub

CONSTRUCTION CERTIFICATE AND CERTIFYING AUTHORITY COMBINED

Note: Whichever is greater of per lot or per metre of road calculation must be applied. To be paid prior to commencement of works.

Initial Lodgement – per lot	Y	$346.00	$355.00	Sub
Minimum fee is $721				
Initial Lodgement – per metre of road	Y	$22.00	$23.00	Sub
Minimum fee is $721				
Subsequent Lodgement – per lot	Y	$334.00	$342.00	Sub
Minimum fee is $721				
Subsequent Lodgement – per metre of road	Y	$20.00	$20.00	Sub
Minimum fee is $721				

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

BULK EARTHWORKS – CONSTRUCTION CERTIFICATE AND CERTIFYING AUTHORITY COMBINED

Note: Whichever is greater of per lot or per metre of road calculation must be applied. To be paid prior to commencement of works.

Estimated value of works less than $10,000	Y	$212.00	$217.00	Sub
Minimum fee				
Estimated value of works between $10,000 and $80,000	Y	$207.00 + (1.0% of value in excess of $10,000)		Sub
Estimated value of works between $80,000 and $300,000	Y	$1,123.00 + (0.8% of value in excess of $80,000)		Sub
Estimated value of works between $300,000 and $1,000,000	Y	$3,436.00 + (0.5% of value in excess of $300,000)		Sub
Estimated value of works between $1,000,000 and $2,000,000	Y	$8,024.00 + (0.2% of value in excess of $1,000,000)		Sub
Estimated value of works greater than $2,000,000	Y	$10,651.00 + (0.15% of value in excess of $2,000,000)		Sub

ADDITIONAL INFORMATION

Submission of additional information	Y	$157.00	$161.00	Sub
This fee is payable for submission of information where required by the conditions of consent, and not lodged at the time of Construction Certificate Application or Subdivision Certificate Application				

LANDSCAPE PLAN CONSTRUCTION CERTIFICATE ASSESSMENT

STREET TREES

Initial Lodgement – per lot	Y	$168.00	$172.00	Sub
Minimum fee is $436				
Initial Lodgement – per lineal metre of road	Y	$12.00	$12.00	Sub
Minimum fee is $436				

OPEN SPACE (LOCAL & DISTRICT PARKLAND, DRAINAGE ALLOTMENTS, RIPARIAN ZONES, WETLANDS & RECREATIONAL RESERVES)

Estimated value of works less than $10,000	Y	$212.00	$217.00	Sub
Minimum fee				
Estimated value of works between $10,000 and $80,000	Y	$207.00 + (1.0% of value in excess of $10,000)		Sub
Estimated value of works between $80,000 and $300,000	Y	$1,123.00 + (0.8% of value in excess of $80,000)		Sub
Estimated value of works between $300,000 and $1,000,000	Y	$3,436.00 + (0.5% of value in excess of $300,000)		Sub
Estimated value of works between $1,000,000 and $2,000,000	Y	$8,024.00 + (0.2% of value in excess of $1,000,000)		Sub

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

OPEN SPACE (LOCAL & DISTRICT PARKLAND, DRAINAGE ALLOTMENTS, RIPARIAN ZONES, WETLANDS & RECREATIONAL RESERVES) [continued]

Estimated value of works greater than $2,000,000	Y	$10,651.00 + (0.15% of value in excess of $2,000,000)		Sub

SUBDIVISION CERTIFICATE – PRINCIPAL CERTIFYING AUTHORITY (PCA)

BOUNDARY ADJUSTMENT

Boundary Adjustment or Consolidations – per lot	N	$205.00	$210.00	Mkt
To be paid with application for Subdivision Certificate				

RESIDENTIAL LOTS

Residential lots with road and drainage construction – per newly created lot	N	$422.00	$433.00	Sub
Minimum fee is $824. To be paid with Application for Subdivision Certificate				
Residential lots without road and drainage construction – per newly created lot	N	$264.00	$271.00	Sub
Minimum fee is $515. To be paid with Application for Subdivision Certificate				

RURAL LOTS

Rural lots with road and drainage construction – per newly created lot	N	$721.00	$739.00	Sub
To be paid with Application for Subdivision Certificate				
Rural lots without road and drainage construction – per newly created lot	N	$354.00	$363.00	Sub
To be paid with Application for Subdivision Certificate				

INDUSTRIAL LOTS

Industrial lots with road and drainage construction – per newly created lot	N	$770.00	$789.00	Sub
To be paid with Application for Subdivision Certificate				
Industrial lots without road and drainage construction – per newly created lot	N	$442.00	$453.00	Sub
To be paid with Application for Subdivision Certificate				

PRINCIPAL CERTIFYING AUTHORITY (PCA) INSPECTIONS

PCA Inspections – per inspection	Y	$161.00	$165.00	Sub

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

ADDITIONAL INFORMATION

Additional information – submission of additional information	N	$144.00	$148.00	Sub
This fee is payable for submission of information where required by the conditions of consent, and not lodged at the time of Construction Certificate Application or Subdivision Certificate Application				

SUBDIVISION TECHNICAL INFORMATION

Bound copy of Council's Subdivision Code	N	$174.00	$178.00	Sub
Provision of geotechnical lot classifications	N	$76.00	$78.00	Sub

SUBDIVISION (MISCELLANEOUS)

Inspection of civil works (subdivision) – per inspection	Y	$243.00	$249.00	Mkt
Inspection of landscape works (subdivision) – per inspection	Y	$161.00	$165.00	Sub
Inspection of environmental works (subdivision) as per approved plans and conditions of consent – per inspection	Y	$245.00	$251.00	Mkt
Re-inspection of environmental works (subdivision) – per inspection	Y	$123.00	$126.00	Mkt
Bond Application Fee	N	$264.00	$271.00	Sub
Outstanding Works Bond – Council may require a bond where works are incomplete at the stage of application for Subdivision Certificate	N	Quoted for each job as required		Mkt

SHELLHARBOUR CITY COUNCIL SUBDIVISION CODE

Subdivision Construction Works – Maintenance Bonds	N	$51,250.00	$52,531.00	Sub
Estimated value of subdivision works $1,000,001 – $5,000,000, plus $25 each $1,000 above $1,000,000				
Subdivision Construction Works – Maintenance Bonds	N	$51,250.00	$52,531.00	Sub
Estimated value of subdivision works up to $1,000,000 [min fee]				
Subdivision Construction Works – Maintenance Bonds	N	$153,750.00	$157,594.00	Sub
Estimated value of subdivision works more than $5,000,000 plus $10 each $1,000 above $5,000,000				

INFRASTRUCTURE AND WORKS

ROADS

Rates are for roads with low traffic volume, speeds of 50 km/hr or less or low risk path areas. Other areas additional cost may be applied for are permits, traffic, pedestrian and environmental controls. Rates are for the required restoration area which may be greater than the area disturbed. Delegated authority to be given to the Director Council Sustainability to assess suitable charges based on cost to Council.

ASPHALTIC CONCRETE WITH CEMENT CONCRETE BASE

Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CEMENT-CONCRETE

Reinstatement Rate – up to 10m2 – per square metre	N	$600.00	$615.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

ASPHALTIC CONCRETE ON FINE CRUSHED ROCK BASE

Reinstatement Rate – up to 10m2 – per square metre	N	$436.00	$447.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

UNSEALED PAVEMENT

Reinstatement Rate – up to 10m2 – per square metre	N	$144.00	$148.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

PIPE CROSSING OF WATER TABLE

Pipe Crossings – Various	Y	Works will be quoted on a job by job basis		Full
PLUS Inspection Fee	Y	$89.00	$91.00	Full

FOOTPATHS

CONCRETE

Reinstatement Rate – up to 10m2 – per square metre	N	$446.00	$457.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

CONCRETE RESIDENTIAL DRIVEWAYS (150MM)

Reinstatement Rate – up to 10m2 – per square metre	N	$496.00	$508.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CONCRETE INDUSTRIAL DRIVEWAYS (200MM)

Reinstatement Rate – up to 10m2 – per square metre	N	$544.00	$558.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

ASPHALTIC CONCRETE ON FINE CRUSHED ROCK (FCR) BASE

Reinstatement Rate – up to 10m2 – per square metre	N	$273.00	$280.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

ASPHALTIC CONCRETE ON CONCRETE BASE

Reinstatement Rate – up to 10m2 – per square metre	N	$396.00	$406.00	Full
Minimum charge 2m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

FORMED AND GRASSED

Reinstatement Rate – up to 10m2 – per square metre	N	$66.00	$68.00	Full
Minimum charge 4m2				
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

PAVED

Fee	N	Quoted on a per job basis		Full
Reinstatement Rate – greater than 10m2	N	Quoted rate		N/A
Minimum charge 10m2 rate				

KERBING AND GUTTERING

CONCRETE

Reinstatement Rate – up to 10m – per linear metre	N	$468.00	$480.00	Full
Minimum charge 2m				

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CONCRETE [continued]

Reinstatement Rate – greater than 10m	N	Quoted rate		N/A
Minimum charge 10m rate				

DISH CROSSING AT INTERSECTIONS

Reinstatement Rate – up to 10m – per linear metre	N	$544.00	$558.00	Full
Minimum charge 2m				
Reinstatement Rate – greater than 10m	N	Quoted rate		N/A
Minimum charge 10m rate				

KERB ONLY

Reinstatement Rate – up to 10m – per linear metre	N	$327.00	$335.00	Full
Minimum charge 2m				
Reinstatement Rate – greater than 10m	N	Quoted rate		N/A
Minimum charge 10m rate				

GULLY PIT LINTELS

Reinstatement – up to 3 lintels – per lintel	N	$1,359.00	$1,393.00	Full
Minimum charge 1 lintel				
Reinstatement Rate – greater than 3 lintels	N	Quoted rate		N/A
Minimum charge 3 lintels				

STREET TREE BOND

Bond for the protection of Council street trees (per tree)	N	$3,152.90	$3,232.00	Mkt

ROAD OPENING DEPOSITS

Deposit is subject to refund on provision of a receipt less the cost of restoration and an inspection fee.

INSPECTION FEE

Reinstatement Rate – up to 10m2 – per square metre	N	$544.00	$558.00	Full
Minimum charge 2m2				

CERTIFICATE

Regulations – The fee is to be paid and the permit obtained before the opening is made	N	$145.00	$149.00	Full

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

CERTIFICATE [continued]

Section 138 of the Roads Act (low impact works) – standard processing (up to 10 working days)	N	$343.00	$352.00	Full
Section 138 of the Roads Act (low impact works) – expedited process (up to 2 working days)	N	$518.00	$531.00	Full
Section 138 of the Roads Act (low impact works) – upgrade from standard to expedited processing	N	$174.00	$178.00	Full
Section 138 of the Roads Act (high impact works – subject to Council discretion)	N	$646.00	$662.00	Full
Works Zone on Street Parking Space – $600 per 6 meters (up to 6 months)	N	$0.00	$600.00	
Works Zone on Street Parking Space – $1,200 per 6 meters (greater than 6 months and upto 12 months)	N	$0.00	$1,200.00	

ROAD OPENING DEPOSITS FOR ROADS

Fee	N	Calculated based on reinstatement rates		N/A

CONSTRUCTION OF CONCRETE VEHICLE CROSSINGS

For Approved Concreting Contractors

Annual Registration Fee	N	$443.00	$454.00	Full
Illegal Footpath Crossing Administration Fee	N	$737.00	$755.00	Full

TEMPORARY ROAD CLOSURES

Temporary Road Closures	N	$653.00	$669.00	Full

TEMPORARY OCCUPATION OF FOOTPATHS AND FOOTWAYS

Should part of the footway be required for temporary stacking of materials or soil, erecting scaffolding, or for any other purpose, application must be made for a permit and fee paid. Occupation fee is calculated per metre per month	N	$29.00	$30.00	Full

PLANT HIRE RATES

ITEMS OF PLANT

Rates quoted are per hour

Note 1. Plant hire rates include wage for one operator unless stated otherwise and are calculated per hour up to 35 hours in a block. Hire periods over 35 hours can to be quoted on a per job basis

Note 2. Minimum charge 4 hours for all items, time charged will include travel to and from Council depot.

Note 3. All rates to be increased by $20.10 per hour and $38.78 per hour per person respectively for overtime rates where Council is required to pay time and one-half or double time

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

ITEMS OF PLANT [continued]

Large Truck	Y	$106.00	$109.00	Mkt
Large Truck and Dog Trailer	Y	$138.00	$141.00	Mkt
Small Truck	Y	$79.00	$81.00	Mkt
Benkelman Beam Testing Truck	Y	$197.00	$202.00	Mkt
Asphalt Truck (includes 4 person crew)	Y	$301.00	$309.00	Mkt
Tractor with Implement	Y	$99.00	$101.00	Mkt
Tractor with Reach Arm Mower	Y	$123.00	$126.00	Mkt
Ride-On Mower	Y	$152.00	$156.00	Mkt
Utilities to 1 Tonne	Y	$81.00	$83.00	Mkt
Backhoe	Y	$118.00	$121.00	Mkt
Bobcat Skid Steer Loader and Truck	Y	$203.00	$208.00	Mkt
Roller	Y	$130.00	$133.00	Mkt
Mini Sweeper	Y	$120.00	$123.00	Mkt
Street Sweeper	Y	$161.00	$165.00	Mkt
Woodchipper and Truck (includes 3 person crew)	Y	$211.00	$216.00	Mkt
Weed Sprayer (tractor mounted)	Y	$99.00	$101.00	Mkt
Float large items	Y	Charged at cost to Council		N/A

LIBRARIES & MUSEUM

FEES AND CHARGES

PRINTING, COPYING ETC

Print or copy A4 black/white (per side)	Y	$0.19	$0.20	Mkt
Print or copy A4 colour (per side)	Y	$1.00	$1.00	Mkt
Print or copy A3 black/white (per side)	Y	$0.50	$0.50	Mkt
Print or copy A3 colour (per side)	Y	$2.00	$2.00	Mkt

PROMOTIONS AND SERVICES

Inter library loan (per item requested)	Y	$10.00	$10.00	Sub
Merchandise	Y	Prices as applicable		Mkt
Programs	Y	Prices as advertised		Mkt
Catering	Y	Prices as applicable		Mkt
Research (per hour)	Y	$65.00	$67.00	Full
Digital copy of Shellharbour Images – private use (per image)	Y	$20.00	$20.00	Mkt
Digital copy of Shellharbour Images – commercial use (per image)	Y	$62.00	$64.00	Mkt

COMMUNITY ROOM – 2528 WARILLA LIBRARY

Business hire – per hour	Y	$0.00	$25.00	Min

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

COMMUNITY ROOM – 2528 WARILLA LIBRARY [continued]

Business hire – per day	Y	$0.00	$125.00	Min
Government, Registered Non-Profit hire – per hour	Y	$0.00	$15.00	Min
Government, Registered Not-Profit hire – per day	Y	$0.00	$75.00	Min

LOST OR DAMAGED LIBRARY RESOURCES

When a damaged item is paid for, Council must retain the damaged item

Replacement library card	N	$3.00	$3.00	Full
Damaged library material (minor damage that can be repaired)	N	$5.00	$5.00	Full
Replacement of lost, damaged or non-returned items	N	Replacement cost		Full

GOVERNANCE RELATED SERVICES

CORPORATE SERVICES PHOTOCOPYING CHARGES

Staff Operated Machines

A4 Black and White – 1st page	Y	$1.00	$1.00	Mkt
A4 Black and White – each additional page	Y	$0.50	$0.50	Mkt
A4 Colour – 1st page	Y	$1.00	$1.00	Mkt
A4 Colour – each additional page	Y	$0.48	$0.50	Mkt
A3 Black and White – 1st page	Y	$1.00	$1.00	Mkt
A3 Black and White – each additional page	Y	$0.48	$0.50	Mkt
A3 Colour – 1st page	Y	$1.00	$1.00	Mkt
A3 Colour – each additional page	Y	$0.50	$0.50	Mkt

CONVEYANCING CHARGES

If a lease, licence or other property transaction is required with Council, then a Council Conveyancer may choose to prepare and register documents in house. Registration of documents and other fees if applicable - as charged by the NSW Land Registry Service.

Conveyancing Charges	Y	Fee charged on a case by case basis with a reduction on market value	Sub

MEDIATION SERVICES

Mediation Services	Y	Fee charged on a case by case basis with a reduction on market value	Sub

NATIVE TITLE CHARGES

Application Fee	Y	$40.00	$40.00	Sub

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

NATIVE TITLE CHARGES [continued]

Extensive Investigations	Y	Quote per hour provided on request		Sub

DA AND CD PRESERVATION FEES

DA Preservation Fee	Y	$94.00	$96.00	Mkt
CD Preservation Fee	Y	$43.00	$44.00	Mkt

PUBLIC OFFICER

SUBPOENA FOR PRODUCTION OF DOCUMENTS

Requests for production of documents by subpoena require payment to cover reasonable expenses. The Public Officer will determine reasonable expenses relating to the production of documents for compliance with a Subpoena.

Photocopying	N	The cost incurred for photocopying. Photocopying charges will be assessed and applied in accordance with Council Services photocopying charges, as shown in Council's Fees and Charges document;		Full
Locating document(s) [per hour]	N	$62.00	$64.00	Sub
Conducting the documents to the Court (postage or delivery)	N	The cost for conducting the documents to the Court (postage or delivery)		Mkt

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GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT

ACCESS APPLICATION FEE

Fee	N	$30.00	$30.00	Stat
In accordance with Section 41 (c) of the GIPA Act, an application fee applies to all access applications				

PROCESSING CHARGES

Fee per hour	N	$30.00	$30.00	Stat
In accordance with Section 64 (1) of the GIPA Act, Council may impose a charge (a processing charge) for dealing with an access application at a rate of $30 per hour for each hour of processing time for the application. The application fee of $30 paid by an applicant counts as payment towards any processing charge payable by the applicant				

PERSONAL INFORMATION PROCESSING CHARGE

First 20 hours	N	no charge		Stat

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

PERSONAL INFORMATION PROCESSING CHARGE [continued]

In excess of 20 hours – per hour	N	$30.00	$30.00	Stat
In accordance with Section 67 of the GIPA Act, if an access application is made for personal information about the applicant (the applicant being an individual), Council cannot impose any processing charge for the first 20 hours of processing time for the applicant				

FINANCIAL HARDSHIP PROCESSING CHARGE

Fee – per hour	N	$15.00	$15.00	Stat
In accordance with Section 65 of the GIPA Act, an applicant is entitled to a 50% reduction in processing charges imposed by Council if Council is satisfied that the applicant is suffering financial hardship. Note: The discount applies to the processing charge only, not the application fee, however the application fee will cover the first two hours of processing time				

ADVANCED DEPOSIT FOR PROCESSING CHARGES

Fee	N	In accordance with Section 68 (1) of the GIPA Act, Council may by notice to an applicant require the applicant to make an advanced payment of a processing charge (as an advance deposit). In accordance with Section 69 (1), the maximum advance deposit that can be required is 50% of the estimated total processing charge for dealing with the application (ignoring any reduction in processing charges to which an applicant may be entitled)		Stat

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INTERNAL REVIEW BY AN AGENCY

Fee	N	$40.00	$40.00	Stat
An applicant may make a request for an internal review in accordance with Part 5, Division 2 of the GIPAA. The fee for an internal review is $40 as stated in Section 85 (1)				

OPEN ACCESS INFORMATION

No fee is payable for internal review of a decision to refuse to deal with an access application if the decision arises because the agency did not decide the access application within time – Section 85 (2).

An agency is not entitled to impose any processing charges for work done in connection with an internal review – Section 87 (1).

Reasonable opportunity to inspect a record containing information – no charge.

Copy of a record containing the information	N	Photocopying charges will be assessed and applied in accordance with Corporate Services copying charges		Full
Download from Council Website	N	Copying charges will apply		Full

continued on next page ...

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

OPEN ACCESS INFORMATION [continued]

Access as requested by applicant	N	Council must provide access in the way requested by the applicant unless : a) To do so would unreasonably interfere with the operations of Council and would result in Council incurring unreasonable additional costs or; b) To do so would be detrimental to the proper preservation of the record, or		N/A
Access as requested by applicant	N	Council must provide access in the way requested by the applicant unless : c) To do so would involve an infringement of copyright, or d) There is an overriding public interest against disclosure of the information in the way requested by the applicant		N/A

COPIES OF RECORDS ON CD / DVD / USB

Processing charges may apply for the supply of records in electronic format on CD. The Public Officer determines how many hours it will take to process the records and make them available in this format. Applicants will be notified if processing is likely to exceed 10 hours

First 5 hours	N	No Charge		N/A
In excess of 5 hours	N	$37.00	$38.00	Mkt
Per hour				

IN ADDITION TO PROCESSING CHARGES, THE FOLLOWING CHARGES ALSO APPLY:

a) Per CD / DVD / USB	N	$20.00	$20.00	Mkt
b) Development applications and associated documents lodged after July 2010	N	$0.00	$0.00	Mkt
c) Open Access information not available either on Council's website or in a hard copy publication	N	$0.00	$0.00	Mkt

COPIES OF DEVELOPMENT APPLICATION INFORMATION LODGED BEFORE JULY 2010

per DA file	N	$30.00	$30.00	

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

GEOGRAPHICAL INFORMATION SYSTEM

AERIAL PHOTOGRAPHY

We have various levels of Aerial Photography available, both historical and current, the most popular being a series over the entire local government area taken in November 2010

Available at Council's discretion. Payment to be made to Council and receipt shown to AAM Hatch before arrangements can be made for the work

Per photo – Right of Use Fee	N	$34.00	$35.00	Mkt
A1 prints Whole Local Government Area (800mm x 375mm)	N	$61.00	$63.00	Mkt
A3 prints (400 mm x 286 mm)	N	$31.00	$32.00	Mkt

MAP PRODUCTION

We maintain a wide variety of map layers, some of which include: Lot Boundaries; Road Names; Deposited Plan Numbers; Road Centrelines; House Numbers; Council Boundaries; Council Zonings; Ward Boundaries; 2m and 10m Contours; Suburb Boundaries.

A4 (26cm x 18cm) – Black & White	N	$7.00	$7.00	Mkt
A4 (26cm x 18cm) – Colour	N	$10.00	$10.00	Mkt
A3 (40cm x 28.6cm) – Black & White	N	$9.00	$9.00	Mkt
A3 (40cm x 28.6cm) – Colour	N	$15.00	$15.00	Mkt
A2 (42cm x 59.4cm) – Black & White	N	$13.00	$13.00	Mkt
A2 (42cm x 59.4cm) – Colour	N	$26.00	$27.00	Mkt
A1 (84.1cm x 59.4cm) – Black & White	N	$22.00	$23.00	Mkt
A1 (84.1cm x 59.4cm) – Colour	N	$46.00	$47.00	Mkt
A0 (120cm x 90cm) – Black & White	N	$31.00	$32.00	Mkt
A0 (120cm x 90cm) – Colour	N	$62.00	$64.00	Mkt
A3 Map Books (44 sheets) – Black & White	N	$87.00	$89.00	Mkt
A3 Map Books (44 sheets) – Colour	N	$216.00	$221.00	Mkt
LEP 2000 Maps – Full set of 4 maps	N	$180.00	$184.00	Mkt
LEP 2000 Maps – Single Sheet	N	$62.00	$64.00	Mkt
RURAL LEP 2004 – Full set of 4 maps	N	$180.00	$184.00	Mkt
RURAL LEP 2004 – Single Sheet	N	$62.00	$64.00	Mkt
Postage and Handling	N	$16.00	$16.00	Mkt

PLAN PRINTING CHARGES

Minimum charge	N	$12.00	$12.00	Mkt
Standard plan sheet A1 (820mm x 600mm)	N	$12.00	$12.00	Mkt
Non-standard plan – per square metre	N	$20.00	$20.00	Mkt
Rural House Number Plate	Y	$26.00	$27.00	Mkt

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

FINANCIAL SERVICES

PAYMENT FEES

Credit card payment surcharge	N	% rate to be determined based on rate charged to Council at the time		Full

CERTIFICATE FOR OUTSTANDING NOTICES / ORDERS

Certificate Under Section 735A Local Government Act	N	$83.00	$85.00	Mkt
Certificate Under Section 121ZP (EPA Act)	N	$83.00	$85.00	Mkt

RATES AND CHARGES

RESIDENTIAL

Base Rate	N	$691.67	$715.07	Stat
Base Rate: 45%				
Ad-valorem comp	N	0.23793 cents in the $		Stat
		Last YR Fee 0.29723 cents in the $		
Estimated Rates Yield	N	$43,677,181		Stat
		Last YR Fee $42,798,349		

BUSINESS

Ad-valorem comp	N	0.86331 cents in the $		Stat
		Last YR Fee 1.13945 cents in the $		
Estimated Rates Yield	N	$6,505,163		Stat
		Last YR Fee $6,447,971		

FARMLAND

Ad-valorem comp	N	0.22841 cents in the $		Stat
		Last YR Fee 0.29746 cents in the $		
Estimated Rates Yield	N	$251,866		Stat
		Last YR Fee $253,222		

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

INTEREST CHARGED ON OVERDUE RATES

In accordance with the provisions of Section 566 (3) of the Local Government Act, 1993

Interest Charged	N	The amount by which interest will be applicable to overdue rates for the year 2020/21 is 7.5%		Stat
		Last YR Fee The amount by which interest will be applicable to overdue rates for the year 2019/20 is 7.5%		
2019/20 percentage was 7.5%				

SECTION 603 CERTIFICATES

Certificate Under Section 603	N	$85.00	$85.00	Stat

ENQUIRY FEES

May be subject to Privacy legislation

Financial history or Rates / Valuations related searches	N	$75.00	$77.00	Mkt
Rate is per hour or part thereof				

DOMESTIC & COMMERCIAL WASTE SERVICES

DOMESTIC WASTE COLLECTION

Includes fortnightly collection of garbage, recycling & weekly collection of Food Organics Garden Organics

RESIDENTIAL WASTE COLLECTION

Any increase in the State Waste levy will be directly passed onto users of waste collection services

Bin Upsize Fee (applies only to garbage bin)	Y	$66.00	$68.00	Full
Off– Kerbside Service	N	$330.00	$338.00	Full
Wheel In, Wheel out Service	N	$330.00	$338.00	Full
240 Litre MGB – per service per annum (comprises fortnightly service of 240L garbage bin, 240L recycling bin and weekly collection of 240L Food Organics Garden Organics bin)	N	$555.00	$570.00	Full
140 Litre MGB – per service per annum (comprises fortnightly collection of 140L garbage bin, 240L recycling bin and weekly collection of 240L Food Organics Garden Organics bin)	N	$425.00	$435.00	Full
80 Litre MGB – per service per annum (comprises fortnightly collection of 80L garbage bin, 240L recycling bin and weekly collection of 240L Food Organics Garden Organics bin)	N	$405.00	$415.00	Full
All 140 Litre service (comprises fortnightly collection of 140L garbage bin, 140L recycling bin and weekly collection of 140L Food Organics Garden Organics bin)	N	$420.00	$430.00	Full
Multi-Share Service (for multi-unit dwellings)	N	$345.00	$354.00	Full

Draft

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Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

RESIDENTIAL WASTE COLLECTION [continued]

Weekly Service for Special Needs Households (conditions apply)	N	$690.00	$705.00	Full
Availability Fee – per property per annum	N	$91.00	$92.00	Full
Additional garbage bin (240L)	N	$240.00	$245.00	Full
Additional garbage bin (140L)	N	$145.00	$165.00	Full
Additional recycling bin	N	$75.00	$80.00	Full
Additional Food Organics Garden Organics Bin	N	$125.00	$130.00	Full

COMMERCIAL WASTE COLLECTION

Any increase in the State Waste levy will be directly passed onto users of waste collection services

Full Commercial Service (includes fortnightly collection of garbage bin, recycling bin and weekly collection of Food Organics Garden Organics bin	N	$600.00	$615.00	Full
Part Commercial Service (garbage only)	N	$425.00	$435.00	Full
Part Commercial Service (recycling only)	N	$136.00	$140.00	Full
Part Commercial Service (Food Organics Garden Organics bin only)	N	$166.00	$170.00	Full
Part Commercial Service (garbage and recycling only)	N	$440.00	$450.00	Full
Bulk Recycling Service (i.e. two bins collected fortnightly)	N	$197.00	$200.00	Full
Irregular garbage collection – per bin per collection	N	$21.00	$22.00	Full
On Call Clean Up Collection Service (subsidised) – per 200 kg per collection	N	$80.00	$100.00	Full
On Call Clean Up Collection Service – additional fee for mattresses and mattress bases (Double to king size) – $/each	N	$33.00	$34.00	Full
On Call Clean Up Collection Service – additional fee for mattresses and mattress bases (Cot to king single size) – $/each	N	$16.00	$16.00	Full
On Call Clean Up Collection Service – additional fee for car tyres	N	$21.00	$22.00	Full
$/each				
On Call Clean Up Collection Service – additional fee for truck tyres	N	$23.00	$24.00	Full
$/each				
Street Bin Relocation	N	$165.00	$169.00	Mkt

STORMWATER MANAGEMENT SERVICE CHARGE

Residential – per assessment per annum	N	$25.00	$25.00	Stat
Residential Strata Units – per unit per annum	N	$12.50	$12.50	Stat
Business – per 350 mtr sq (or part thereof) per annum	N	$25.00	$25.00	Stat
Capped at maximum charge of $150				
Business Strata Lots – pro rata per unit entitlement of business calculation per annum	N	$5.00	$5.00	Stat
$5.00 minimum				

Draft

Name	GST	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Pricing Structure

MEDIA & COMMUNICATIONS

SALE OF COUNCIL FLAGS

Council Flags (provided free to schools or community organisations)	Y	$55.00	$56.00	Mkt

STALLHOLDER FEES

Each year, Council holds a number of events and festivals. Positions are made available for commercial stallholders to trade at these events.

Australia Day Breakfast by the Lake – per site	Y	$95.00	$100.00	Mkt
Carols by Candlelight – per site	Y	$135.00	$140.00	Mkt
Other Community Events – per site	Y	$90.00	$100.00	Mkt
Commercial Events & Markets – per site	Y	$150.00	$140.00	Mkt

PROGRAMS

Programs	Y	Prices as advertised	Mkt
Catering	Y	Prices as applicable	Mkt

YOUTH SERVICES

PROGRAMS

Programs	Y	Prices as advertised	Mkt
Catering	Y	Prices as applicable	Mkt

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