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1. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Owners and Custodians of the Land on which we are meeting and pays its respects to Elders past and present.

Webcasting and Emergency Plan Statement

Pre-registered members of the public who address Council at the Addresses to Council Forum and those who attend Council Meetings should be aware that their image, and comments will be recorded, and broadcast live from Council's website.

It should be noted that the Addresses to Council Forum is held prior to the Council Meeting from 4.30pm to 5.30pm.

Council broadcasts live to enhance the accessibility of Council Meetings to the broader Shellharbour City Community. Recordings can be downloaded from Council's website for later viewing, or purchased from Council for viewing on a computer. For further information on Privacy, refer to the Public Gallery Conduct Standards displayed in the Chamber.

Council accepts no responsibility for any defamatory or offensive statements. Members of the gallery should also refer to the Public Gallery Conduct Standards, for appropriate standards of behaviour during Council Meetings.

Should Council need to consider confidential matters during a Council Meeting, invited members of the gallery may address the Council on the reasons why the meeting should not resolve into Committee of the Whole (Confidential Session).

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

In the event of an emergency, please evacuate the building using the nearest exit and follow the instructions given by the wardens. Do not use the lifts.

2. Apologies

3. Leave of Absence

4. Confirmation of Minutes**4.1 Ordinary Meeting 19 March 2019**

That the Minutes of the Ordinary Council Meeting held on 19 March 2019 as circulated be taken as read and confirmed as a correct record of proceedings.

5. Declarations of Interest

Note: Councillors and staff who declare an Interest at the Council Meeting are also required to complete a Declaration of Interest form.

6. Confidential Business (Committee of the Whole in Closed Session)

In accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

Set out below is Section 10A(2) of the Local Government Act 1993, in relation to Confidential Business:

10A(2) Which parts of a meeting can be closed to the public? The matters and information are the following:

- (a) personnel matters concerning particular individuals,
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of any code of conduct requirements applicable under section 440.

CONFIDENTIAL ITEMS

6.1 General Manager's Performance - Six Month Review 2018/19 (11195651)

Reason for Confidentiality

This item is classified CONFIDENTIAL under the provisions of Section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

This matter has been classified as confidential under Section 10A(2)(a) of the Local Government Act 1993 as it relates to the General Manager's performance review as a personnel matter and is in accordance with the Guidelines for the Appointment and Oversight of General Managers issued by the Office of Local Government (guidelines under Section 23A of the Local Government Act 1993).

Declassification of this Report

The report will not be declassified.

7. Condolences

8. Mayoral Statements / Reports / Presentations

9. Mayoral Minutes

9.1 Mayoral Minute: Learnings from 8th Alliance for Healthy Cities (AFHC) Global Conference held 15-20 October 2018 in Kuching Malaysia

To my fellow Councillors

Summary

The purpose of this Mayoral Minute is to outline the learnings from my attendance at the 8th Alliance for Healthy Cities Global Conference 'Our Cities, Our SDGs, Our Journeys' held in Kuching Malaysia from 15-20 October 2018 (refer to Attachment 1 for program).

Background

Shellharbour City Council has aligned our Community Strategic Plan with the sustainable development goals established by the World Health Organisation (WHO) and endorsed by the Alliance for Healthy Cities.

On 15 August 2017 a report was tabled to Council seeking a resolution to prepare and submit an application to become a member of the Alliance for Healthy Cities – Western Pacific Region (AFHC-WP) in Council's own right in November 2017. As noted in the report, as part of the membership, members of the AFHC-WP are highly encouraged to send at least one representative to the General Assembly of the AFHC-WP (every two years). It was also noted that the Council representative would be required to request to attend this conference separately when it arises to seek endorsement and funding by the Council as required by the Provision of the Councillors Expenses and Facilities.

Council at its meeting of 12 June 2018, approved my attendance to the 8th Alliance for Healthy Cities (AFHC) Global Conference and General Assembly 2018 being held in Kuching, Sarawak, Malaysia from 17-20 October 2018. Representatives attended the conference from Syria, Iran, Japan, Korea, China, Taiwan, Malaysia, Indonesia, Philippines and Australia.

The Healthy Cities approach was initiated by the WHO. Dr Shin Hai-Rim and Dr Temo Waganivalu from The WHO presented at the conference in regards to the obesity epidemic. WHO has set a global target for 2025 to reduce physical inactivity by 10%, mandating an action plan, and providing a roadmap and guidance to member states. The targets of 10% by 2025 and 15% by 2030. Obesity is the greatest non communicable disease. They encourage local governments to develop programs to help children, young people and adults become more active and remain active.

The majority of general presentations were given by academics and councils were provided the opportunity to present during break out groups. As part of the Healthy Cities Illawarra presentation, I spoke about how Shellharbour Council has linked our Community Strategy Plan Objectives to the Sustainable development goals. I then talked through the following specific projects that Council is currently undertaking that meet these goals:

- Life begins @ 50 – I advised that the Healthy Ageing Strategy (2015-2017) was developed to guide and support active ageing and optimise opportunities for health, participation and security in order to enhance quality of life for community members 50 years of age and older.
- White Ribbon Accreditation - That Council is undertaking the internationally recognised White Ribbon Workplace Accreditation Program that engenders a whole of organisation commitment to stop violence against women and the process Council was undertaking to achieve the accreditation.
- Annual 'Connecting over Fair Food' event – I outlined Council's partnership activity between Kiama and Wollongong Councils, NSW Health & Food Fairness Illawarra. I advised that the event engages 150 local people to rethink how we grow, share and consume our food, and promote local fair food projects, businesses and initiatives. I advised that the event in 2017 would include experts speaking about food gardening programs in early years care and primary schools, OzHarvests new curriculum based food education and sustainability training program (FEAST), the effects of food advertising on children, healthy school canteens strategy, food rescue and reducing food waste.
- Cities Power Partnership (CPP) – I advised that that Council is taking action to combat climate change and its impacts by joining the largest local government climate network, the Cities Power Partnership. That CPP supports councils to reduce city level greenhouse gas emissions and that Councillors and staff work together to select priority emission reduction projects that will deliver the best outcomes for Council and our community.
- National Tree Day – I advised that each year Council supports National Tree Day by offering 25 free trees to schools and helping with community planting days. That over the past 12 years, Blackbutt BushCare and National Tree Day volunteer co-ordinator Tony Hepworth has organised thousands of students from 21 schools to be involved in the annual three day long planting activities at Blackbutt Forest, Stoney Range and Mount Warrigal.

During the conference presenters from some councils across the Asia pacific region had introduced programs aimed at different target. For example, Singapore encourages teenagers over the age of 17 to participate in the national steps challenge called 'Get Moving, Get More from Life' by downloading the free app to their phones. The program encourages teenagers to be more physically active to.

In 2010 there was 61% participation and in 2018 they had reached 80% participation.

The Vice Mayor of Siheung City South Korea presented on night time school because of limited open space in the city. They reached an agreement with schools to make available the sports facilities such as the gymnasium and outdoor playing fields for sporting groups to participate in organised sports. Hong Kong introduced a program called 'Start Smart' aimed at kindergarten children to increase physical activity and to reduce screen time.

The Mayor of Kuching South City established a Mayor's walk which is held annually. Besides enhancing ties between family members and friends, it also aims to encourage the community to be active and to make them aware of the importance of maintaining a green and clean environment. Participants are given degradable plastic bags to collect rubbish along way. The event is free for the public and registered participants are provided with t-shirts and refreshments. When the walk was first established they had a couple of thousand people participate. The last walk held in August 2018, over 10,000 members of the city participated.

On 17 October 2018 as a part of the 8th Global Conference for Healthy Cities (refer to Attachment 2 for program), the Mayor's Forum endorsed the following summary statement:

'We, mayors and leaders gathered at the 8th Global Conference of the Alliance for Healthy Cities, on 17 October 2018 in Kuching, Sarawak, Malaysia reaffirmed Shanghai Consensus on Healthy Cities 2016 that recognised health and wellbeing are at the core of the United Nations Development Agenda 2030 and its sustainable Development Goals (SDGs).

Review of progress since Shanghai Consensus revealed that we commit to Healthy Cities governance principles and work on Healthy City action areas.

Decades-long experiences of Healthy Cities were shared. They commit not only towards SDG 3 (good health for all) and SDG 11 (make cities and human settlements inclusive, safe, resilient and sustainable), but also commit to other goals leading to health supportive environments and encouraging actions. We have experiences in whole of government approach at city level and partnership formation with communities and private sectors.

The network of the Alliance for Healthy Cities provides opportunities for greater knowledge, inspiration, and resources working towards SDGs prioritizing health and quality of citizens. We will take a leadership role to share good practices towards SDGs in local settings and will share Healthy Cities approach with other cities locally and globally.'

The conference was focused on getting people active, keeping them active and trying to reduce the health problems that come with sedentary lifestyle. I was particularly interested in how different councils activate open spaces and how they communicate with the community to encourage them to get out and interact. I realised just how similar the problems are no matter what part of the world we live in.

There are a number of publicly owned open spaces in Shellharbour City that are not well utilised. To encourage the community to interact and utilise these spaces, Council could look at, for example pop-up eateries and games or activities that might be hosted in these spaces from time to time.

Recommendation

That:

- 1. the report be received and noted.**
- 2. Council officers investigate creative ways to activate popular open spaces or well utilised open spaces in our City.**

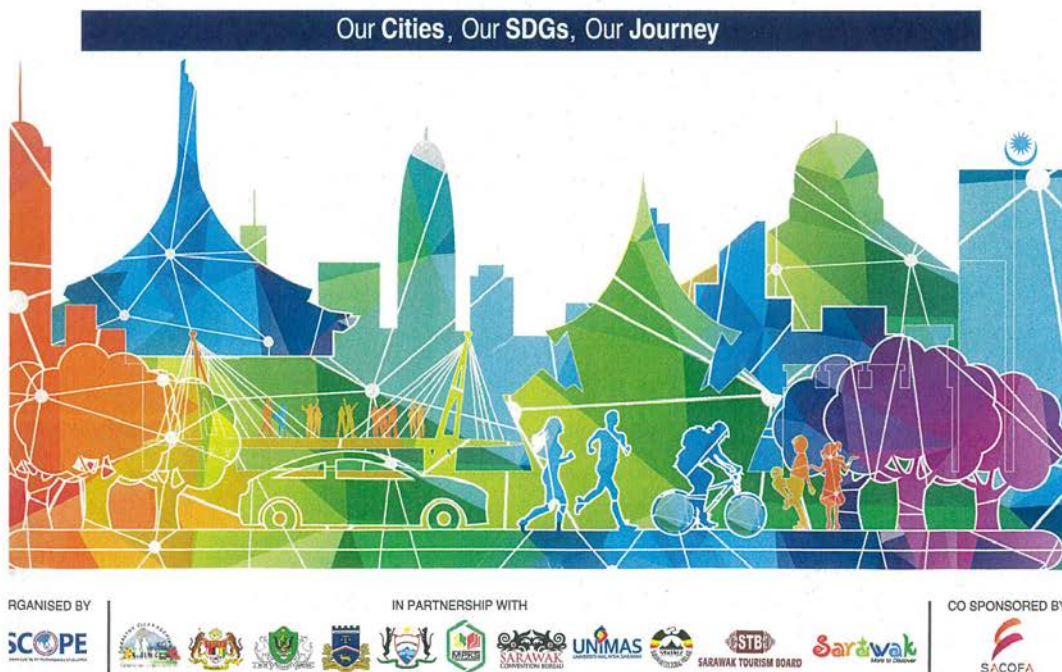
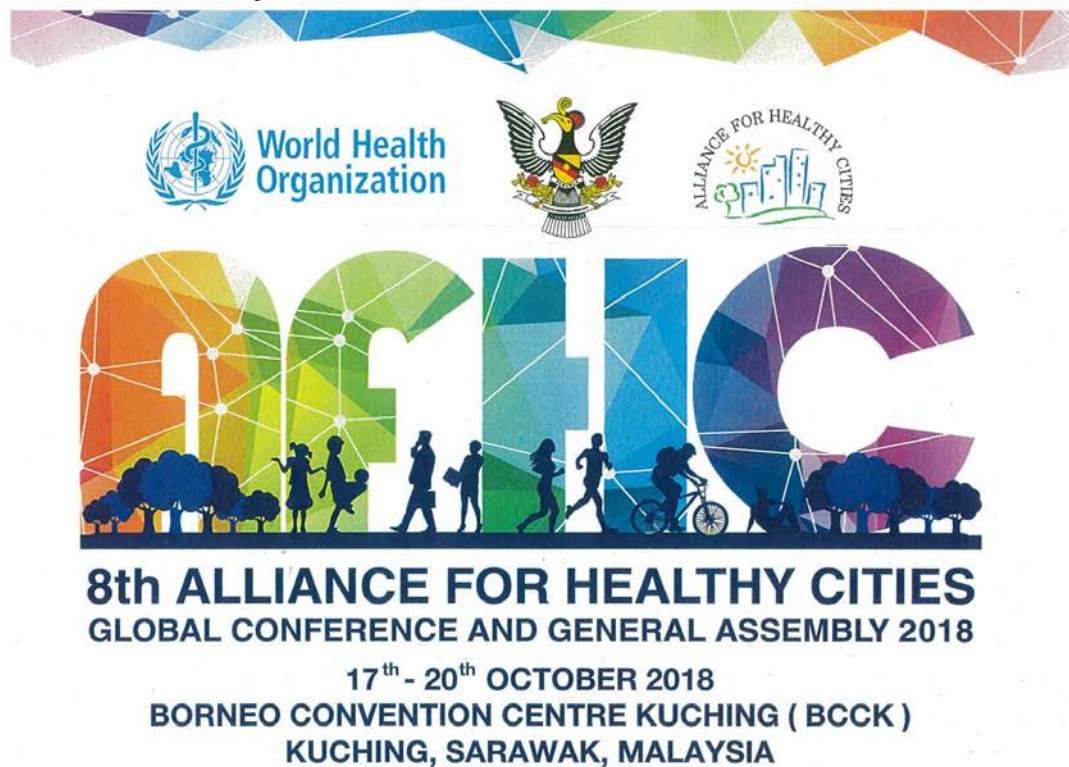
Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

Attachments

1. Program – 8th Alliance for Healthy Cities Global Conference & General Assembly 2018 – *Page 10*
2. Program – Mayors Forum of the Alliance for Healthy Cities Leaders of the Alliance for Healthy Cities towards SDGs – *Page 26*

Attachment 1 - Program – 8th Alliance for Healthy Cities Global Conference & General Assembly 2018





MESSAGE FROM SARAWAK CHIEF MINISTER

First of all, we would like to welcome all delegates of the 8th Alliance for Healthy Cities Global Conference and General Assembly 2018 (AFHC 2018) to Kuching, Sarawak.

Indeed, we are deeply honoured and privileged that this year, Kuching City is the venue for this prestigious conference involving representatives from many cities around the globe, particularly those from the Western Pacific Region. This is the eighth edition of the AFHC Global Conference and General Assembly. We trust that this event will continue to act as an important platform for prominent local and international experts including city mayors, councillors, health experts, urban planners and managers to deliberate on the way forward in managing the challenges resulting from rapid urban development.

Cities development and competitiveness play a pivotal role as the main economic driver of a country through the creation of huge economic and employment opportunities. Nonetheless, urbanisation also brings about various complicated issues and challenges that need to be addressed in creating a vibrant and safe city. There is no straight forward approach in managing the cities properly and effectively due to the diverse and dynamic issues associated with the economics, physical, social and environmental development of the cities.

In this respect, it is important for us to develop and manage our cities strategically and sustainably. Cities need to learn from each other by emulating good practices and to avoid repeating the failures of other cities. Collaboration between cities under the Alliance for Healthy Cities is one of the strategic approaches to create opportunities for member cities to work closely in seeking solution to various issues and challenges. Undoubtedly, the AFHC 2018 will bring together member cities of the AFHC to share their ideas and experiences on various programmes, projects and initiatives in tandem with the Sustainable Development Goals (SDGs) aspirations, goals and objectives.

Rapid urbanisation and technological changes are affecting the way we manage our cities. Digital technologies are ubiquitous and influencing the structure, norms and dynamics of modern social life of urban dwellers. It helps to shape and reshape social relationships, organisations, societies and even individual in the cities. In this regard, we must leverage on the power of digital technology in managing the cities. Digital technology is crucial to connect the different components of the urban systems. However, the digital technology alone cannot resolve the social, environmental and logistical issues that the growing cities are facing. Hence, the symbiotic relationship between governments, business and entrepreneurs utilising digital technologies are pertinent in creating citizen-centric development and resilient cities.

In conclusion, I wish all the delegates of the AFHC 2018 to have a successful conference and enjoy their stay in Kuching City.

Thank you.

THE RIGHT HONOURABLE
DATUK PATINGGI (DR) ABANG HAJI ABDUL RAHMAN ZOHARI
BIN TUN DATUK ABANG HAJI OPENG



MESSAGE FROM SARAWAK STATE SECRETARY

I would like to take this opportunity to welcome all delegates to Kuching City, Sarawak, Malaysia for the 8th Alliance for Healthy Cities (AFHC) Global Conference and General Assembly 2018

On behalf of the Sarawak Government, I would like to convey my sincere and greatest appreciation to the AFHC Steering Committee for selecting Kuching City as the convenor city for the 8th edition of the AFHC Conference and General Assembly. I believe this is a reflection of the recognition accorded by the international community on the Healthy Cities Programme of Kuching City. Indeed, we are greatly honoured to host this prestigious event again after we had hosted the inaugural AFHC Conference and General Assembly in 2004.

Being one of the founding members of the AFHC, I am proud to see that the AFHC membership has currently grown to more than 200 cities and organization. The AFHC is an important platform for networking among cities, to enable them to share experiences and exchange of ideas toward betterment of urban living environment. I understand that the formation of the AFHC has strengthened the collaboration among cities in the Western Pacific Region to achieve better quality of life, provide liveable urban environment and protect health of the citizen.

The government of Sarawak has always been committed to the Healthy Cities programme ever since Kuching City was selected by the World Health Organization (WHO) to participate in the Healthy Cities movement in 1994. In this regard, we will ensure that Kuching City will continue to play significant role in the healthy cities programme at the international level, especially through the AFHC.

In response to the rapid urbanisation, cities must have their own clear development agenda and way forward to balance the physical, economic and social development aspects of the city. Therefore, the theme "Our Cities, Our SDGs, Our Journey" is timely as cities play critical role to achieve the Sustainable Development Goals (SDGs) agendas.

Let us work together in our journey to make our cities a better place to work, play and live. We encourage you to share your ideas and experiences during the 8th Alliance for Healthy Cities (AFHC) Global Conference and General Assembly 2018. Please send your city biggest delegation to Kuching City. We welcome you to experience and enjoy the beauty of our city, the warmth of our people and the richness of our culture.

Thank you.

THE HONOURABLE TAN SRI DATUK AMAR HAJI MOHAMAD MORSHIDI BIN ABDUL GHANI
SARAWAK STATE SECRETARY





MESSAGE FROM HEAD OF THE SECRETARIAT OF THE ALLIANCE FOR HEALTHY CITIES

I am grateful that we are able to organise the 8th Global Conference of the Alliance for Healthy Cities and General Assembly this year. In this regard, I would like to express my gratitude and sincere appreciation to the Sarawak Government and Kuching Healthy City Secretariat for taking up the challenge to organise this event.

The Alliance for Healthy Cities (AFHC) is growing and will continue to grow in terms of membership and contribution since its formation in 2004. Kuching City is where we started the formation of AFHC and organised the inaugural conference and general assembly. After fourteen years, we are glad to be back here in Kuching City for the AFHC 2018.

Fourteen years of AFHC since Kuching 2004 were warmly supported and guided by the World Health Organization (WHO). Their continuous leadership to form global consensus on "Healthy Cities" while respecting diversities in cities, and their practical guidance to AFHC have made us to be sustainable. I would like to express my sincere appreciation to WHO Western Pacific Regional Office, for their continuous support and encouragement.

Since its formation, the AFHC has managed to attract interest from many cities and relevant organisations around the Western Pacific Region and beyond. Currently, it has more than 200 member cities and organisations. I am sure, the AFHC would provide a greater platform for cities and organisations to collaborate and work together towards achieving better quality of life of the citizens.

Cities in Asia and the Pacific are experiencing rapid urbanisation and development. Sustainable development has now become a key consideration. In cities, these are challenges and opportunities. While experiencing changes in environmental and resource management, socio-economic disparities, cities have contributed in developing city planning conducive to health supportive physical and social environment, in producing innovative technologies to support health promotion, environmental management, and climate actions.

The AFHC 2018 theme of "Our Cities, Our SDGs, Our Journey" reflected the way forward for AFHC member cities, in line with the 2030 Agenda for Sustainable Development that includes 17 Sustainable Development Goals (SDGs). Healthy Cities have worked to address physical and social determinants of health. We have advantage to work towards 17 SDGs. We see cities as ecosystems wherein a balance is sought among social, economic and environmental concerns. Through AFHC 2018, the city leaders and stakeholders will have opportunities to strengthen their networks, learn from the experts and share experience with other cities. I hope, the AFHC 2018 will provide the delegates new insights on the way we should manage our cities. Working together will make our cities better place to live, work and play.

Thank you.

Prof Keiko NAKAMURA

HEAD OF THE SECRETARIAT OF THE ALLIANCE FOR HEALTHY CITIES



MESSAGE FROM MAYOR OF KUCHING CITY SOUTH

A warm welcome to all distinguished Mayors, speakers, participants and exhibitors to the 8th Alliance for Healthy Cities – Global Conference and General Assembly 2018, hosted for the second time in the beautiful City of Kuching, Sarawak. It has been 14 years since the first Conference was held in October 2004.

On behalf of Kuching City South Council, I am honored to be one of the many Organizers for this important event that advocates for Good Health and Well-Being, Sustainability of Cities and Communities and Partnerships for Goals as an integral part of healthy city and community at large.

This year's Alliance for Health'y Cities - Global Conference and General Assembly will be held from 17th to 19th October 2018 at Borneo Convention Centre Kuching. We are indeed looking forward to having a momentous platform to share, hear, and learn experiences – both positive and negative, from the international and well-known speakers and experts on the topics based on the Kuching City theme of "Our Cities, Our SDGs, Our Journey.

I strongly believe that the development and sustainability of a healthy and progressive city is impacted by achieving a high level of health of its people, both physically and mentally besides creating an affordable, inclusive, safe and sustainable space for its people's movement and healthy environment.

Towards this end, the efforts to establish these beneficial goals need to be intensified and on-going by the Cities administration through close partnerships and rapport especially with people.

I want to take this opportunity to extend my appreciation to WHO for their commitment and focus of Healthy Cities, the AFHC Secretariat, the Organising Committee members for their dedication and efforts, the knowledgeable Speakers for their valuable contributions and inputs, the participants and exhibitors for their interests and presence, and last but not least, Sarawak State Government, host for this 2018 international Healthy Cities event for their resolute involvement and fullest support of Healthy Principles to benefit people.

It is with these combinations of factors, the passion and unity of minds and knowledge to establish a healthier, liveable, accessible and sustainable urban environment for the people is within a reach of hand.

I hope all participants will have a successful conference and an enjoyable stay to discover the secrets of the beautiful City of Kuching.

Kuching City

My City, My Future

DATO JAMES CHAN KHAY SYN
Mayor of Kuching City South





MESSAGE FROM MAYOR OF KUCHING CITY NORTH

Welcome to Kuching, City of Unity and Sarawak the Mystical Land of the Hornbills to all the delegates of the 8th Alliance For Healthy Cities (AFHC) Global Conference and General Assembly 2018.

Kuching is the biggest city in terms of population and capital of Sarawak and also the largest city in Borneo. Interestingly Kuching City comprised of a diverse, well mixed population of Dayak, Malay, Melanau and Chinese with a small number of Indians and others.

Apart from that, Kuching City is also one of the cleanness cities in Malaysia and well known for its natural flora and fauna, indeed Kuching City is the right choice for hosting the 8th Alliance For Healthy Cities (AFHC) Global Conference and General Assembly 2018.

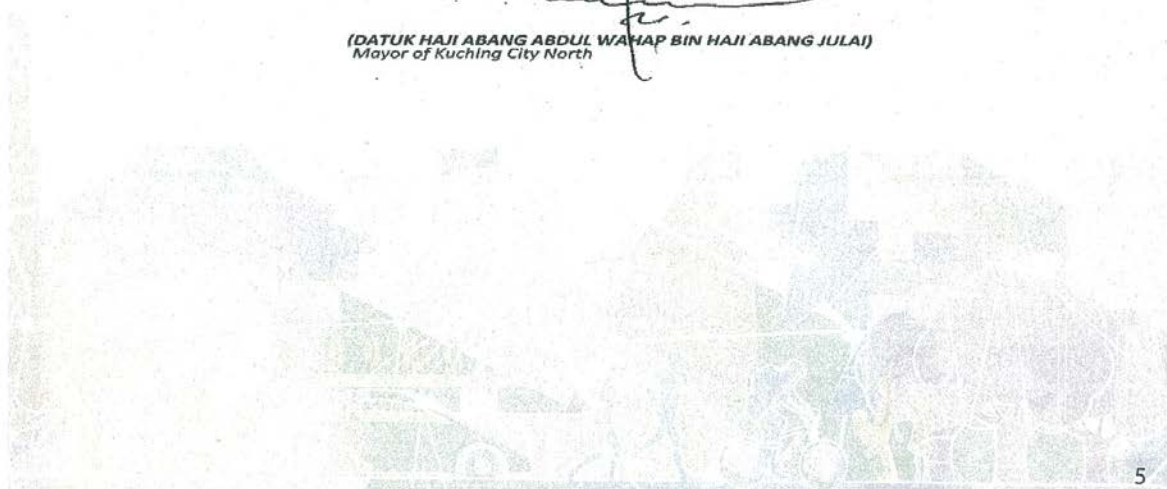
As this international conference is very prestigious in nature held Kuching city, it is a great honour for us to provide a stimulating and pleasant atmosphere for everyone. We sincerely hope that all will benefit from this conference and enjoy all the various program drawn up.

While you are in Kuching, do take some time off from your busy schedule to enjoy many of our fine restaurants, recreational facilities, shopping malls, museums, and the natural landscape in our beautiful city.

We appreciate your presence, and while you are with us, please make yourself at home.

Best wishes for the conference!

(DATUK HAJI ABANG ABDUL WAHAP BIN HAJI ABANG JULAI)
Mayor of Kuching City North



SPEAKERS



**The Honourable
Tan Sri Datuk Amar Haji
Mohamad Morshidi bin
Abdul Ghani**
State Secretary of
Sarawak



Dr Trevor Hancock
Professor & Senior
Scholar School of Public
Health & Social Policy
University of Victoria,
Canada



Professor Dr Keiko Nakamura
Head of Secretariat of
the AFHC



**Professor
Datu Dr Andrew Kiyu**
Professor of Public Health
At The Faculty Of Medicine
And Health Sciences,
Universiti Malaysia, Sarawak.



Professor Albert Lee
Professor and Director
of Centre for Health
Education and Health
Promotion, Chinese
University of Hong Kong



Professor Cordia Chu
Director, Centre for
Environment and
Population Health,
Griffith University,
Australia



Ms. Uta Dietrich
Senior
Programme Manager,
Think City, Malaysia



Professor Richard Osborne
Chair in Public Health,
School of Health
and Social Development,
Deakin University, Victoria,
Australia





Dr. Nobuo Nishi
Chief of WHO Collaborating Centre
for Nutrition and Physical Activity,
National Institute of
Health and Nutrition,
National Institutes of
Biomedical Innovation,
Health and Nutrition




Ms. Alana Margaret Officer
WHO Kobe Centre,
World Health Organization,
Centre for Health Development









PROGRAMME
ALLIANCE FOR HEALTHY CITIES (AFHC) GLOBAL CONFERENCE AND GENERAL ASSEMBLY
2018
Venue: Borneo Convention Centre Kuching (BCKK), Kuching, Sarawak, Malaysia
Date: 17th – 20th October 2018

DAY 1 - 17TH OCTOBER 2018 [WEDNESDAY]

TIME	PROGRAMME
08:00 - 09:00	Registration of Participants Setting up of posters
09:00 - 10:00	World Health Organization Global Action Plan on Physical Activities Presentation by: <ul style="list-style-type: none"> Dr Shin Hai-Rim, World Health Organization, Western Pacific Region Dr Temo Waqanivalu, World Health Organization, Geneva Panel Discussion: <ul style="list-style-type: none"> Moderated by Dr Riitta-Maija Hamalainen, World Health Organization, Western Pacific Region Panelist - Mayors from four selected cities
10:00 - 10:30	TEA BREAK
10:30 - 12:00	OFFICIAL OPENING CEREMONY <ul style="list-style-type: none"> Welcoming Message by The Honourable Tan Sri Datuk Amar Haji Mohamad Morshidi bin Abdul Ghani, State Secretary of Sarawak cum the Chair of the Main Organising Committee Speech by Miss Scarlett Pong, Chair of the Steering Committee of the Alliance for Healthy Cities Speech by Dr. Shin Young-soo, Regional Director, World Health Organization, Western Pacific Region Speech by The Right Honourable Datuk Patinggi (Dr) Abang Haji Abdul Rahman Zohari bin Tun Datuk Abang Haji Openg, Chief Minister of Sarawak Official Launching of the Alliance for Healthy Cities Global Conference and General Assembly 2018
12:00 - 12:45	PLENARY PAPER 1: Healthy cities 2.0: The SDGs, the Anthropocene and Planetary Health by Professor Dr Trevor Hancock, Professor and Senior Scholar, School of Public Health and Social Policy, University of Victoria, Canada <u>Chairperson:</u> Professor Datu Dr Andrew Kiyu, Universiti Malaysia Sarawak (UNIMAS) cum Sarawak Healthy City Honorary Advisor, Malaysia
12.45 - 14.00	LUNCH BREAK

7

14:00 - 14:45	PLENARY PAPER 2: Competitive City as the Key Driver for Economic Growth by The Honourable Tan Sri Datuk Amar Haji Mohamad Morshidi Bin Abdul Ghani, State Secretary of Sarawak, Malaysia <u>Chairperson:</u> YBhg. Tan Sri Datu Professor Dr Mohamad Taha Arif, Universiti Malaysia Sarawak (UNIMAS), Malaysia			MAYOR'S FORUM (14:00 – 16:30) By Invitation Only <ul style="list-style-type: none"> • Opening Address by Chair of AFHC Steering Committee • Welcome address by Mayor of Kuching City • Progress since Shanghai Declaration • Progress towards SDGs • Closing Address
14:45 -15:15	PLENARY PAPER 3: Translating the Kuching Statement on Healthy, Just and Sustainable Urban Development into Practice by Ms Uta Christine Dietrich, Think City, Malaysia <u>Chairperson:</u> Professor Datu Dr Zulkifli Jantan, Universiti Malaysia Sarawak (UNIMAS), Malaysia			
PARALLEL SESSIONS 1				
	Session 1: Healthy Cities for "PEOPLE" I (Health Promotion Across the Life Span) <u>Chairperson:</u> Associate Professor Dr Anselm Su Ting, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 2: Healthy Cities for "PEOPLE" II (Active Ageing) <u>Chairperson:</u> Associate Professor Dr Razitasham Safii, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 3: Healthy Cities for "PEOPLE" III (Psychological Health of Elderly) <u>Chairperson:</u> Associate Professor Dr Noorzilawati Sahak, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 4: Healthy Cities for "PEOPLE" (Transport, Healthy Life Styles & Environment) <u>Chairperson:</u> Dr Helmi Hazmi, Universiti Malaysia Sarawak (UNIMAS), Malaysia
	Meeting Room 2 & 3	Meeting Room 4 & 5	Meeting Room 8 & 9	Meeting Room 10 & 11
15:30 – 15:45	Reducing the Number of Deaths Resulting from Sudden Cardiac Arrest by Mr Koji Nishimura, Fire Captain, Kyocho Fire Substation, Obu Fire Department City of Obu, Aichi, Japan	Promoting and Well-Being Amongst Elderly Koreans by Dr Hwang, Myeong-Seon, Mayor of Nonsan-si, Republic of Korea	Sustaining the Community Spirit in Cities for the Psychological Health of Elders: Can the SDG Agenda Assist by Ms Gill Raja, Mental Health Association of Sarawak, Malaysia	Reconstruction of Homeless Life and Recurrence of Mengja Glory by Mr Qiu Qing-Xiong, Director, Department of Social Welfare, Taipei City Government, Taiwan
15:45 -16:00	Health Promotion for Seniors in Aboriginal Fuxing District by Dr Te-Wen Lin, Director, Fuxing Public Health Center, Taoyuan Healthy City Promotion Association, Taiwan	Analysis of Wellness Valley Cluster in Obu City and Healthy City Development Strategy: Exploration of Concept of Healthy City Plaza by Professor Emeritus Moosung Cho, Senior Researcher of Healthy City Research Center,	Dementia-Drug Free Pet Therapy by Ms Chieh-Ying Yeh, Section Chief Taoyuan Healthy City Promotion Association, Taoyuan City, Taiwan	Developing Urban Planning Guideline for Creating a Healthy City in Gangdong-gu by Mr Lee Sun Hyoung, Urban Planning Division Team Leader, Gangdong-gu Office, Seoul, Republic of Korea

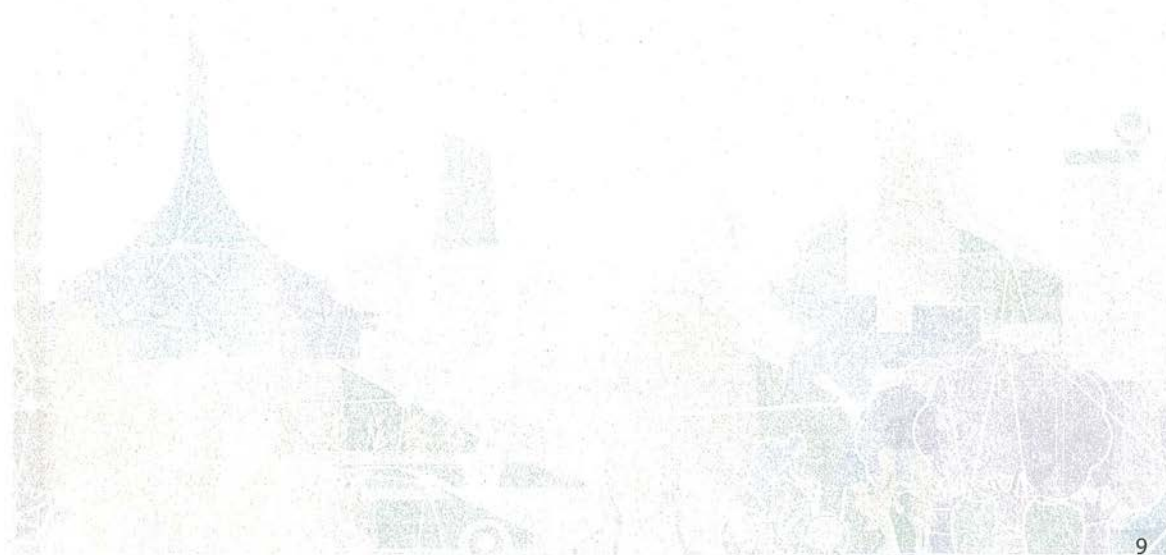
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14:00 - 14:45	PLENARY PAPER 2: Competitive City as the Key Driver for Economic Growth by The Honourable Tan Sri Datuk Amar Haji Mohamad Morshidi Bin Abdul Ghani, State Secretary of Sarawak, Malaysia <u>Chairperson:</u> YBhg. Tan Sri Datu Professor Dr Mohamad Taha Arif, Universiti Malaysia Sarawak (UNIMAS), Malaysia		MAYOR'S FORUM (14:00 – 16:30) By Invitation Only <ul style="list-style-type: none"> • Opening Address by Chair of AFHC Steering Committee • Welcome address by Mayor of Kuching City • Progress since Shanghai Declaration • Progress towards SDGs • Closing Address 	
14:45 -15:15	PLENARY PAPER 3: Translating the Kuching Statement on Healthy, Just and Sustainable Urban Development into Practice by Ms Uta Christine Dietrich, Think City, Malaysia <u>Chairperson:</u> Professor Datu Dr Zulkifli Jantan, Universiti Malaysia Sarawak (UNIMAS), Malaysia			
PARALLEL SESSIONS 1				
	Session 1: Healthy Cities for "PEOPLE" I (Health Promotion Across the Life Span) <u>Chairperson:</u> Associate Professor Dr Anselm Su Ting, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 2: Healthy Cities for "PEOPLE" II (Active Ageing) <u>Chairperson:</u> Associate Professor Dr Razitasham Safii, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 3: Healthy Cities for "PEOPLE" III (Psychological Health of Elderly) <u>Chairperson:</u> Associate Professor Dr Noorzilawati Sahak, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 4: Healthy Cities for "PEOPLE" (Transport, Healthy Life Styles & Environment) <u>Chairperson:</u> Dr Helmi Hazmi, Universiti Malaysia Sarawak (UNIMAS), Malaysia
	Meeting Room 2 & 3	Meeting Room 4 & 5	Meeting Room 8 & 9	Meeting Room 10 & 11
15:30 – 15:45	Reducing the Number of Deaths Resulting from Sudden Cardiac Arrest by Mr Koji Nishimura, Fire Captain, Kyocho Fire Substation, Obu Fire Department City of Obu, Aichi, Japan	Promoting and Well-Being Amongst Elderly Koreans by Dr Hwang, Myeong-Seon, Mayor of Nonsan-si, Republic of Korea	Sustaining the Community Spirit in Cities for the Psychological Health of Elders: Can the SDG Agenda Assist by Ms Gill Raja, Mental Health Association of Sarawak, Malaysia	Reconstruction of Homeless Life and Recurrence of Mengja Glory by Mr Qiu Qing-Xiong, Director, Department of Social Welfare, Taipei City Government, Taiwan
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		Public Policy Institute, Korea University, Republic of Korea		
16:00 – 16:15	Effect of Physical Activity on Nutritional Status and Motor Skills Among Toddler in Peri-Urban Kuching Sarawak by Dr Melvin Chung Hsien Liang, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Promote Healthy Ageing and Create a New World for Seniors by Miss Yu-Pei Lu, Taoyuan Healthy City Promotion Association, Taiwan	Land Use and Depressive Symptom of the Older Adults in Taiwan: A Multi-Level Analysis by Dr Nuan Ching Huang, Department of Urban Planning, College of Planning & Design, National Cheng Kung University, Tainan City, Taiwan	Health Conscious city: The 100-year life time by Mr. Harada Hideyuki, Mayor of Fukuroi City, Japan
16:15 – 16:30	Effectiveness of Elderly Care in Taitung by Yang, Hsin-Ching, Social Affairs Department, Taitung County Government, Taiwan	Happy Longgi District, Healthy Ageing Locally by Ms Chih-Ling Huang, Public Health Bureau, Tainan City Government, Taiwan	Promoting Partnership for Dementia Prevention and to Foster a Dementia-Friendly City by Mr Yosuke Hirano, Associate Manager, Healthy City Promotion Division, City of Obu, Japan	Community Participation in Build Environment Planning to Promote Active Lifestyle among Adolescent by Dr Rosalia Saimon, Universiti Malaysia Sarawak (UNIMAS), Malaysia
16:30 – 17:00	TEA BREAK			
17:00 – 18:00	WHO Recognition Ceremony & AFHC Awards Ceremony Venue: Borneo Convention Centre Kuching (BCCK)			
19:30 - 22:00	Welcoming Dinner Venue: Pullman Hotel, Kuching, Sarawak, Malaysia			
	End of Day 1			





DAY 2 - 18TH OCTOBER 2018 [THURSDAY]

TIME	PROGRAMME			
08:30 - 09:00	PLENARY PAPER 4: The SDGs and Healthy Cities by Professor Dr Keiko Nakamura, Head of the Secretariat of the Alliance For Healthy Cities (AFHC) and Urban Policy Research, Tokyo Medical and Dental University, Japan <u>Chairperson:</u> Mr. Buckland Bangik, Director of State Planning Unit, Chief Minister's Department, Sarawak			
09:00 - 09:30	PLENARY PAPER 5: The Global Project on Age-Friendly Cities by Ms Alana Margaret OFFICER, World Health Organization (WHO), Geneva <u>Chairperson:</u> Dr Hisashi Ogawa, Visiting Professor, Tokyo Medical and Dental University, Japan			
09:30 - 10:00	PLENARY PAPER 6: Enhancing Sustainable Development Goals and Health Equity via Healthy Setting Approach by Prof Albert Lee, JC School of Public Health and Primary Health Care, The Chinese University of Hong Kong. <u>Chairperson:</u> Professor Dato Dr Abdul Rahim Abdullah, Universiti Malaysia Sarawak (UNIMAS), Malaysia			
10:00 - 10:30	TEA BREAK PARALLEL SESSIONS 2			
	Session 5: Healthy Cities and How to Communicate the SDGS to the Citizens and Get Community Participation <u>Chairperson:</u> Dr Rosalia Saimon, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 6: Healthy Cities in the Digital Age <u>Chairperson:</u> Dr Nordin Salleh, Deputy Director of Public Health, Sarawak Health Department, Sarawak	Session 7: Healthy Cities and Disaster Preparedness and Recovery <u>Chairperson:</u> Associate Professor Dr Jeffrey Stephen, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Session 8: Zero Hunger / Affordable & Clean Energy / Justice and Peace <u>Chairperson:</u> Hajah Zainab Tambi, Universiti Malaysia Sarawak (UNIMAS), Malaysia
	Meeting Room 2 & 3	Meeting Room 4 & 5	Meeting Room 8 & 9	Meeting Room 10 & 11
10:30 - 10:45	Korean Healthy City Quantified Ranking System (KHCQ) for Healthy Cities in Korea By Professor Ku-Jeom Chung, Director of Wellness Tourism Institute, Y'sU, Busan, Republic of Korea	Objective (Data Based) Decision making for Healthy Living By Professor Zafar Ahmad, Department of Community Medicine & Public Health, Universiti Malaysia Sarawak (UNIMAS), Malaysia	Healthy City – Flood Management By Department of Irrigation and Drainage Sarawak, Malaysia	Green Energy for Sarawak By Mr Sharbini Suhaili, Chief Executive Officer, Sarawak Energy Berhad, Sarawak, Malaysia
10:45 - 11:00	Citizen Participation as an Effective Strategy of Creating Healthy Cities By Dr Te-Jen Hung, Taiwan Alliance for Healthy Cities, Taiwan	"Happiness and Well-being in the Digital Age: The Role of Sarawak State Library". By Mdm Rashidah Bolhasssan, Chief Executive Officer, Sarawak Pustaka Negeri, Malaysia	Monitoring for Haze (Outdoor Air Quality) By Mr Peter Sawal, Controller, Natural Resources Environmental Board (NREB), Sarawak, Malaysia	Hawker Food Safety By Dr Drend Jores, Universiti Malaysia Sarawak (UNIMAS), Malaysia



TIME	PROGRAMME			
11:00 - 11:15	Community Participation and Empowerment: Findings from the Recent Evaluation of Three Healthy Cities in the Eastern Mediterranean Region by Dr Nazar Abdelrahim Mohamed Elfaki, Ministry of Health, Oman	Promotion of Infants' Low Sodium Diet Using a Mobile App by Mrs Park, Seongjung, Safety Management Officer, Songpa Office, Songpa District, Republic of Korea	R.I.D.E.R.S – Riders in Disaster and Emergency Response Squad by Dr Olga Z. Virtusio, Paranaque City Health Office, Philippines	A Safe and Prosperous Greater Taoyuan that Provides Excellent Quality of Life by Miss Yu-Ting Liao, Taoyuan Healthy City Promotion Association, Taiwan
11:15 - 11:30	Community Empowerment and Innovation: The Taiwan Experience of Elderly Self-Directed Learning Group Project by Professor Chu, Fen-Yu, Assistant Professor, Shin Chien University, Taiwan	Digital Road, Sustainable Operation by Mr Chun-Cheng Chen, Tainan Public Works Bureau Planning Division, Tainan City, Taiwan	Post-Typhoon Moranti Taitung County Hongyeh and Aikuopu Relocation Project by Mr Lu, Chao-Yang Taitung County of Indigenous Peoples, Taiwan	Heritage of Soy Bean Craft and the Upgrade of Food Safety by Dr Wen-Yen Wang, Director Taoyuan Healthy City Promotion Association, Taiwan
11:30 - 12:00	PLENARY PAPER 7: Health Literacy: A Critical Mechanism for Developing Healthy and Equitable Cities and Communities by Prof Richard Osborne, Deakin University, Victoria, Australia and Dr Maria Carmela Mijares-Majani, World Health Organization(WHO), Western Pacific Region <u>Chairperson:</u> Mr. Bakrie Zaini, Permanent Secretary, Ministry of Local Government and Housing, Sarawak, Malaysia			
12:00 - 12:30	PLENARY PAPER 8: Settings-Based Translational Research for Effective Climate Change Adaptation Strategies by Prof Cordia Chu, Nathan Campus Griffith University, Australia <u>Chairperson:</u> Dr Morshidi Bin Ahmad, Director of Kuching North City Hall, Sarawak, Malaysia			
12.30 - 14.00	LUNCH BREAK			
14:00 - 14:30	PLENARY PAPER 9: Enhancing Sustainable Development Goals and Equity via Healthy Setting Approach by Dr Nobuo Nishi, National Institute of Health and Nutrition, Japan <u>Chairperson:</u> Professor Dr Kuo Hsien-Wen, Institute of Environment and Occupational Health Science, Yang-Ming University, Taiwan		ALLIANCE FOR HEALTHY CITIES GENERAL ASSEMBLY (14:00 – 15:00) • AFHC member cities only	





14:30 - 15:00	PLENARY PAPER 10: Our Cities, Our SDGs, Our Journey: - Our Roles and Responsibilities by Professor Datu Dr Andrew Kiyu, Universiti Malaysia Sarawak (UNIMAS) cum Sarawak Healthy City Honorary Advisor, Malaysia <u>Chairperson:</u> Dr Jamilah Hashim, Director, Sarawak Health Department, Malaysia			
15:00 - 16:00	PARALLEL SESSIONS 3			
	SESSION 9: SDG11: Sustainable Cities & Communities <u>Chairperson:</u> Associate Professor Dr Zafar Ahmad, Universiti Malaysia Sarawak (UNIMAS), Malaysia	SESSION 10: SDG17: Healthy Cities for "PARTNERSHIP" <u>Chairperson:</u> Dr Rohani Mat Bah, Senior Principal Assistant Director, Sarawak Health Department, Malaysia	SESSION 11: SDG3: Healthy Cities for Good Health and Well-Being – Healthy Settings <u>Chairperson:</u> Mr Vincent Ang Cheng Aik, City Secretary, Kuching South City Council, Malaysia	SESSION 12: SDG3: Healthy Cities for Good Health and Well-Being – Community <u>Chairperson:</u> Associate Professor Dr Cheah Whye Lian, Universiti Malaysia Sarawak (UNIMAS), Malaysia
	Meeting Room 2 & 3	Meeting Room 4 & 5	Meeting Room 8 & 9	Meeting Room 10 & 11
15:00 - 15:15	The Smart Mobility Project – Intelligence Traffic Light Management System in Kuching City by Mr Norman Jan, Public Works Department, Sarawak, Malaysia	Sister Cities / Cities Collaboration by Dato James Chan Khay Syn, Mayor of the Council of the City of Kuching South, Sarawak, Malaysia	Healthy Environments for Healthy Living – The Singapore Experience by By Mr Isaac Yee, Manager, Strategic Planning & Collaborations, Health Promotion Board, Singapore	Sex in the City: Sexual Behaviour Among Adolescents in Kuching, Sibul and Miri by Mr Albeny Joslyn Panting, Institute of Health Behaviour Research, Ministry of Health Malaysia
15:15 - 15:30	Major Challenges to Integrate Health in Sustainable Development Goals 11 in Brazil: Lessons from Healthy Municipalities, Cities and Communities (HMC) by Dr Peter Davey, Griffith University, Australia	Internationally-Friendly Taitung by Mr. Kuo-Chin Hung, Section Chief of International Development and Planning Department, Taitung County Government, Taiwan	Classroom on the Move for Child Obesity Prevention and Healthy School by Ms Hyangsook Lee, Director of Gangdong-gu Community Health Center, Republic of Korea	To Establish a Mental Health Promotion Model Based on the Concept of the 3-Levels of Prevention in Public Health by Miss Yang, Ching Ting, Taipei City, Taiwan
15:35 - 15:45	Making Sustainable City Through the Reduction of Waste by Mr Hidetaka Kawamoto, Manager of Owariasahi City, Japan	The Mode of Community Services – Connecting Partnerships of Basic Organisations and Developing Neighborhood Health Day by Chen, Ching-Ju, Taipei City Government, Xinyi District Health Center, Taiwan	Improving Awareness of HIV/AIDS Prevention Among Under Age Children by Ms Ming-Hsia Chung, Section Chief Public Health Bureau, Taitung County, Taiwan	Living Arrangement in the Golden Age - Their Wish by Dr Razitasham Safii, Universiti Malaysia Sarawak (UNIMAS), Malaysia
15:45 - 16:00	Guiding Animal Husbandry to use Pig Toilets (Defecation)	Transforming the Inner City Shoemaker Community Into a Model of Healthy City:	Healthy City Awards in South Sulawesi, Indonesia: Expectations and Challenges	Sugar Control all the Time Keep Health Close at Hand by Miss Shao-Han Liang,



	Racks) and Reduce Wastewater Emission by Mr Chien-Cheng Kuo, Secretary, Taitung County Environmental Protection Bureau, Taiwan	The Effect of Creative Partnership Between Public Health Office, Academia and Artists by Professor Dr Haekyoung Lee, Kookmin University Seoul, Republic of Korea	by Professor Dr Sukri Palutturi, Faculty of Public Health Hasanuddin University, Makassar Indonesia	Taoyuan Healthy City Promotion Association, Taoyuan City, Taiwan
16:00 - 16:30	TEA BREAK and Networking			
	End of Day 2			

DAY 3 - 19TH OCTOBER 2018 [FRIDAY] – ON-SITE WORKSHOP VISIT (PARALLEL SESSIONS)

Time	FRIENDSHIP PARK Coordinator: MBKS Session Facilitator: Dr Lim Jyn Hann : Dr Melvin Chung Hsien Liang	STUTONG COMMUNITY MARKET Coordinator: MBKS Session Facilitator: Dr Wong Kung Yee : Dr Wong Khung Ying	INDIA STREET Coordinator: DBKU Session Facilitator: Dr Hisashi Ogawa : Dr Nordiana Binti Rosli : Dr Suzalinna Binti Sulaiman	SARAWAK CULTURAL VILLAGE Coordinator: SEDC Session Facilitator: Dr Winnie Anak Johnny Dr Majorie Ensayan Anak Junting
08:00 - 09:00	Arrival and Registration	Arrival and Registration	Arrival and Registration	Arrival and Registration
09:00 - 09:30	Briefing on the facilities and their significance to Healthy Cities	Briefing on the facilities and their significance to Healthy Cities	Briefing on the facilities and their significance to Healthy Cities	Briefing on the facilities and their significance to Healthy Cities
09:30 - 10:00	Citizen Presentation	Hawkers Presentation	Traders Presentation	Rainforest World Music Festival by Mdm Angelina Bateman, Sarawak Tourism Board (STB) Malaysia
10:00 - 10:30	TEA BREAK			
	Sharing of Experiences by Cities			
	Themes: Open Spaces / Green Spaces / Healthy Lifestyle / Friendship and Unity	Themes: Healthy Markets / Food Waste / Food Supply	Themes: Urban Revitalisation / Pedestrianisation / Community Participation	Themes: Culture / Soul / Happiness / Tourism
10:30 - 10:45	Piasau Nature Reserve by Mr. Oswald Braken Tisen, Sarawak Forestry Corporation, Sarawak	Management of Public Market – Medan Niaga Satok by Director, Federal Agricultural Marketing Authority (FAMA) Sarawak	Melaka River Project by Mohd. Sam Haji Ahmad, Melaka Historic City Council, Malaysia	The Role of Community-Based Organisation in Preserving Culture - DBNA's Experience by Datu Ik Pahon, President of Dayak Bidayuh National Association (DBNA), Sarawak, Malaysia
10:45 - 11:00	Sama Jaya Forest Reserve – Authentic Urban Wilderness In Kuching	Food Waste Management by Mr Wee Hung Yee, Director, Worming Up, Sarawak, Malaysia	Bandung Walk Project by Mr. Tamizi bin Haji Tambi, Assistant Secretary for Bandung Community Development Association, Sibu, Sarawak, Malaysia	The Role of Community-Based Organisation in Preserving Culture - Melanau Association's Experience



	by Sarawak Forestry Corporation, Sarawak, Malaysia			by Kuching Melanau Association, Sarawak, Malaysia
11:00 -11:15	Urban Indigenous Orchard Garden in Kuching by Tengku Auvarozza Abraham, Sarawak Orchard Society (SARORSO), Sarawak, Malaysia	Food Waste Farm by Ms Margaret Yap, General Manager, Satoyama Farm, Sarawak, Malaysia	The World to Come Together through Walking, Small Action but Big Happiness, Beautiful Life! by Hwang Won Suk, Seongbuk-gu Public Health Center, Republic of Korea	The Role of Community-Based Organisation in Preserving Culture - DCF Experience by Tan Sri Datuk Amar Leonard Linggi Jugah Dayak Cultural Foundation (DCF), Sarawak, Malaysia
11:15 -11:30	Ping Pong – Creating Healthy Citizens and Cities Through Playable Public Spaces by Mr Seph Haini The Founder of SPATIVATE	-	Station Area Redevelopment Project in Which Citizens Play the Main Role by Hidetaka Kawamoto Manager of Owariasahi City, Japan	The Role of Community-Based Organisation in Preserving Culture - Malay Culture Foundation's Experience by Datu Dr. Haji Sanib Bin Haji Said, Amanah Khairat Yayasan Budaya Melayu, Sarawak, Malaysia
11:30 -11:45	SPATIVATE Activities	-	The Siniawan Night Market by Mr. Dylan Lai, Chairman of Siniawan Community Development, Sarawak, Malaysia	Walk-Through Tour By Sarawak Cultural Village
11:45 -12:05	SPATIVATE Activities	-	Q & A	
12:05 -12:30	Q & A	Q & A	Walk-Through Tour to India Street	
12:30 -14:00	LUNCH	LUNCH	LUNCH	LUNCH and Cultural Showtime
14:00 -15:00	All delegates return to Borneo Convention Centre (BCKK) for Kuching Extravaganza cum Closing Ceremony			
15:00 -17:00	Kuching Extravaganza cum Closing Ceremony Venue: Borneo Convention Center Kuching (BCKK)			
	End of Programme			

DAY 4 - 20TH OCTOBER, 2018 [SATURDAY]: CITY TOURS (OPTIONAL)

Attachment 2 – Program – Mayors Forum of the Alliance for Healthy Cities

Program
Mayors Forum of the Alliance for Healthy Cities
Leadership of the Alliance for Healthy Cities towards SDGs



8th Global Conference of the Alliance for Healthy Cities
Wednesday, October 17, 2018, 14:00-16:00
Borneo Convention Centre Kuching (BCCCK)
Kuching, Sarawak, Malaysia

The Alliance for Healthy Cities (AFHC) now consists of 234 cities and organizations. It is a special occasion for all mayors of AFHC full member cities to gather together at once. The organizer also invites WHO, other international organizations, national government agencies, and academic leaders to work with Healthy Cities.

In November 2016, “Shanghai Consensus on Health Cities” was adopted at the Mayors Forum held during the 9th Global Conference on Health Promotion. It acknowledged that health and sustainable urban development are inextricably linked and recognized that health and wellbeing are at the core of the United Nations Development Agenda 2030 and its Sustainable Development Goals (SDGs). The consensus addresses ten priority Healthy City action areas.

This Mayors Forum at the 8th Global Conference of the Alliance for Healthy Cities will review progress in Healthy Cities since Shanghai Consensus and will strengthen commitment of Healthy Cities towards achieving SDGs locally and globally.

AFHC full member mayors/governors/directors, country representatives, executives from UN agencies, international organizations and invited mayors of Healthy Cities worldwide will be invited to the forum.

(Organizer: Steering Committee of the Alliance for Healthy Cities)

Language: English-Korean-Chinese-Japanese (simultaneous interpretation)

Program:

1. Opening Address

Ms PONG Scarlett Oi Lan, BBS, JP
Shatin District, Hong Kong SAR; Chair of AFHC Steering Committee;
Vice Chairman, Alliance for Healthy Cities, China Hong Kong Chapter

2. Welcome Address

Honourable Dato James Chan Khay Syn
Mayor of Kuching City South;
Chair of the 8th Global Conference of the Alliance for Healthy Cities

3. Introduction of participating mayors

4. Progress since Shanghai Consensus and towards SDGs

Co-Chairs: Dr Ritta-Maija Hämäläinen, Technical Officer, Health Promotion, Division of NCD and Health through the Life-Course, WHO Regional Office for the Western Pacific
Prof Keiko Nakamura, Head of Secretariat, the Alliance for Healthy Cities

- Gangdong-gu, Seoul
Hon. Jung Hun Lee, Mayor

- Healthy Cities Illawarra
Hon. Sandra McCarthy, Emeritus Mayor of Kiama;
Hon. Marianne Saliba, Mayor of Shellharbour;
Hon. Kathy Rice, Councillor of Kiama City Council

- Owariasahi City
Hon. Yoshinori Mizuno, Mayor

- Fukuroi City
Hon. Hideyuki Harada, Mayor
- Suzhou City
Mr Liu Junbin, Project Manager, Suzhou Health Bureau
- Parañaque City
Dr Olga Virtusio, City Health Officer
- Phnom Penh City
Dr Ngy Mean Heng, Director of Phnom Penh Municipal Health Department
- Health Promotion Board Singapore
Ms Yi Ling Lee, Assistant Director
- Discussion

5. Summary Statement

6. Closing Address

10. Councillors' Statements / Reports

11. Reports

11.1 General Manager

11.1.1 General Manager's Contract of Employment Renewal (11195650)

To the Mayor and Councillors

Directorate: General Manager
Group: Council Services

Manager: Flora Lepouras – Executive Manager/Public Officer
Author: Susan Joy – HR Systems and Reporting Advisor

Summary

The purpose of this report is to outline the decision to renew the General Manager's Contract of Employment and the term of the General Manager's Contract of Employment in line section 23A of the Local Government Act 1993.

Background

The General Manager, Carey McIntyre, was appointed under a 'Standard Contract of Employment for General Managers of Local Councils in New South Wales'. The term of the contract was for four years from 2 November 2015 to 2 November 2019. In September 2018, the Council considered and made a decision to renew the General Manager's contract of employment for a further five year period from November 2018. The term of this contract is from 2 November 2018 to 1 November 2023.

The Annual Total Remuneration Package agreed to is \$318,832.00.

Financial / Resources Implications

The remuneration package agreed to is in accordance with the Statutory and Other Officer Remuneration Tribunal (SOORT).

Legal and Policy implications

The renewal of the General Managers contract of employment is in accordance with the Division of Local Government, Department of Premier and Cabinet 'Guidelines for the Appointment and Oversight of General Managers' pursuant to section 23A of the Local Government Act 1993.

Public / Social Impact

The General Manager is responsible for implementing the Community Strategic Plan and has overall responsibility for the operations of the Council and therefore the renewal of the General Manager's contract for a further period of five years is a result of the success of the Council and its staff.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 4.2 Supported by a Council that is responsive, accountable and financially viable

Strategy: 4.2.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

Strategy: 4.2.2 Enhance an organisational culture using resources wisely, achieving quality outcomes, providing excellent customer service and seeking continuous improvement.

Strategy: 4.2.3 Ensure Council's long term financial sustainability through effective short and long term financial management that is transparent and accountable.

Strategy: 4.2.4 Utilise effective communication methods and technology to share information and provide services.

Strategy: 4.2.5 Minimise risk and ensure continuity of critical business functions.

Strategy: 4.2.6 Collaboratively plan and delivery emergency response and recovery services for emergency events.

Consultations

Internal

Nil

External

Blackadder Associates Pty Ltd

Political Donations Disclosure

Not applicable

Recommendation

That the report detailing the renewal of Carey McIntyre, General Manager's contract of employment for a further period of five years from 2 November 2018 to 1 November 2023 be received and noted.

Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

Attachments

Nil

11.1.2 Delivery Program 2018 - 2021 including the Draft Operational Plan 2019 - 2020 and the Draft Long Term Financial Plan (11193547)

To the Mayor and Councillors

Directorate: **General Manager**
Group: **Organisational Performance**

Manager: Elise Woods – Group Manager Organisational Performance
Gary Grantham – Chief Financial Officer

Author: Terri Downton – Organisational Performance Coordinator
Paul Henderson – Manager Financial Services

Summary

The purpose of this report is to seek Council's endorsement of the Draft Operational Plan 2019-2020 (**Attachment 1**) and Draft Long Term Financial Plan (**Attachment 2**), for the purposes of public exhibition.

The draft budget 2019-2020 estimates reflect an Operating Performance Ratio of 6.5% or a surplus of \$9.5m.

The public exhibition of these draft documents will allow the community to provide feedback via submissions.

The draft documents are proposed to be placed on exhibition for a period of 28 days commencing 12 April 2019 to 10 May 2019. Notices will be placed on Council's website and social media advising that the documents will be on public exhibition from 12 April. Notices will also be placed in the Advertiser each week during the exhibition period commencing 17 April. Active community engagement will be in place during the exhibition period including several drop-in kiosks across the Local Government Area.

Background

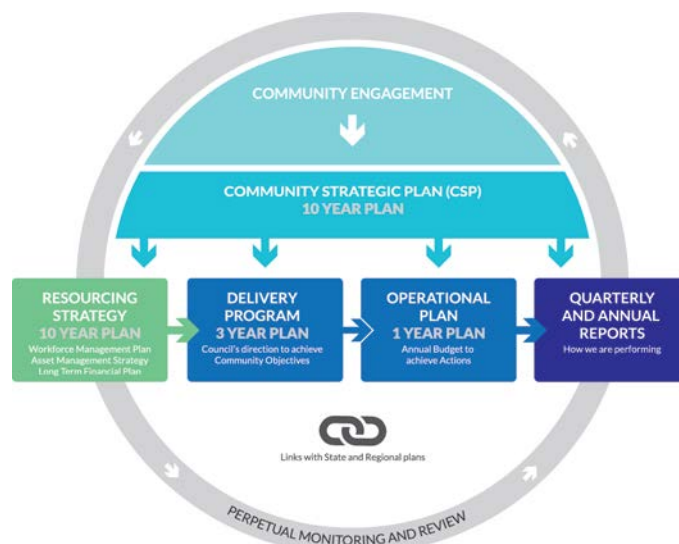
Integrated Planning and Reporting Framework

The Integrated Planning and Reporting Framework (IP&R) provides Councils in NSW with the opportunity to work with their communities to develop a long term plan for their areas. The Framework is a legislative requirement that forms part of the *Local Government Act 1993*.

Integrated Planning considers the longer term future of an area and is based around a Community Strategic Plan (CSP) that reflects the community's aspirations and needs for the future. The CSP is informed by relevant information relating to four key areas - Community, Environment, Economy and Leadership.

Ultimately, the Framework provides greater accountability and transparency. Councils are required to outline a clear strategic direction for their community through their CSP and then report their performance back to their community, in line with pre-defined community indicators.

The Integrated Planning Framework is outlined in diagram 1 below and consists of four layers of plans – the CSP, a 10 year Function-Specific Strategic Plan, a Resourcing Strategy, a Delivery Program and an Operational Plan.



The Integrated Planning and Reporting Framework encourages councils to draw their various plans and strategies together, to understand how they interact and to ensure the greatest benefits are achieved from comprehensively planning for the future.

Draft Operational Plan 2019-2020

Shellharbour City Council's Delivery Program 2018-2021 and Draft Operational Plan 2019-2020 are combined into one document that details Strategies and Actions for the key areas of Community, Environment, Economy and Leadership.

The Operational Plan flows directly from the Delivery Program Strategies and sets out in detail Council's planned Actions for the 2019-2020 financial year. It also contains Council's Revenue Policy, which includes: Annual fees and charges; Proposed borrowings; Rating structure (this includes the rating categories, any base rate amounts along with ad-valorem rate in the dollars); Consolidated Income Statement and loan principal repayments.

Also included is the Capital Works Program which contains items of expenditure only (no income) that relate to the construction or acquisition of an asset, and/or capital expenditure that will extend the life of an existing asset. The Capital Works Program has been split into two expenditure categories.

The first being "renewal" expenditure which relates to the replacement of existing assets with equivalent capacity or performance, compared to the acquisition or construction of "new" assets.

The draft Operational Plan 2019-2020 represents the second annual plan within the current Delivery Program and identifies corresponding budgets and measures to determine the effectiveness of (the first being 2018-2019) the projects, programs and services, in order to meet the commitments made in the Delivery Program. Council is required to review the Operational Plan annually, including the budget.

Councillors have been actively engaged in the ongoing review of the Operational Plan through briefings and a workshop. A further briefing will be provided to Councillors in June 2019 following the exhibition period and prior to adoption of the final documents.

Draft Budget 2019-2020 and Long Term Financial Plan

The compilation of the Operation Plan and Long Term Financial Plan (LTFP) each year is one of the key functions performed by Local Government Councils. Each Council must balance the objective of delivering services and maintaining facilities to meet community expectations, while at the same time ensuring Council's short and longer term financial sustainability.

The draft budget 2019-2020 has again been prepared with Council's adopted Sustainable Financial Strategy in mind.

After the compilation of all 2019-2020 estimates for both the operational and capital program, the recommendation of this report results in Council commencing next year with a draft Operating Performance Ratio of 6.5%. This result confirms that the operational program for next year ensures that operating revenues exceed operating expenditures. This is in line with Principle "A" of Council's Sustainable Financial Strategy, that Council spending should be responsible and sustainable, aligning general revenue and expenses.

In preparing the draft budget estimates for 2019-2020, a number of assumptions have been made. The key assumptions are outlined below:

Rates – the Independent Pricing and regulatory Tribunal has advised that the maximum rate peg that can be applied for 2019-2020 is 2.7%.

Inflation – a rate of 2.5% has been used for 2019-2020. This has been applied to areas including some User Charges and Fees, Materials and Contracts and Other Expenses. If more accurate forecast increases are available for specific items, they have been used instead of the inflationary based increase.

Investment Revenue – a return of 2.9% on Council's investment portfolio has been included for 2019-2020. This is based on advice from Council's investment advisors taking into account expected cash rate levels for next year along with Council's current investment portfolio makeup.

Employee Benefits & On Costs – an increase of 3.25% has been applied to existing salary levels to allow for the annual award increase along with salary system movements. This has been offset by a 3% vacancy factor to allow for vacant positions during the year from staff turnover.

Borrowings – new borrowings for next year is \$7.7m associated with capital purchases for the Shell Cove Wet and Dry Marina businesses. The recommendation of this report also references these borrowings.

Assumptions made for 2020-2021 and the remainder of the LTFP period, have been outlined in detail within the LTFP document.

New Information/Capital Project Timing

The draft budget estimates have been compiled based on current expectations. Any new information received after the preparation of the IP&R documents for exhibition purposes, may require the updating of some estimates or fees and charges etc., when Council meets again to adopt the 2019-2020 Operational Plan. The same applies for capital project cash flow timing. These cash flows, particularly on the larger capital projects, can change quite regularly as a result of internal and external influences.

Capital Reporting

To further enable Council to be efficient and proactive with delivery of capital projects and better meet the needs and expectations of the Community, the draft Capital Budget 2019-2020 will now see project budgets reported within a program level. The program level is a capture of the individual project budgets that sit within them and each program aligns to an asset class.

This change to reporting allows for adjustments of the individual projects within that program to occur provided no extra budget is required for the relative program. Where adjustments are required between programs, a Council report will be necessary to approve the adjustment, as per current processes and in compliance with legislation.

Shell Cove Joint Operation

During the preparation of Council's 2017-2018 Financial Reports late last year, it was determined that Council's interest in the Shell Cove project is that of a Joint Operation. This assessment requires Council to reflect its share of the Shell Cove Project's assets, liabilities, revenue and expenses within Council's consolidated Financial Reports.

This treatment is subsequently required for annual budget estimates along with all other financial estimates including what is included in the LTFP.

This report and the attachments incorporates Council's share of the Shell Cove project.

Rates Policy

Each year as part of the IP&R preparation process, Council's Rates Policy is also reviewed. That review has again occurred this year however no changes have been identified. As a result, the policy has not been included as part this report for exhibition purposes.

Financial / Resources Implications

The Draft Operational Plan outlines Council's 2019-2020 financial implications. These are subject to continuous review to ensure they remain current. Any financial issues that may be identified through the March 2019 Quarterly Review process will also need to be incorporated into the final plans along with any changes made as a result of the community consultation through the public exhibition period. This also includes further amendments to the draft Capital Budget 2019-2020 reflecting the progress of the current Capital Works Program 2018-2019.

Legal and Policy implications

The public exhibition of these draft documents is in accordance with the requirements of the *Local Government Act 1993*.

Public / Social Impact

The public exhibition of these draft documents provides the opportunity for the community to have their say.

Link to Community Strategic Plan

The Integrated Planning and Reporting suite of documents supports the following Objective and Strategies of the Community Strategic Plan:

- Objective: 4.2 Supported by a Council that is responsive, accountable and financially viable
- Strategy: 4.2.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards
- Strategy: 4.2.3 Ensure Council's long term financial sustainability through effective short and long term financial management that is transparent and accountable.

Consultations

Internal

Shellharbour City Council – Councillors and Staff

External

Nil

Political Donations Disclosure

Not applicable

Recommendation

That Council:

1. **Endorse for the purpose of exhibition the Delivery Program 2018 – 2021 including the Draft Operational Plan 2019-2020 including Draft Revenue Policy and Draft Fees and Charges 2019-2020 and the Draft Long Term Financial Plan.**
2. **Publicly exhibit the draft documents (Attachments 1 and 2) for the period 12 April 2019 to 10 May 2019 with submissions being accepted until 4.30pm on 10 May 2019.**
3. **Post public exhibition provide a report to Council with the outcomes of the public exhibition including any submissions received.**

Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

Attachments

1. Delivery Program 2018 – 2021 including Draft Operational Plan 2019 - 2020
(issued under separate cover)
2. Draft Long Term Financial Plan *(issued under separate cover)*

11.2 Council Sustainability Directorate

11.2.1 Internal Restrictions (11192872)

To the General Manager

Directorate: Council Sustainability
Group: Finance

Manager: Gary Grantham – Chief Financial Officer
Author: Paul Henderson – Manager Financial Services

Summary

The purpose of this report is to seek Council endorsement for the rationalisation of Council's Internal Restrictions.

External and Internal Restrictions quarantine cash for utilisation at a later point in time for specific purposes. This is in contrast to the Council's unrestricted cash reserves which can be used for any purposes.

The extensive use of Internal Restrictions is inconsistent with the Integrated Planning and Reporting (IP&R) framework and therefore may negatively impact on the effectiveness and efficiencies of delivering infrastructure and services to the community.

Background

The *Local Government Act* provides that all money held by Council may be utilised for any purpose (as allowed by the act), except where conditions require monies to be spent for a specific purpose.

For those monies where restrictions are imposed upon their use, Councils categorise them as either External or Internal Restrictions. The types of External Restrictions are normally consistent across all NSW Councils, with the Office of Local Government's annual Code of Accounting Practice and Financial Reporting guidelines providing a template which outlines the types of external restrictions Councils should have. They include monies from Developer Contributions, Domestic Waste Service Management Charges and Grant allocations. At the end of the 31 December 2018 reporting period, Council had external restrictions totalling more than \$53 million.

Internal Restrictions vary to External Restrictions in that they are specific to each individual Council and normally exist where that particular Council wants to "quarantine" moneys for a determined specific purpose sometime in the future. Council had Internal Restrictions totalling more than \$33 million as at 31 December 2018.

One of the objectives with the introduction of the IP&R legislation was to place a greater focus on long term financial planning/forecasting by NSW Councils. This included the requirement for each Council to have a minimum 10 year Long Term Financial Plan (LTFP), which is to be updated on an annual basis in line with the Council's Operational Plan. This initiative has resulted in Councils having better information available about the timing of income and expenditures over a 10 year period, along with any funding pressure points, which may be forecast in particular financial years. All future projects, operational costs and relevant funding are prioritised at a point in time to develop the LTFP. This enables better decision making around the allocation of resources.

The mandating of each Council having a LTFP has not only resulted in a holistic assessment of asset management but has also resulted in less reliance to "quarantine monies" via Internal Restrictions. A holistic LTFP enables Council to make decisions on the timing of all cash outflows relating to infrastructure/services expenditure.

Council commitments relating to the Development Contributions Plan (DCP), Special Rate Variation (SRV) and Asset Improvement Program (AIP) for new and renewal infrastructure will be reflected within the current LTFP. This will enhance Council's ability to deliver committed infrastructure as the commitment amount, funding source and authority to spend will be contained within the IP&R framework. Currently an Internal Restriction could exist, however if the amount was not included within the Operational Plan, management have no authority to deliver infrastructure.

In subsequent years, the DCP, SRV and AIP committed amounts will be reflected in Council's Asset Management Plan (AMP), which is one of three key planning documents which integrates into the LTFP. This approach ensures a holistic and integrated approach to future asset planning. The LTFP will propose the funding sources for the AMP, and in turn the AMP informs the LTFP of future funding requirements.

Budget Implications

Currently, confusion may exist as Internal Restrictions are not an 'authority to spend' and utilising reserves that are not included within the IP&R framework will result in unplanned budget impacts.

Alternatively, budgeted expenditure may be consistent with existing Internal Restrictions. If the Internal Restrictions are not reduced, similar expenditure could be duplicated in the future.

Internal Restriction Rationalisation

Council Finance staff have performed a review of the various Internal Restrictions currently being held. This report proposes that a number of these Internal Restrictions be removed with the funds being transferred to unrestricted cash reserves. These are outlined in **Attachment 1**. The Internal Restrictions which have not been included for removal are generally associated with monies received which are required to be spent in a certain way (but are not classified as an External Restrictions).

These include the Crown Reserve restriction where monies received are required to be reinvested back into crown reserve land and the Sale of Roads restriction where the *NSW Roads Act* requires money received from the sale of a road to be spent on the purchase of land for a future road or for direct expenditure on roads.

Financial / Resources Implications

If the recommendation of this report is adopted, internal restrictions highlighted in Attachment 1, with balances updated to 31 March 2019, will be removed, with those monies being transferred to Council's unrestricted cash reserves categorisation.

The timing of the utilisation of those funds will be incorporated into Council's 10 year LTFP to ensure Council has sufficient unrestricted reserves available at all times.

Legal and Policy implications

The *NSW Local Government Act* and other acts such as the *NSW Environmental Planning and Assessment Act* addresses the requirement for some monies held by Council to be utilised for specific purposes.

Council's DCP is a Council adopted plan that provides for the future provision of infrastructure to support planned and future developments and resultant population growth. The Plan imposes a financial obligation on Council to make a co-contribution in certain circumstances to fund the infrastructure identified in the Plan. The proposed removal of Council's co-contribution internal restriction, does not lessen Council's obligation to fund these monies when required. This legislative commitment under the *NSW Environmental Planning and Assessment Act* will be identified within the LTFP to guarantee the availability of this funding for the provision of the items in accordance with the Council adopted Development Contributions Plan. The proposed approach will offer additional flexibility for DCP expenditure, where funds could be provided to enable earlier expenditure.

Public / Social Impact

The recommendation of this report is not expected to have a public or social impact, with any monies attached to existing restrictions which have been identified for removal, still being available for utilisation. The tracking of this utilisation will be addressed via the annual preparation of Council's 10 year LTFP. The rationalisation of Internal Restrictions will ensure a holistic assessment approach via the IP&R framework, thereby driving long term efficiencies to the community.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 4.2 Supported by a Council that is responsive, accountable and financially viable

Strategy: 4.2.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards

4.2.3 Ensure Council is financially sustainable and continues to be transparent and accountable

Consultations

Internal

Asset Planning Manager
Business Performance and Development Manager
Group Manager Organisational Performance
Group Manager City Planning
Director Community and Customers
Director Amenity & Assets

External

Nil

Political Donations Disclosure

Not applicable.

Recommendation

- 1. That Council endorse the removal of the Internal Restrictions as detailed within Attachment 1 of this report, with these funds being transferred to Council's unrestricted reserves categorisation, while still maintaining Council's statutory obligations.**
- 2. That these adjustments be made as part of the March Quarter Budget Review.**

Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

Attachments

1. List of internal restrictions identified for removal – *Page 41*

Attachment 1 - List of internal restrictions identified for removal

Internal Restrictions as at 31/12/2018

Retained Internal Restrictions - \$12,689,524	
Waste Depot Restriction	7,143,403
Sale of Roads Restriction (Roads Act)	65,250
Crown Reserve	753,021
Albion Park Cemetery - Improvement	61,571
Land Acquisition Lot 51 DP 825278 Smith Ave Albion Park	121,000
Recognition and Rewards	184,644
Employee Leave Entitlements	4,277,548
Myimbarr Wetlands Wattle Rd Water Quality Control	67,158
Shellharbour City Liquor Accord	15,929
Total Internal Restrictions to be Removed - \$20,452,496	
Ongoing Commitments	
SRV Reserve (Annual Allocation)	7,666,394
Asset Improvement Reserve (Annual Allocation)	1,382,404
S94 Internal Council Funds	1,916,546
Asset Sales	2,848,553
Mobile Telecommunications Income Reserve	257,141
Sale of our Small Technology Certificates (STC's)	17,358
Allocated	
Airport Terminal Building	456,212
Airport Restriction (Sale of Hargraves Ave)	153,202
Bass Point Interpretive Centre Business Case	50,000
Software Renewals - Technology One Upgrades	310,420
Major Infrastructure Renewals - Office & IT	131,323
Cold Water Swimming Pool Fees Restriction	63,026
Shellharbour Streetscape	44,625
Works Depot Masterplan	41,370
LEP & DCP Consultants	39,801
Church Street Traffic Calming	35,000
Sandmine	30,626
Skate Facility City Park Blackbutt Youth Centre	30,000
Jindabyne / Wattle (intersection) - Sportsfield Dev	25,752
Toilet Upgrade Albion Park / Oak Flats JRFC	12,000
Fleet & Major Plant Changeovers	10,000
Pioneer Drive Oak Flats Footpath	5,000
Not Required	
Fleet Sales Restriction	1,992,080
Workers Compensation Insurance	1,280,406
Interest on Investments	427,245
Legal Expenses	411,320
Financial Assistance Grant Reserve	293,978
Capital Development Fund	268,164
Electricity	206,551
IT Civic Centre Programme of Works	40,000
Sewer Connections	4,000
Records Preservation	2,000
Shell Cove Administration Fee Income	-

11.2.2 Monthly Investment Report - February 2019 (11193127)

To the General Manager

Directorate: Council Sustainability
Group: Finance

Manager: Gary Grantham – Chief Financial Officer
Author: Claire Wheatley – Accounting Officer

Summary

The purpose of this report is to provide details to Council, of its current investment portfolio in terms of holdings and impacts of changes in market values since the last monthly report, and to seek a resolution to receive and note the report. This report for the month of February details investment performance against applicable benchmarks and reviews the compliance of Council's investments with policy and legislative requirements.

The Quarter 2 budget forecast for interest on investments to 30 June 2019 is \$2.70M. As at the end of February 2019, \$1.95M of interest revenue has been accrued. The forecast for interest on investments will be reviewed as part of the Quarter 3 Budget Review.

Background

Financial Services staff monitor Council's cash flow on a daily basis, with surplus funds being invested in accordance with Council's Investment Policy, the *Local Government Act*, Local Government (General) Regulation and the Ministerial Investment Order.

Subject to these constraints, Council's objective when investing funds, is to obtain the most favourable rate of interest, whilst taking into consideration the risks and security associated with the investment and ensuring that Council's liquidity requirements are also being met. To assist with this process, Council communicates with its independent investment advisors (Imperium Markets Pty Ltd) before any investment is made. Close attention is paid to Council's Investment Policy document.

This report provides details on the performance for the month of February (**Attachments 1 & 2**). The return on investments for the month of February was 0.29% or when annualised approximately 3.48%. This portfolio return for February compares favourably with the AusBond Bank Bill Index of 0.12% for the month and 1.44% when annualised. The portfolio year to date has returned 2.23%, which when annualised equates to 3.35%.

The market value (fair value) adjustment on Floating Rate Notes for the month of February resulted in a positive adjustment of approximately \$80,000.

Favourable interest on investments returns compared to budget are "restricted" in good years, to insulate Council against years where investment income is less than anticipated e.g. during the global financial crisis. Any extra earnings, up to a previously determined level of \$1.7M, are put aside as restricted monies and have no impact on the projected unrestricted cash position for that particular year.

The current restriction for interest on investments is \$427,245.

There is separate report (11.2.1) going to this meeting with a recommendation to remove the interest on investments internal restriction.

Financial / Resources Implications

Council is currently ahead of the budget forecast up to the end of February 2019 by approximately \$151,397 (forecast = \$2.70M divided by 12 months and multiplied by 8 months = \$1.80M). This is increased further by the FRN Fair Value adjustment of \$80,000 resulting in a favourable net position of \$231,397.

Legal and Policy implications

Section 212 of the *Local Government (General) Regulation 2005*, requires Council's Responsible Accounting Officer to provide a report to Council, detailing all investments held at the end of each month. This report confirms that the investments made, have been in accordance with the Act and the regulations, along with Council's Investment Policy.

Public / Social Impact

Council invests its surplus funds on the best available advice, to maximise interest returns in accordance with Council's Investment Policy. Any additional interest income achieved through the placement of investments will result in extra funds being available for expenditure in our City.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 4.2 Supported by a Council that is responsive, accountable and financially viable

Strategy: 4.2.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards

4.2.3 Ensure Council is financially sustainable and continues to be transparent and accountable

Consultations

Internal

Nil

External

Imperium Markets Pty Ltd

Political Donations Disclosure

Not applicable.

Recommendation

That Council receive and note the attached Investment Portfolio report as at 28 February 2019.

Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

Attachments

1. Council's Investment Portfolio as at 28 February 2019 – *Page 45*
2. Council's Investment Portfolio Graph as at 28 February 2019 – *Page 46*

Attachment 1 - Council's Investment Portfolio as at 28 February 2019



Shellharbour City Council Investment Report by Investment Strategy as at 28 February 2019

The table below shows the actual performance of Council's investment portfolio. It is provided as required by the Local Govt (General) Reg 2005 (CI 212).

Issuer	Rating	Rate	Opening Balance 31/01/2019	Closing Balance 28/02/2019	Monthly Movement	Maturity
Cash Funds						
Commonwealth Bank	AA-	1.75	7,314,746	12,326,817	5,012,071	T
Rabobank Australia Branch	A+	1.5	408	408	0	T
Commonwealth Bank	AA-	1.35	118,748	122,483	3,734	T
NSWTC IM CF	AAA	3.2976	307,497	308,263	766	T + 3
Senior Bonds						
Credit Union Australia	BBB	3.6825	1,501,733	1,501,088	-645	01/04/2019
Westpac	AA-	2.9419	0	0	0	10/05/2019
BOQ	BBB+	3.0109	0	0	0	06/11/2019
Credit Union Australia	BBB	3.3626	1,504,658	1,505,858	1,200	20/03/2020
Commonwealth Bank	AA-	3.2125	0	0	0	18/01/2021
Rabobank Australia Branch	A+	3.4668	1,014,453	1,016,790	2,337	04/03/2021
ANZ Bank	AA-	3.24	1,008,944	1,012,024	3,080	07/04/2021
AMP Bank	A	3.2941	2,011,730	2,012,810	1,080	24/05/2021
Westpac	AA-	3.125	1,008,734	1,011,994	3,260	03/06/2021
Westpac	AA-	3.05	2,014,388	2,022,708	8,320	07/02/2022
Newcastle Permanent	BBB	3.3409	1,739,617	1,750,098	10,481	06/02/2023
NAB	AA-	3.0171	3,982,944	3,997,264	14,320	26/09/2023
Westpac	AA-	2.891	1,991,692	1,999,932	8,240	16/11/2023
ANZ Bank	AA-	3.01	3,993,584	4,012,740	19,156	06/12/2023
Commonwealth Bank	AA-	3.19	2,004,590	2,014,068	9,478	11/01/2024
Senior Bond Performance					80,307	
Managed Funds						
Macquarie GIOF	NR	0	5,433,959	5,467,049	33,090	T + 3
Managed Fund Performance					33,090	
Term Deposits						
Police Credit Union SA	NR	5.02	2,000,000	0	-2,000,000	11/02/2019
Rabobank Australia Branch	A+	5	1,500,000	0	-1,500,000	25/02/2019
Police Credit Union SA	NR	5.07	1,000,000	0	-1,000,000	25/02/2019
Rabobank Australia Branch	A+	5	2,000,000	2,000,000	0	04/03/2019
AMP Bank	A	2.7	2,000,000	2,000,000	0	30/08/2019
AMP Bank	A	2.8	0	1,500,000	1,500,000	25/11/2019
Australian Military Bank	NR	3.01	2,000,000	2,000,000	0	28/11/2019
Commonwealth Bank	AA-	2.85	2,000,000	2,000,000	0	03/04/2020
Rural Bank	BBB+	2.9	2,000,000	2,000,000	0	06/04/2020
Police Credit Union SA	NR	2.95	1,000,000	1,000,000	0	05/06/2020
AMP Bank	A	3.15	1,500,000	1,500,000	0	29/06/2020
BOQ	BBB+	3	2,500,000	2,500,000	0	20/08/2020
BOQ	BBB+	3	1,000,000	1,000,000	0	21/08/2020
Westpac	AA-	3	2,000,000	2,000,000	0	04/09/2020
Rabobank Australia Branch	A+	3	2,000,000	2,000,000	0	07/09/2020
Westpac	AA-	2.93	5,000,000	5,000,000	0	07/09/2020
ING Direct	A	2.87	5,000,000	5,000,000	0	18/09/2020
Summerland Credit Union	NR	3.15	1,000,000	1,000,000	0	14/12/2020
ING Direct	A	2.9	4,500,000	4,500,000	0	14/12/2020
QBank	BBB-	3.6	2,000,000	2,000,000	0	01/03/2021
Australian Unity Bank	BBB	3.1	2,000,000	2,000,000	0	02/03/2021
BOQ	BBB+	3.6	2,000,000	2,000,000	0	03/03/2021
Rabobank Australia Branch	A+	3	2,000,000	2,000,000	0	13/12/2021
Newcastle Permanent	BBB	3.05	1,500,000	1,500,000	0	24/01/2022
Police Credit Union SA	NR	2.99	0	1,000,000	1,000,000	25/02/2022
Police Credit Union SA	NR	2.99	0	1,000,000	1,000,000	25/02/2022
Westpac	AA-	3	3,000,000	3,000,000	0	05/09/2022
Rabobank Australia Branch	A+	3.4	1,000,000	1,000,000	0	04/09/2023
Total Shellharbour City Council Portfolio			90,452,423.93	94,582,392		

* Returns are calculated using a daily time weighted methodology. The performance figures are net of all fees.

* Council's unrestricted cash balance position as at 30 June 2018 was \$9.457 million. This will be earmarked for the ongoing budget, as part of Council's financial management strategy.

I certify that the above investments have been made in accordance with the Local Government Act, the regulations and the Councils Investment Policy.

Accounting Officer

Accounting Officer

Responsible Accounting Officer

Responsible Accounting Officer

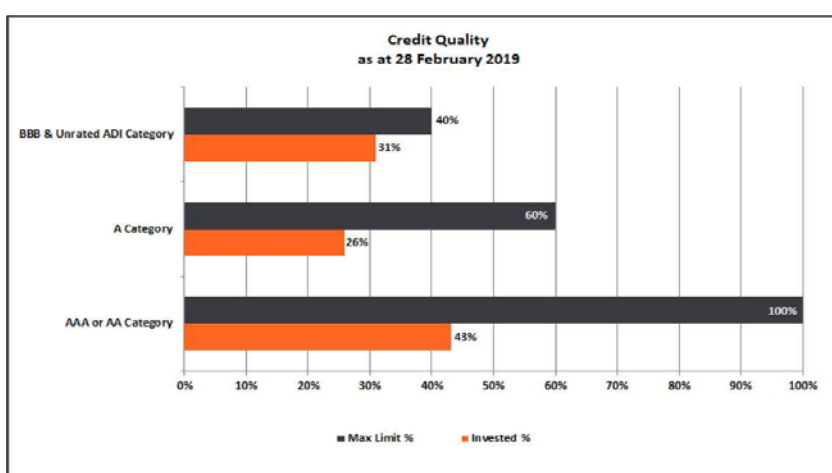
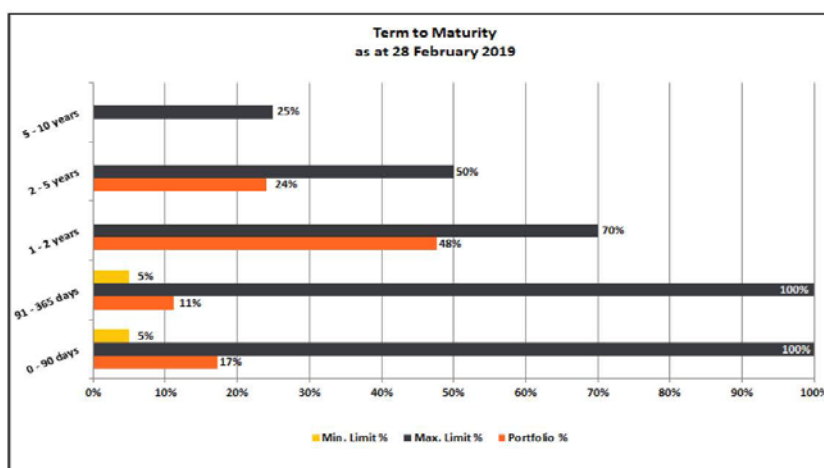
Updated: 21/03/2019

Attachment 2 - Council's Investment Portfolio Graph as at 28 February 2019

Performance

Performance	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.11%	0.37%	0.74%	1.00%	1.50%
AusBond Bank Bill Index	0.17%	0.51%	0.99%	1.35%	1.99%
Council's T/D Portfolio	0.27%	0.82%	1.67%	2.24%	3.44%
Council's FRN Portfolio	0.27%	0.79%	1.58%	2.11%	3.18%
Council's Macquarie GIOF	0.61%	2.38%	1.86%	2.63%	2.07%
Council's Portfolio [^]	0.29%	0.91%	1.66%	2.23%	3.28%
Outperformance	0.12%	0.40%	0.67%	0.88%	1.29%

[^]Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.



Counterparty

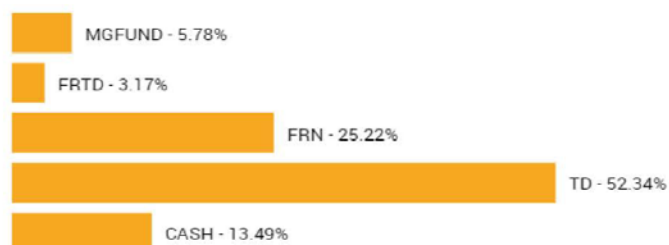
Compliant	Issuer	Rating	Invested (%)	Max. Limit (%)
✓	NSW TCorp	AAA	0.33%	40.00%
✓	ANZ	AA-	5.31%	25.00%
✓	CBA	AA-	4.23%	25.00%
✓	NAB	AA-	17.41%	25.00%
✓	Westpac (SGB)	AA-	15.90%	25.00%
✓	Rabobank Aus.	A+	8.48%	15.00%
✓	AMP	A	7.41%	15.00%
✓	ING	A	10.04%	15.00%
✓	BoQ	BBB+	5.82%	10.00%
✓	Bendigo-Adelaide	BBB+	2.11%	10.00%
✓	Big Sky BS	BBB	2.11%	10.00%
✓	CUA	BBB	3.18%	10.00%
✓	Newcastle PBS	BBB	3.44%	10.00%
✓	QBank	BBB-	2.11%	10.00%
✓	Aus. Military Bank	Unrated	2.11%	10.00%
✓	Police CU SA	Unrated	3.17%	10.00%
✓	Summerland CU	Unrated	1.06%	10.00%
✓	Macquarie GIOF	Unrated	5.78%	10.00%
			100.00%	

* In accordance with the Australian Government Guarantee Scheme introduced in 2008, the Commonwealth Government guarantees \$0.25m against large deposits for each Authorised Deposit-Taking Institution.

Investment Portfolio Funding Split as at 30 June 2018



Breakdown by Asset Class



11.2.3 Non-continuance of Formal Road Closure of a Section of Public Road - Lamerton Crescent and Yerrowah Road, Shellharbour City Centre (11192869)

To the General Manager

Directorate: **Council Sustainability**
Group: **Business and Investment**

Manager: Marcello Chiodo – Acting Director Council Sustainability
Author: Donna Flanagan – Manager Property Services

Summary

The purpose of this report is to seek a resolution from Council for the non-continuance of the formal process to close the section of public road, being Lamerton Crescent and Yerrowah Road, Shellharbour City Centre.

Background

At the Ordinary Council meeting of 13 December 2016 it was resolved:

1. *That Council confirm its consideration of the guidelines issued by the NSW government in accordance with Section 23A of the Local Government Act, 1993, in resolving on this matter.*
2. *That Council approve for Council officer to commence the process, including advertising and public exhibition, to formally close the sections of public road being Lamerton Crescent and Yerrowah Road Shellharbour City Centre, as legislated under the Roads Act 1993.*
3. *That if any relevant submissions are received as a result of the public exhibition, a report be submitted to Council for consideration detailing the public exhibition outcomes and with further recommendations.*
4. *That is there are no relevant submissions received as a result of the public exhibition, forward an application to the Department of Primary Industries, Crown Lands to process the road closure of Lamerton Crescent and Yerrowah Road Shellharbour City Centre.*
5. *Upon approval from the Department of Primary Industries, Crown Lands of the closure of Lamerton Crescent and Yerrowah Road Shellharbour City Center, classify the land as Operational land and a further report to be presented to Council outlining the feasibility of the Operational Land.*
6. *That Council approve the Mayor and General Manager, or his nominated delegate, to be authorise to sign any documentation associated with the application for the closure of Lamerton Crescent and Yerrowah Road Shellharbour City Centre under Council Seal.*

Attachment 1 shows the proposed road closure as reported to Council on 13 December 2016.

The proposed road closure was placed on public exhibition twice, the first time from 18 January 2017 until 21 February 2017, and the second time from 22 February 2017 until 22 March 2017. This also included an advertisement in the Lake Times and a copy of the proposed closure being made available on Council's website. The proposed closure was also forwarded to all landholders adjoining the roads.

A total of three (3) submissions were received. These submissions outlined a number of concerns which are summarised in the below table with the appropriate responses.

Item	Officer Response
The closures would be contrary to the long-held strategic planning vision for the Shellharbour City Centre, and planning controls in relation to the centre and surrounding lands.	The proposed road closure does not promote the objectives of the Development Control Plan which promotes finer grain city blocks with maximum street frontage. If the road closure was to occur, Council may have to reconsider its Development Control Plan for this part of the City Centre. This may require a shift in policy away from providing a finer grained street network. Council would have to justify its change in planning approach to the City Centre.
Contrary to the desired strategic vision for the future development of Precinct H, which envisages an extension of Cygnet Avenue, providing public access to a mix of uses including residential, retail and commercial.	The proposed road closure does not promote the strategic vision of increasing public access. If the road closure was to occur, Council may have to reconsider its Development Control Plan for this part of the City Centre. This may require a shift in policy away from providing a finer grained street network. Council would have to justify its change in planning approach to the City Centre.
Contrary to the zone objectives of the B3 – Commercial Core Zone under the <i>Shellharbour Local Environmental Plan 2013</i> to strengthen the role of the Shellharbour City Centre for continued development.	The proposed road closure is considered to have a neutral impact on this objective, except to say that existing public infrastructure may be privatised, and depending on changing land ownership patterns, access to this infrastructure may be limited in the future. This may impact on future development within the City Centre.

<p>The closures would result in adverse impacts on the surrounding traffic network, parking and access to the shopping centre.</p>	<p>The removal of the access points would result in an increase in traffic at other entrances to the shopping centre – some of which already appear to be close to capacity. The increase in traffic flow in the surrounding streets would be undesirable as it may strain the road network in the future and result in delays for road users. A balanced distribution of traffic is desirable as it is safer and more efficient.</p>
<p>Other access points to the shopping centre have insufficient capacity to accommodate the redistributed traffic.</p>	<p>The removal of the access points would result in an increase in traffic at other entrances to the shopping centre – some of which already appear to be close to capacity. The increase in traffic flow in the surrounding streets would be undesirable as it may strain the road network in the future and result in delays for road users. A balanced distribution of traffic is desirable as it is safer and more efficient.</p>
<p>Increased vehicles kilometres travelled, longer delays and significant inconvenience for customers; cars accessing the shopping centre due to longer travel times.</p>	<p>The closure of Lamerton Crescent would result in more road users, plus more heavy vehicles in one or two locations. It would be extremely undesirable from a safety and efficiency stand point.</p>
<p>Additional traffic on the arterial road network.</p>	<p>Closing Lamerton Crescent may result in the need to upgrade other road infrastructure (be it roads or intersections) around the shopping centre to cater for the increase in traffic and heavy vehicles at other locations. The closure of Lamerton Crescent would mean there would no longer be the potential to extend Cygnet Avenue to connect with Lamerton Crescent. This possible future link would be beneficial in distributing traffic from the western side of College Avenue.</p>
<p>Service vehicles not being able to access loading docks.</p>	<p>The closure of Lamerton Crescent would impact on a number of loading</p>

	docks for the shopping centre. This would likely force heavy vehicles to the same access point as other vehicles which may cause problems should they arrive at the same time. Funnelling all heavy vehicles into the one location would result in a greater risk of accidents with other road users.
Council at its meeting on 30 August 2016, resolved to provide principle support to enter into a Voluntary Planning Agreement (VPA) for the design and construction of traffic lights at the intersection of Benson Avenue and Lamerton Crescent that will include a 30m road reserve stub adjoining the intersection. A Consent Condition was imposed to reflect this arrangement.	The Voluntary Planning Agreement has now been entered into. In order to accommodate the Draft Planning Agreement, the area of road to be closed has been amended as per Attachment 2 . Therefore further reducing the value of the total land to be potentially closed and disposed of.
It was stated that underground electrical cables and street lighting will be affected by these road closures.	Council will be required to create an easement for electricity purposes. This will burden the land with a Section 88B and the value of the land will be reduced. Council will be required to create the easement at its expense.

Crown Lands Reform

Crown Lands Reform came in affect as of 1 July 2018. These reforms incorporate the *Crown Lands Management Act 2016* and the *Crown Lands Legislation Amendment Act 2017*. Under the reform Local Councils have been given the power to close public roads for which they are the roads authority, without requiring the Minister for Lands and Forestry approval. It is to be noted that safeguards have been included in the Act to ensure a road closure is appropriate and does not deny access to a property.

Division 3 of the *Crown Lands Legislation Amendment Act 2017* - Closing of Council public roads by Councils states:

38A When council may close council public road

A council may propose the closure of a council public road for which it is the roads authority if:

- a) the road is not reasonably required as a road for public use (whether for present or future needs), and*
- b) the road is not required to provide continuity for an existing road network, and*

- c) if the road provides a means of vehicular access to particular land, another public road provides lawful and reasonably practicable vehicular access to that land.*

38B Notification of proposal to close council public road

(1) A council that is proposing to close a council public road must cause notice of the proposal:

- a) to be published in a local newspaper, and*
b) to be given to:
- i. all owners of land adjoining the road, and*
 - ii. all notifiable authorities, and*
 - iii. any other person (or class of person) prescribed by the regulations.*

38C Public submissions and formal objections

(1) Any person may make submissions to the council with respect to the closing of the road in the manner and within the period specified in the notice published under section 38B.

38F Appeals to Land and Environment Court against closure decision

(1) A person referred to in section 38B (1) (b) may appeal to the Land and Environment Court against the closure of a council public road by a council.

Conclusion

It is recommended that the road closure does not proceed at this time due to the submissions received and other potential factors as set out below:

- Potential land locking of land being Lot 3000 DP739087 and Lot 4000 DP 809913.
- Decreased value in the land (being the road) by the creation of a right of way which encumbrances the land significantly.
- The possibility of an appeal to the Land and Environment Court against the closure of a Council public road by a Council.
- Not guaranteed a sale to the adjoining landowners.
- Costs associated with the creation of an easement further reduces the profit from the sale and is a cost to Council.
- Due to the Voluntary Planning Agreement (VPA) with NPA Developments Pty Ltd (NPA) for NPA to undertake the design and construction of traffic lights at the intersection of Benson Avenue and Lamerton Crescent, the area of road to be closed has been amended (reduction in size), which will further reduce the sale price.

- Limitation of future road structure within the City Centre – This would be a matter for a review of Council's Development Control Plan.
- Review of Council's Development Control Plan – Council would have to undertake this review if required.

Financial / Resources Implications

The current market values of the land has been provided to Councillors via a Confidential Memo (**Attachment 3**) as the consideration of this information must be kept confidential to enable candid debate of commercial details without prejudicing the Council's commercial interest and if included in the open report would be contrary to the public interest.

An easement would be required to be created to ensure the protection of underground electrical cables and street lighting which will be affected by these road closures. The value of this process is in the vicinity of approximately \$20,000.

Council will incur costs associated with finalising the proposal including survey costs of approximately \$5,000 and legal costs of approximately \$2,000. However, as stated within the new *Crown Land Legislation Amendment Act, 2017* if an appeal of the decision is made to the Land and Environment Court, legal costs could be significantly higher.

Negotiations with the adjoining land owner would need to occur on the possibility of disposal of the land on closure. To date they have not indicated that they are interested in purchasing the land.

Legal and Policy implications

In accordance with *Crown Land Legislation Amendment Act, 2017* Council has publicly advertised the proposal. This has allowed the community, adjoining landowners and relevant authorities the opportunity to provide comment on the proposal.

In accordance with s6 of the *Roads Act 1993*, Council has an obligation to ensure that legal access is available to all adjoining land parcels. By proceeding with the road closure process we may be contravening this section of the Act.

Under Section 38(F) of the *Crown Land Legislation Amendment Act, 2017* a person referred to in section 38B (1) (b) of that Act may appeal to the Land and Environment Court against the closure of a Council public road by a Council.

Public / Social Impact

The public have had the opportunity to provide submissions and comments during the exhibition period.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 4.2 Supported by a Council that is responsive, accountable and financially viable

Strategy: 4.2.1 Undertaken Council activities within a clear framework of strategic planning, policies, procedures and service standards.

Consultations

Internal

Group Manager City Planning
Assistant Financial Accountant
Senior Asset Engineer
Manager Subdivision Development

External

Nil

Political Donations Disclosure

Not Applicable

Recommendation

That Council does not proceed with the road closure of a Section of Public Road Lamerton Crescent and Yerrowah Road, Shellharbour City Centre.

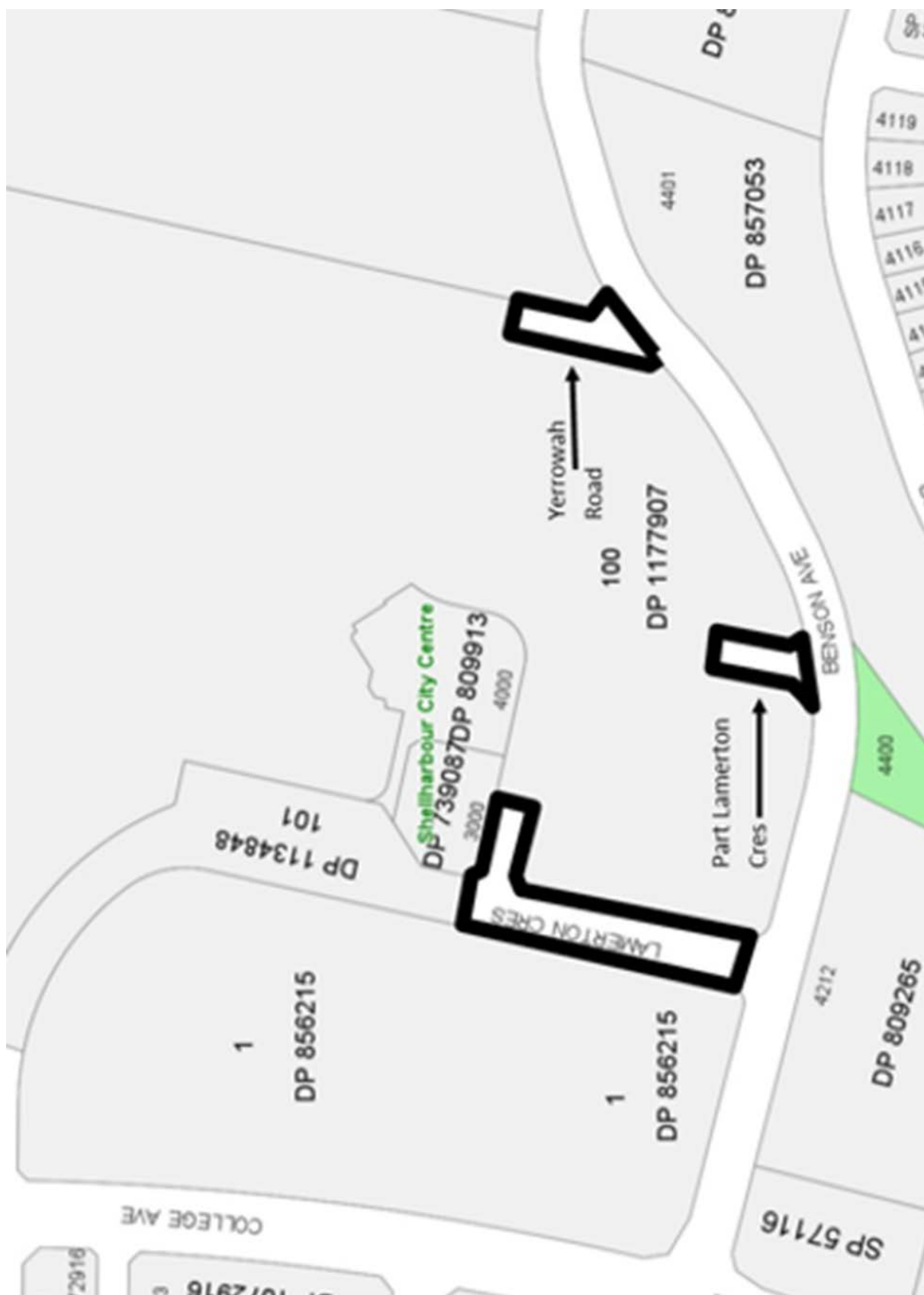
Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

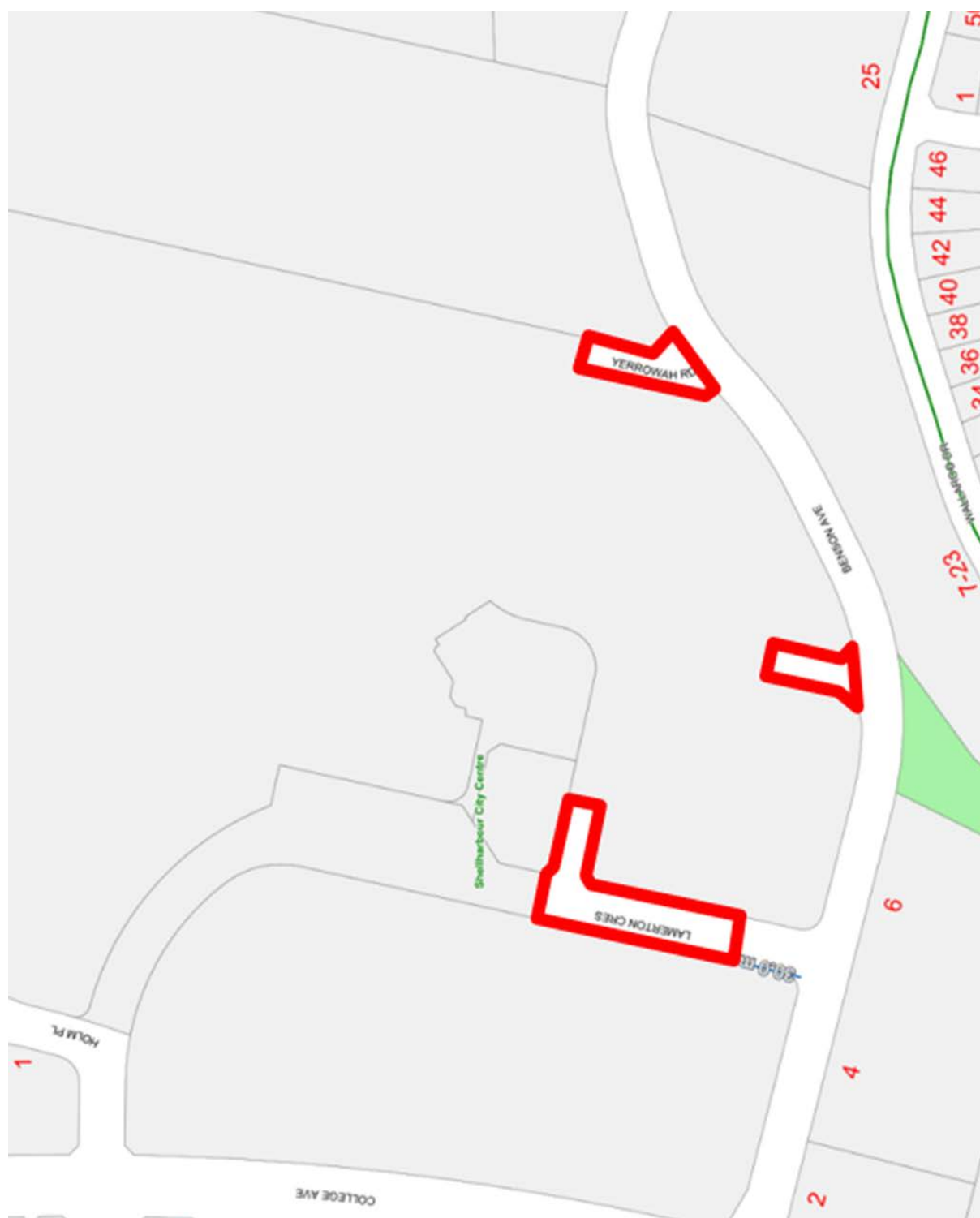
Attachments

1. The proposed road closure plan as reported to Council 13 December 2016 – *Page 55*
2. The proposed road closure plan with modification to accommodate the Draft Planning Agreement – *Page 56*
3. Confidential Memo – Current Market Values of the Land (*issued under separate cover*)

**Attachment 1 - The proposed road closure plan as reported to Council 13
December 2016**



Attachment 2 - The proposed road closure plan with modification to accommodate the Planning Agreement entered into with NPA Developments



11.3 Community and Customers Directorate

11.4 Amenity and Assets Directorate

11.4.1 Contract 2017-116 - Geoff Shaw & Howard Fowles Amenities Construction - Budget Adjustment (11195335)

To the General Manager

Directorate: Amenity and Assets
Group: Asset Strategy

Manager: Wayde Peterson – Group Manager Asset Strategy
Author: James Brumpton – Project Delivery Officer

Summary

The purpose of this report is to seek Council approval to accept an budget adjustment with an upper limit for the purpose of managing asbestos containing material related to contract 2017-116 Construction of Two Amenities Buildings – one at Geoff Shaw Oval and one at Howard Fowles Oval.

Construction works have commenced on both sites and buried asbestos contaminated material has been discovered at both sites after the removal of existing structures.

Background

Demolition works commenced at both sites in March 2019 and after removal of the concrete slabs, bonded asbestos containing material from the former building structures at each site was uncovered. The primary structures at each site are estimated to be approximately 50 years old. The structures at both sites have undergone a number of additions and modifications and the material had been covered decades ago. A number of test pits were excavated as part of the geotechnical investigations for each site and were conducted during the design phase of the projects and no asbestos containing material was detected.

At Howard Fowles Oval, approximately 8 tonnes of bonded asbestos contaminated material has been identified buried under the concrete substructure. The estimated cost of licensed disposal is provided in the under separate cover as **Attachment 1** Confidential Memo – Item 11.4.1 Contract 2017-116 – Geoff Shaw & Howard Fowles Amenities Constructions – Budget Adjustment (11195491).

At Geoff Shaw Oval, the amount of asbestos containing material is under investigation within the new building footprint. Council officers are working with the contractor and their accredited hygienist (asbestos management specialist) to identify the extent of contamination.

The known locations of contamination include the buried and redundant infilled septic tanks and fill within the old building footprint.

The hygienist will provide Council with a number of options to appropriately manage the asbestos. This will include options of onsite containment and off-site disposal of material to ensure no future risk to facility users. The option of onsite containment would include encapsulation within deep excavations, where the redundant septic tanks have been removed under the new building. This location would subsequently be included on Council's asbestos register. The cost estimate to remove the asbestos contaminated material has been provided under separate cover as **Attachment 1** in the Confidential Memo – Item 11.4.1 Contract 2017-116 – Geoff Shaw & Howard Fowles Amenities Constructions – Budget Adjustment (11195491).

Financial / Resources Implications

The overall budget of the project and proposed budget adjustment is detailed in the Confidential Memo – Item 11.4.1 Contract 2017/116 – Geoff Shaw & Howard Fowles Amenities Constructions – Budget Adjustment (11195491). The information within the memo is classified as confidential as it may impact Council's commercial position and provide the contractor with information relating to the projects budget, which could be used to inform variation estimates.

There is sufficient budget allocated in 2018/19 financial year to manage the asbestos contamination. Additional budget is required to fund the completion of construction works in 2019/20.

Legal and Policy implications

The management and disposal of asbestos contaminated material will be carried out in accordance with licence requirements, relevant legislation and contract schedule of rates.

Public / Social Impact

The asbestos containing material identified on site is bonded asbestos. The material in its bonded form is considered relatively stable.

Works associated with the bonded asbestos on the sites have been completed by a licensed asbestos removal contractor, under the supervision of a hygienist and in accordance with Safe Work NSW requirements. The hygienist also utilises air monitoring equipment to ensure safety on site.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 1.2 Active and healthy

Strategy: 1.2.1 Provide access to services and facilities where people can live, learn and play

Objective: 1.2 Active and Healthy

Strategy: 1.2.2 Provide diverse opportunities for sport, recreation and enjoyment in the City's parks, open spaces and facilities

Consultations

Internal

Nil

External

Batmac Constructions
Accredited Asbestos Removal Contractor

Political Donations Disclosure

Not Applicable.

Recommendation

That Council:

- 1. Approve the additional costs detailed in the Confidential Memo – Item 11.4.1 Contract 2017-116 – Geoff Shaw & Howard Fowles Amenities Constructions – Budget Adjustment.**
- 2. That Council approved the funds to be included in the 2019/20 financial year.**

Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

Attachments

1. Confidential Memo - Item 11.4.1 Contract 2017-116 – Geoff Shaw & Howard Fowles Amenities Constructions – Budget Adjustment (11195491) – *(issued under separate cover)*

12. Committee Recommendations

12.1 Recommendations from the Traffic Committee Meeting held 6 March 2019 recommended for adoption.

That the Recommendations from the Traffic Committee Meeting held 6 March 2019 be adopted.

12.2 Recommendations from the Aboriginal Advisory Committee Meeting held 5 March 2019 recommended for adoption.

That the Recommendations from the Aboriginal Advisory Committee Meeting held 5 March 2019 be adopted.

12.3 Recommendations from the Disability Access and Inclusion Advisory Committee Meeting held 13 March 2019 recommended for adoption.

That the Recommendations from the Disability Access and Inclusion Advisory Committee Meeting held 13 March 2019 be adopted.

13. Items for Information

13.1 Item for Information: Petition regarding Community Centre at 24 Fisher Street, Oak Flats (11193237)

The purpose of this report is to inform councillors that a petition was received regarding the activities at Oak Flats Community Centre at 24 Fisher Street Oak Flats. The petition is outlined in **Attachment 1** and has collected 15 signatures.

The request has been forwarded to the Director of Community and Customers for appropriate attention.

Responsible Manager: Flora Lepouras – Executive Manager / Public Officer

Date of Meeting: 9 April 2019

Attachments:

1. Residents' combined issues – *Page 61*

Attachment 1 – Residents' combined issues

Dear General Manager Carey McIntyre,

We call upon Shellharbour City Council to ensure the owners of the Shellharbour Community Centre, at 24 Fisher Street Oak Flats, are held accountable for breaching their development consent. We also ask that Council acts to ensure future private functions and parties do not take place.

- The Shellharbour Community Centre is not appropriately zoned to be a function and party venue being within an established residential area.
- The Shellharbour Community Centre is not approved to be utilised as a function and party venue.
- The Shellharbour Community Centre is not a licensed premise for the consumption of alcohol.
- There is insufficient parking and the noise of functions and parties would have an adverse impact upon the amenity of the local community.
- We support the use of the Shellharbour Community Centre under their current development application and statement of environmental effects which outlines:

The nature of the activities and programs to be run from the community facility will be a broad range of community-focussed activities designed to engage the local community and provide them with a sense of 'ownership' of the facility. Examples of the potential activities and programs include:-

- social activities for the elderly (eg morning teas);
- bingo, to encourage local community social interaction;
- art and craft workshops and groups;
- farmer's market stalls, to assist in reducing rural poverty;
- awareness programs for domestic violence, and other social issues;
- pet therapy and companion animal programs for the elderly; and
- use as a meeting or workshop space for local clubs and organisations (eg garden club, art club etc).

As the owners are conscious of the site's location within an established residential area, it is not intended to use the building as a function venue for parties and the like.

14. Notices of Rescission/Alteration Motions

Nil

15. Notices of Motion

15.1 Notice of Motion submitted by Cr Peter Moran: Australian Hotels Association Membership (11197360)

Notice of Motion

That the General Manager provide a report to the next meeting of Council on the appropriateness of Council being a member of the Australian Hotels Association given that organisation has registered as a Third Party Campaigner in NSW.

Cr Peter Moran

Date of Meeting: 9 April 2019

-
- 16. Questions on Notice (must be submitted in writing)**
- 17. Urgent Business**
- 18. Committee of the Whole in Closed Session (Closed to the Public): Adjournment**
- 19. Committee of the Whole in Closed Session: Consideration of Adoption of Decisions Reached in Closed Session**
- 20. Consideration of Motions to Declassify Reports Considered in Closed Session**
- 20.1 Consideration of Motion to Declassify Report Considered in Closed Session: Shell Cove - Retail Stage 1 - Progress of Sale (11171966)**

To the General Manager

Directorate: Council Sustainability
Group: Shell Cove

Manager: Marcello Chiodo – Acting Director Council Sustainability
Author: Kevin James - Manager Shell Cove

Summary

The purpose of this report is to consider a recommendation to declassify the following confidential report presented to the Council meeting on 8 November 2016:

4.2 Shell Cove - Retail Stage 1 - Progress on the Sale (10784902)

Background

On 8 November 2016, a confidential report informing Council on the progress of the sale of Retail Stage 1 to Australand and seeking a resolution on progressing with the sale was presented.

The reasons for confidentiality included Section 10A(2)(c), d(ii) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would if disclosed:
 - (ii) confer a commercial advantage on a competitor of the council

At the meeting it was resolved as follows:

That Council:

1. *That Council confirms its consideration of the guidelines issued by the NSW Government in accordance with Section 23A of the Local Government Act, 1993 in resolving on this matter.*
2. *That Council proceeds to sell the Retail Stage 1 Land as per the Council's resolution of 15 March 2016 on the same matter and as amended by the terms set out in this Report.*
3. *That Council notes the final Shell Cove Project funding of the development of basement carparking within the Retail Stage 1.*
4. *That this report be de-classified on practical completion of the work associated with Shell Cove Stage 1 Retail in accordance with Clause 11.1.4 of Council's Code of Meeting Practice.*

Council officers, in conjunction with the Shell Cove Management Committee, finalised this matter on 30 November 2018. Therefore there is no need for the commercial information within this report to remain confidential, as there could no longer be any commercial advantage gained.

Financial / Resources Implications

There are no financial implications with declassifying this report.

Legal and Policy implications

There is no need for this report to remain confidential, as there could be no commercial advantage gained due to the actions resolved within the report being completed.

Council's Policy titled 'Code of Meeting Practice' states at item 11.1.4:

The Council may resolve to declassify a report considered in closed session after determination of the matter. Declassified material will be subject to privacy and commercial in confidence provisions.

Public / Social Impact

The declassification of the report is in accordance with the principles of the Government Information (*Public Access*) Act 2009 (*GIPA Act*) and provides an open and transparent process for giving the public access to information.

Link to Community Strategic Plan

This report supports the following objectives and strategies of the Community Strategic Plan:

Objective: 3.2 Supports and increases employment and business opportunities within a strong local economy.

Strategy: 3.2.1 Activate the Shell Cove Harbour Precinct as a lifestyle and boating destination providing development, tourism and community opportunities.

Consultations

Internal

Public Officer

External

Australand (part of Frasers Property Australia Group)

Political Donations Disclosure

Not Applicable

Recommendation

That Council approve the declassification of the report presented to the Council meeting on 8 November 2016 – 4.2 Shell Cove - Retail Stage 1 - Progress on the Sale (10784902) and that this report be added to the Minutes.

Approved for Council's consideration: _____

Date of Meeting: 9 April 2019

Attachments

1. Confidential Attachment - 4.2 Shell Cove - Retail Stage 1 - Progress on the Sale (10784902) (*issued under separate cover*)